

GOVERNMENT-WIDE SUPPORT

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11

REPORT REPORT V61 11/29/07

I	FISCAL	YEAR 2006-	07	1		THREE MON	NTHS ENDED 0	9-30	)-07		NINE MO	NTHS ENDING	06-30	-08	
PART I: EXPENDITURES & POSITIONS	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	<u> </u>	<u>+</u> CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			 	· [	     					     					     
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	1,743.00 1,701,216	1,584.00 1,633,793	  -  -	159.00   67,423	9   4	1,832.50 295,282	1,630.00 272,153		- 202.50 - 23,129	   11    8	1,832.50 922,911	1,829.50   951,314	   -   +	3.00 28,403	   0   3
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	1,743.00 1,701,216	1,584.00 1,633,793	   -   -	159.00   67,423	9  4	1,832.50 295,282	1,630.00 272,153		- 202.50 - 23,129	11     8	1,832.50 922,911	1,829.50   951,314	- +	3.00 28,403	•
						FISC	CAL YEAR 2006	6-07		1	FIS	CAL YEAR 2007	-08		
					<u>L</u>	PLANNED	ACTUAL		<u>+</u> CHANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. AV ANNUAL RATE OF RETURN ON INVES 2. AV LENGTH OF TIME (DAYS) TO ISSUE F	- · · · · · - · · · -					3.52 15	4.39 NO DATA		+ 0.87 - 15	   25     100	3 15	   4.87   NO DATA	+	1.87 15	   62   100

### PROGRAM TITLE: GOVERNMENT-WIDE SUPPORT

11

## **PART I - EXPENDITURES AND POSITIONS**

No significant variance.

## **PART II - MEASURES OF EFFECTIVENESS**

Item 1. The variance reflects the difficulties in forecasting the rate of return on State treasury investments due to the variable nature of the market conditions that affects interest rates.

Item 2. Because the Executive's proposed FB 07-09 Program Structure was not approved, this measure of effectiveness does not apply to this program.

**VARIANCE REPORT** 

**REPORT V61** 11/29/07

PROGRAM TITLE:

EXEC DIRECTN, COORD, & POLICY DEVELOPMENT

PROGRAM-ID:

PROGRAM STRUCTURE NO: 1101

FISCAL YEAR 2006-07 **THREE MONTHS ENDED 09-30-07 NINE MONTHS ENDING 06-30-08 BUDGETED** ACTUAL | + CHANGE| % | **BUDGETED** ACTUAL + CHANGE | % | BUDGETED ESTIMATED | + CHANGE | % **PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS** EXPENDITURES (\$1,000's) **OPERATING COSTS POSITIONS** 146.00 139.00 7.00 | 5 | 162.00 138.00 1 -24.00 15 | 162.00 162.00 0.00 | 0 1 **EXPENDITURES (\$1000's)** 421,802 375,231 46,571 | 11 | 6,175 4,796 1,379 22 30,772 33,523 2,751 9 | + **TOTAL COSTS POSITIONS** 146.00 139.00 7.00 | 5 | 162.00 138.00 24.00 15 | 162.00 162.00 0.00 ] 0 | **EXPENDITURES (\$1000's)** 421,802 375,231 46,571 | 11 | 6,175 4,796 1,379 22 30,772 33,523 2,751 9 [

	L	FISC	AL YEAR 2006	-07			FISC	CAL YEAR 2007-	08	
		PLANNED	ACTUAL	±	CHANGE	%	PLANNED	ESTIMATED	+ CHANGE	%
PART II: MEASURES OF EFFECTIVENESS -										
<ol> <li>NO. OF REG VTRS WHO VTE AS % OF REG VOTERS</li> </ol>	1	60	53	-	7	12	0	0 [	+ 0	0

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

OFFICE OF THE GOVERNOR

PROGRAM-ID: PROGRAM STRUCTURE NO: 110101

GOV-100

	1	FISCAL	YEAR 2006-	07	I		THREE MOI	NTHS ENDED (	9-3	0-07	1	NINE MC	NTHS ENDING	06-30	-08	
	j i	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	- 1	± CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)				     	    - 				]		     					
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)		34.00 3,558	34.00 3,516	   +   -	0.00   42	0   1	37.00 974	37.00 927		+ 0.00		37.00 2,921	37.00 3,069	   +   +	0.00   148	   (
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)		34.00 3,558	34.00 3,516	   +   -	0.00   42	0 J 1 j	37.00 974	37.00 927	] ! !	+ 0.00 - 47	0   5	37.00 2,921	37.00 3,069	+   +	0.00   148	
							FISC	CAL YEAR 2006	3-07			FIS	CAL YEAR 2007	-08		
DART II. MEASURES OF FEFETIVENESS						Ļ	PLANNED	ACTUAL		<u>+</u> CHANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	<u>%</u>
PART II: MEASURES OF EFFECTIVENESS  1. NOT APPLICABLE						. 	NO DATA	NO DATA		+ 0	0	NO DATA	NO DATA	+	0	(

### PROGRAM TITLE: OFFICE OF THE GOVERNOR

11 01 01 GOV 100

#### **PART I - EXPENDITURES AND POSITIONS**

The FY2007 expenditure variance of \$42,000 does not include the transfer of funds from GOV102 (\$58,498)leaving a required net balance of \$100,000 for transition funds. Variance remaining is less than \$1.

### PART II - MEASURES OF EFFECTIVENESS

- 1. The economic well-being of the citizens as measured by standard benchmarks including gross state product, unemployment, economic growth, new business creation, immigration, per capita income, and capital formation.
- 2. The social well-being of the citizens as measured by standard benchmarks such as infant mortality, longevity, educational achievement, family formation, homeownership, environmental cleanliness, leisure time, charitable giving, crime statistics, and overcrowding.
- 3. The number of instances when Departments have worked cooperatively across departmental divisions to deliver a public service at the lowest possible cost.
- 4. The number of bills the Executive Branch successfully shepherds through the Legislature that reflect the priorities of the Governor and her administration.
- 5. The accomplishments by Departments of the goals listed in A New Beginning.
- 6. The number of media stories that accurately reflect the policies, goals and priorities of the Administration.
- 7. Retention, recruitment and turnover data will serve as benchmarks for State workforce programs.

The Office of the Governor continues to meet its program objectives as evidenced by the improved economic and social well being of its citizens measured through such standard benchmarks as unemployment rates (Hawaii boasts the lowest rate of any State), gross domestic product, lower rates of business failure, longevity of the population, and infant mortality.

In two areas the Office of the Governor continues to work on improvement initiatives. The first is to improve home ownership, which currently ranks at 56%. The second is student achievement. The Office will work with relevant members of the State Government, community, and Legislature to develop proposals to improve performance in these two measures.

The Office of the Governor successfully shepherded through numerous bills that reflected

the priorities of the Governor and her Administration. We are hopeful that additional measures will receive favorable consideration from the Legislature during the 2008 session.

Additionally the Administration continues to share information with the media and other public information outlets and the administrative programs and policy changes it is implementing.

#### **PART III - PROGRAM TARGET GROUPS**

N/A

#### **PART IV - PROGRAM ACTIVITIES**

N/A

**REPORT V61** 11/29/07

PROGRAM TITLE:

OFFICE OF THE LIEUTENANT GOVERNOR

PROGRAM-ID:

LTG-100

PROGRAM STRUCTURE NO: 110102

	FISCAL	YEAR 2006-	07			THREE MON	ITHS ENDED 0	9-30-0	)7		NINE MO	NTHS ENDING	06-30-08		
	BUDGETED	ACTUAL	<u>+</u> CH	ANGE	%	BUDGETED	ACTUAL	1	CHANGE	%	BUDGETED	ESTIMATED	± CHA	NGE	%
PART I: EXPENDITURES & POSITIONS   RESEARCH & DEVELOPMENT COSTS   POSITIONS   EXPENDITURES (\$1,000's)			     	· [	     			     		     				] 	
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	3.00 819	3.00 848	   +   +	0.00   29	0  4	3.00 192	3.00 192	   +   +	   0.00 <del> </del>   0	0   0   1 0	3.00 658	3.00 686	   +   +	0.00   28	0
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	3.00 819	3.00 848	   +   +	0.00   29	0  4	3.00 192	3.00 192	+	0,00	0   0   1 0	3.00 658	3.00 686	+ .	0.00   28	0 4
					Ĺ	FISC	AL YEAR 2006	-07		I	FIS	CAL YEAR 2007	'-08		
						PLANNED	ACTUAL	<u>+</u>	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CHAI	NGE	%
PART II: MEASURES OF EFFECTIVENESS  1. TTL REV FRM SALES AS % OF COST OF	PUBLICATION					80	80	   +	- 0 <u>1</u>	0	80	80	   +	0	0
PART III: PROGRAM TARGET GROUP  1. TOTAL DE FACTO POPULATION (THOUS	ANDS)					1447	1447	+	- 0	   0	1447	1447	+	i 0	0
	······································					1300 2.2	1235 2.2	   -   +		5   0	1300 2.2	1300 2.2	   +   +	   0     0	0

PROGRAM TITLE: OFFICE OF THE LIEUTENANT GOVERNOR

11 01 02 LTG 100

## **PART I - EXPENDITURES AND POSITIONS**

No significant variance in positions and actual expenditures.

## **PART II - MEASURES OF EFFECTIVENESS**

No variance.

## **PART III - PROGRAM TARGET GROUPS**

No variance.

## **PART IV - PROGRAM ACTIVITIES**

No variance.

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110103

POLICY DEVELOPMENT & COORDINATION

	1	FISCAL	YEAR 2006-	07	1		THREE MO	NTHS ENDED	09-3	0-07	l	NINE MC	NTHS ENDING	06-30-0	08	
	I	BUDGETED	ACTUAL	Ι±	CHANGE	%	BUDGETED	ACTUAL	ı	+ CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> CH	IANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)							٠				     					
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)		101.00 403,007	95.00 366,445	  -  -	6.00   36,562	6  9	99.00 4,1 <b>4</b> 3	91.00 3,297	   	- 8.00 - 846	   8    20	99.00 17,195	99.00 19,244	   +   +	0.00   2,049	   0   12
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)		101.00 403,007	95.00 366,445	-   -	6.00   36,562	6   9	99.00 4,143	91.00 3,297		- 8.00 - 846	8    20	99.00 17,195	99.00   19,244	++	0.00   2,049	0 12
						L	FISC	CAL YEAR 200	6-07			FIS	CAL YEAR 2007	-08		
DADTH MEACHES OF FEEDOM IN THE						Ļ	PLANNED	ACTUAL		<u>+</u> CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CH	IANGE	%
PART II: MEASURES OF EFFECTIVENESS 1. NO MEASURES HAVE BEEN DEVELOP!	ED F	OR THIS PROG	RAM.				NO DATA	NO DATA	   	+ 0	   0	NO DATA	NO DATA	+	0	0

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

STATE OF HAWAII

## **VARIANCE REPORT**

**REPORT V61** 11/29/07

PROGRAM TITLE:

OTHER POLICY DEVELOPMENT & COORDINATION

PROGRAM-ID:

GOV-102

PROGRAM STRUCTURE NO: 11010301

	FISCAL	YEAR 2006-	07			THREE MO	NTHS ENDED 0	9-30-07	1	NINE MC	NTHS ENDING	06-30-08	
	BUDGETED	ACTUAL	<u>+</u> Cl	-IANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	+ CHANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS							-						1
POSITIONS				· ¦	i			i	i i		i		İ
EXPENDITURES (\$1,000's)			[	ļ	ļ			1			Į		1
OPERATING COSTS				l									1
POSITIONS	3.00	3.00	+	0.00	οj			i ·	i i		İ		i
EXPENDITURES (\$1000's)	243	184	-	59	24			İ	i i		j		İ
TOTAL COSTS													Т
POSITIONS	3.00	3.00	į +	0.00 j	οj			i ·	i i		i		i
EXPENDITURES (\$1000's)	243	184	-	59 j	24			i	i i		i		i
						FIS:	CAL YEAR 2006	-07		FIS	CAL YEAR 2007	-08	
					- T	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	+ CHANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. NOT APPLICABLE					Π	NO DATA	NO DATA	   + 0		NO DATA	NO DATA I	+ 0	(

PROGRAM TITLE: OTHER POLICY DEVELOPMENT & COORDINATION

11 01 03 01 GOV 102

### **PART I - EXPENDITURES AND POSITIONS**

The FY 2007 expenditure variance of \$58,500 does not include the transfer of funds to GOV100 (\$58,498). The remaining actual variance amount is \$1.

### **PART II - MEASURES OF EFFECTIVENESS**

1. The settlement of collective bargaining issues that result in multi-year contracts ensuring that disruptions in the delivery of public programs are minimized. The ability of the state to adequately fund these settlements without adverse impact on the taxpayers of the State of Hawaii.

The Office of Collective Bargaining successfully concluded negotiations for labor agreements with 12 public employee bargaining units. All agreements are valid through 2009 and 2 are multi-year agreements through 2011. Preparations for the next round of negotiations for agreements that take effect in FY 2010 will begin shortly.

2. Retention, recruitment and turnover data will serve as benchmarks for State workforce programs.

The program continues to explore policies and programs that will enhance State recruitment and retention efforts.

### **PART III - PROGRAM TARGET GROUPS**

Not applicable.

## **PART IV - PROGRAM ACTIVITIES**

Not applicable.

PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION

PROGRAM-ID:

PROGRAM STRUCTURE NO: 11010302

BED-144

	FISCAL	YEAR 2006-	07			THREE MON	ITHS ENDED 09-	30-07			NINE MO	NTHS ENDING	06-30	-08	<u> </u>
	BUDGETED	ACTUAL	<u>+</u> CH	ANGE	%	BUDGETED	ACTUAL	' <u>+</u> (	CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     	.	     			     						     	1.
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	23.00   4,927	23.00 3,905	   +   -	0.00   1,022		23.00 633	23.00 627	   +   -	0.00 6	   0    1	23.00 4,595	23.00 5,622	   +   +	0.00   1,027	0
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	0.00   1,022		23.00 633	23.00 627	   +   -	0.00 6	0    1	23.00 4,595	23.00 5,622	+	0.00   1,027	0			
												CAL YEAR 2007			
DART II. MEAGURES OF FEFFOTIVENESS			Ļ	PLANNED	ACTUAL	<u>  +</u> C	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	%		
PART II: MEASURES OF EFFECTIVENESS  1. # OF PLANS/STUDIES PREPARED IN TIME  2. # HIG DECISION AND THE PROPERTY AND THE PROPER						5	12	   +		140	5	9	+	4	80
<ol> <li>#LUC DECISIONS UPHLDG OP POS AS 9</li> <li># ACRES INVOLVED IN LUC DECISIONS</li> </ol>				95 5256	0	! - ! -	95 5256	100     100	100 2000	100   7024	+	0   5024	0 251		
4. # RVIEWS OF FED ACTIV PROPSD/CONI					i	40	43	+	3	8	40	40	+	0 1	201
<ol><li>#STATE/CNTY PROGS AIMG TO ATTN O</li></ol>	BJ OF CZM PROG				i	386.	9	i -	377	98	386	16	-	370	96
PART III: PROGRAM TARGET GROUP				•	- 1			I		·				1	
<ol> <li>STATE RESIDENT POPULATION (THOUS</li> </ol>	,				ĺ	1284	1284	+	0	0	1290	1290	+	0 [	0
NO. OF APPLICANTS FOR FEDERAL PER     NUMBER OF APPLICANTS FOR LAND US						40 15	37 22	-	3 7	8	50	40	-	10	20
	SE KEVIEWS					15		+	1	47	9	15	+	6	67
PART IV: PROGRAM ACTIVITY  1. # SPECIAL PLANS/PLNNG REPORTS DE	VELODED/DEVIEW	ED				6	15		0	1501	6	ا			<b>50</b>
2. # OF COUNTY GENERAL & DEV PLANS/						6 30	15 30	+   +	9 0	150	6 30	9   30	+	E   0	50 0
3. # LU BOUNDARY AMDT PETITIONS, OTH					]	13	31	+	18	138	10	30	+	20 [	200
4. # STATE POSN STATEMTS PREP FOR L		PETS			i	13	7	-	6	46	9	9 j	+	οj	0
5. NUMBER OF FEDERAL CONSISTENCY F					!	80	80	+	0	0	85	80	-	5	6
6. STATE PERMITS/APPROVALS REVIEWE	D BY CZM PROGRA			14	9	-	5	36	14	14	+	0	0 1		

### PROGRAM TITLE: STATEWIDE PLANNING & COORDINATION

11 01 03 02 BED 144

### **PART I - EXPENDITURES AND POSITIONS**

The variances are due to the following: 1) payroll vacancies 2) the allotment of carry over Federal grant funds for the Coastal Zone Management Program 3) loans were not made under the Brownfields Cleanup Revolving Loan fund 4) delays experienced in the completion of environmental site characterizations for the EPA Brownfields Assessment and 5) delays in certifying the sub-recipient organizations for the CEDS Project.

#### **PART II - MEASURES OF EFFECTIVENESS**

Item 1.The number of plans and studies was greater than projected because of the completion of a number of coastal zone management program studies including but not limited to studies related to ocean recreation user conflicts, wind speed mapping, climatic atlas, coastal and estuarine land conservation planning and the update of the ocean resources management plan.

Items 2 and 3. There were no decision and orders issued by the LUC in FY07. It is anticipated that a number of ongoing dockets will be decided upon in FY08 which accounts for the increase in estimated FY08 acreage.

Item 5. The method of counting the number of programs changed. The number of programs were consolidated to better represent dept/agency programs.

#### **PART III - PROGRAM TARGET GROUPS**

Item 3. There were an increased number of applicants for various types of LUC actions e.g. review of conditions/satisfaction of conditions, etc. This is expected to continue in FY08 which accounts for the increase in the estimated amount.

#### **PART IV - PROGRAM ACTIVITIES**

Item 1. The number of plans and planning reports developed reviewed was greater than projected because of the completion of a number of coastal zone management program studies. See Part II, item 1 for details.

Item 3. The increases in LUC items reviewed pertain to increases in the number of action items including items other than petitions e.g. review of conditions/satisfaction of conditions which came before the LUC and which were reviewed by OP.

Item 4. The number of position papers prepared for land use district boundary amendments was lower than projected because the boundary petitions that were filed were in the early review stages during this time period rather than at the state where position papers would

have been prepared and filed. The Office of Planning does not have any control over the filing of petitions as these are applicant driven.

Item 5. The estimate for the total number of federal consistency reviews conducted in FY07-08 is 80 instead of 85 because CZM initiated a number of streamlining measures which should result in a reduction of the total.

Item 6. The actual number of permits reviewed was five less than the projected estimate. CZM does not have any control over the number of permits submitted nor does it have the ability to predict the number of reviews to be conducted in the next fiscal year.

STATEWIDE LAND USE MANAGEMENT

PROGRAM-ID:

BED-103

PROGRAM STRUCTURE NO: 11010303

	FISCAL	YEAR 2006-	07			THREE MON	ITHS ENDED 09	-30-07		]	NINE MO	NTHS ENDING	06-30-	-08	
	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	±0	HANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     		     			     							   
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   6.00   466	6.00 477	   +   +	0.00     0.11	0  2	6.00 121	6.00 121	+	0.00	   0    0	6.00 371	6.00 381	   +   +	0.00 10	
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	6.00 6.00 6.00	6.00 477	   +   +	0.00 j 11 j	01	6.00 121	6.00 121	   +   +	0.00	0	6.00 371	6.00 381	++	0.00 10	<u> </u>
						FISC	AL YEAR 2006-	07			FISC	CAL YEAR 2007	'-08		
					ī	PLANNED	ACTUAL	1 ± C	HANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	1%
PART II: MEASURES OF EFFECTIVENESS  1. NUMBER OF ACRES REVIEWED FOR RE 2. NUMBER OF ACRES REVIEWED FOR SE					   	1500 300	1637 0	   +   -	137 300	   9   100	1500 300	4930 300	+	3430 0	•
PART III: PROGRAM TARGET GROUP  1. APPLICANTS FOR LAND USE REVIEW						850	850	+	0	0	850	825	-	25	   3
PART IV: PROGRAM ACTIVITY  1. LAND USE BOUNDARY CHANGE PETITI  2. SPECIAL PERMIT APPLICATIONS PROC  3. LAND USE BOUNDARY INTERPRET - RE  4. MOTIONS PROCESSED	ESSED	SED				10 3 850 25	8 0 1190 26	   -   -   +	2 3 340 1	20   100   40   4	10 3 850 25	7 3 1100 27	-   +   +	3   0   250   2	

#### PROGRAM TITLE: STATEWIDE LAND USE MANAGEMENT

11 01 03 03 BED 103

#### PART I - EXPENDITURES AND POSITIONS

During FY 2007, the Land Use Commission (LUC) experienced an increase in expenses (i.e. rental of hearing facilities, court reporter expenses and audio-visual equipment) related to the conduct of its statutorily required quasi-judicial proceedings. However, these increases were accommodated within the budget allocated to the office. The LUC also operated with its full complement of authorized staff positions. Therefore, there are no variances in both operating expenses or positions to report.

#### **PART II - MEASURES OF EFFECTIVENESS**

Item 1. FY07 (1637 acres versus 1500 estimated): The variance in acreage reviewed and/or reclassified in FY 2007 slightly exceeded our estimate. The actual acreage reviewed reflects that which is submitted to the LUC's jurisdiction for the reporting period. The LUC does not control the timing of when petitions are submitted.

Item 1. FY08 (4930 acres versus 1500): For FY08, it is estimated 4930 acres will be reviewed for reclassification. The estimated acreage is a function of the projects which have been filed with the LUC and pending for action during the reporting period.

Item 2. FY 07 (0 versus 300): There were no special permits submitted to the jurisdiction of the LUC during FY07. The LUC does not control the timing of when special permits are submitted.

Item 2. FY08: There is no variance of significance reported for FY08.

### **PART III - PROGRAM TARGET GROUPS**

For FY07 and 08, there is no variance of significance reported for the estimated and planned numbers for the program target group.

#### **PART IV - PROGRAM ACTIVITIES**

Item 1. FY07 (8 versus 10) FY 08 (7 versus 10): There is a variance of 20% for FY07 in the number of petitions reviewed and a variance of 30% for FY 08 in the number of petitions estimated to be processed. The LUC has no control over the actual number of petitions submitted for processing. During the past 6 years, the average number of petitions processed during the year has been 10. Irrespective of the actual number submitted for processing, all petitions received by the LUC and deemed complete are processed within 365 calendar days.

Item 2. FY 07 (0 versus 3): There is a significant variance in the number of special permits

processed in FY 07. No special permits were filed with the LUC during FY 07. The LUC has no control over the number of special permits filed with the LUC for processing, but must process any filed within 45 days.

Item 3. FY07 (1190 versus 850): The actual number of boundary interpretations processed for FY07 was 1190. This variance is attributable to an unforeseen increase in the number of boundary interpretations initiated by the general public and processed by the LUC.

Items 1, 3 & 4. FY07: During FY08, while we are continuing to experience strong demand for development properties in our state (petitions for district boundary amendment) and activities related to recently entitled properties (motions) seeking to fine tune and bring their projects to market, there is a general expectation that the market will show signs of slowing in FY08 and beyond.

**ECONOMIC PLANNING & RESEARCH** 

PROGRAM TITLE: PROGRAM-ID:

BED-130 PROGRAM STRUCTURE NO: 11010304

	FISCAL	YEAR 2006-	07	I		THREE MON	ITHS ENDED 09-	30-07			NINE MO	NTHS ENDING	06-30-0	8	
	BUDGETED	ACTUAL	<u>+</u> Cl	HANGE [	%	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ESTIMATED	<u>+</u> CH	ANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     	· [	     			     					     		     
OPERATING COSTS															l
POSITIONS EXPENDITURES (\$1000's)	20.00 2.555	20.00 2.528	+	0.00   27	0   1	21.00 355	21.00 335	+   -	0.00 20	0    6	21.00 2.380	21.00 2.444	+   +	0.00   64	0   3
`` '	2,555	2,520	1 - T	21		333	333	1 <del>-</del> T	20	01	2,360	2,444	T	04	
TOTAL COSTS POSITIONS	l I 20.00	20.00	   +	ا ا 0.00	0 I	21.00	21.00	   +	0.00	   0	21.00	21.00	   +	0.00	I I 0
EXPENDITURES (\$1000's)	2,555	2,528	i -	27	1	355	335	-	20	6	2,380		+	64	, 3
					L	FISC	AL YEAR 2006-0	7		1	FIS	CAL YEAR 2007	<b>7-08</b>	•	
			Ī	PLANNED	ACTUAL	<u>+</u> C	HANGE	%	PLANNED	ESTIMATED	<u>+</u> CH/	ANGE	%		
PART II: MEASURES OF EFFECTIVENESS					Γ								ļ		i
1. # REQ FOR ANALYSIS, RESEACH & DAT					ļ	1000	1080	+	80	8	1000		+	0	0
2. # PUB PRODUCED (INC INTERNET & ELI	,				!	60	48	-	12	20	60	60	+	0	0
<ol> <li>ACCURACY OF ECON &amp; DEMOG FOREC</li> <li>% TOUR STAT REPT ISSD W/30 DAYS O</li> </ol>	, ,	,			ļ	95	100	+   +	1 5	100   5	95	2 95	+   +	0 1	100      0
5. % OF OTHER TIME-SENSITIVE REPT ISS		,			;	95 95	95	+   +	0	0	95	95 95	'   +	0 1	
PART III: PROGRAM TARGET GROUP								<u>.                                      </u>		1			<u>'</u> I	<u></u>	
1. # USERS OF DBEDT LIB,STATE DATA CT	TR,& WEBSITE				i	10	10	<b> </b> +	0	0	10	10	+	0	0
PART IV: PROGRAM ACTIVITY					ī	-				1			1	1	
<ol> <li># ANLYS OF POLICY &amp; ECON ISSUES CO</li> </ol>	ONDUCTED				į	60	58	j -	2	3	60	60	+ .	0	0
2. # RPTS, MEMOS, OR PUB ON ECON ISS					- 1	1700	1754	+	54	3	1700	1700	+	0	0
<ol><li>#ECON/TOUR DATA TBLE PUB THRU MO</li></ol>		A BK			į	1800	1833	+	33	2	1800	1800	+	0	0
4. #NEW ARTICLES PLACED ON DBEDT WI						190	55	-	135	71	190	60	-	130	68
<ol> <li>#QTRLY SHORT-TERM FORECASTS PRO</li> <li>#UPDATES LONG-RUN FORECASTS &amp; IN</li> </ol>		DEL			ļ	4	4	+	0	0   0	4	4	+   +	0	0
7. #ECONOMIC IMPACT ANALYSES CONDU		VEL			1	5	1 5	<del>*</del>   +	0	0	7 5	1 5	*   +	0   0	0
8. #DATA GATHER&DISSEM ACT SUPPORT		EAU			<u> </u>	6	7	' '   +	1	17	6 ·	6	·   +	0 1	0
9. #HAWAII GROSS STATE PRODUCT ACC					1	6	8	+	2	33	6	6	+	0 1	

PROGRAM TITLE: ECONOMIC PLANNING & RESEARCH

11 01 03 04 BED 130

#### **PART I - EXPENDITURES AND POSITIONS**

There were no significant differences between planned and actual expenditures, or changes in position counts.

### **PART II - MEASURES OF EFFECTIVENESS**

Actual and planned measures were reasonably close except:

Item 2. Number of Publications: Was about 20% below planned. This resulted mainly from the completion of the sustainable tourism project in the previous year, which resulted in significantly more reports for that year. The planned number of reports for FY 07 should have been reduced to reflect the end of that project. Reports are expected to increase in FY 08 due to the emerging industry studies authorized through the 2007 Legislature.

Item 3. Accuracy of forecasts: Because this is reported as an "error" rather than an "accuracy" rate, the percent difference from 1% to 2% error appears deceptively high (100%). In fact, it represents a change in "accuracy" of less than 1% (99% to 98%).

### **PART III - PROGRAM TARGET GROUPS**

There were no significant differences between planned and actual number of program users, which includes hits on the DBEDT web site for data and information. In FY 08 the program anticipates improved ability to measure use of materials on the website through improved web statistics and the new data warehouse system currently being developed.

#### PART IV - PROGRAM ACTIVITIES

Most measures of program activities were close to planned measures with the exception of the following:

Item 4. New Articles. New articles placed on the DBEDT web site was below planned levels. The previous year's total for new articles included a large number of materials converted from the previous DBEDT website to the current site. The FY 2007 planned level should have reflected a reduced number of new web postings.

Item 8. Data in Support of Census: The increase in reports of 17% actually represents one additional report beyond the six anticipated, which is not a significant difference in practical terms from the planned level.

Item 9. Gross State Product (GSP) account updates published: GSP updates were published in two more publications than were originally anticipated.

DEPARTMENTAL ADMINISTRATION & BUDGET DIV

PROGRAM TITLE: PROGRAM-ID:

PROGRAM-ID: BUF-101
PROGRAM STRUCTURE NO: 11010305

	FISCAL	YEAR 2006-	07	ļ		THREE MON	NTHS ENDED 09	-30-07	•		NINE MC	NTHS ENDING	06-30-0	08	
	BUDGETED	ACTUAL	± (	CHANGE	%	BUDGETED	ACTUAL	±	CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> Ch	IANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	I I							     					     		     
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	49.00   394,816	43.00 359,351	  -  -	6.00   35,465	12   9	49.00 3,034	41.00 2,214	  -  -	8.00 820	16   27	49.00 9,849	49.00 10,797	   +   +	0.00 948	   0   10
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	49.00 394,816	43.00 359,351	  -  -	6.00   35,465		49.00 3,034	41.00 2,214	   -   -	8.00 820	16   27	49.00 9,849	49.00 10,797	   +   +	0.00 948	
			L	FISC	CAL YEAR 2006-0	07			FIS	CAL YEAR 2007	7-08				
				PLANNED	ACTUAL	1 ±	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CH	IANGE	%		
PART II: MEASURES OF EFFECTIVENESS  1. % OF RECOMMDTNS ON DEPT REQST  2. PECENTAGE OF VENDOR PAYMENTS  3. % VAR IN EXP FIXED COST/ENTITLMTS  4. %PAYRLL-REL HRMS TRANS COMPL V  5. % USER IT TROUBLSHTG REQ RESPNI  6. % PC/LAN MALFUNCTNS RESPONDED			90 95 8 90 90	90 92 5 91 95 95	+   -   +   +   +	0   3   3   1   5	0   3   38   1   6   6	90 95 8 90 90	90 95 8 91 95 95	   +   +   +   +   +	0 0 0 1 5 5	0   0   0   1   6			
PART III: PROGRAM TARGET GROUP  1. GOVERNOR AND EXECUTIVE AGENCIE	ES .					20	20	+	0 I	   0	20	20	   +	0	   0
PART IV: PROGRAM ACTIVITY  1. NO. OF DEPT PROGRAM PLANS REVIE 2. NO. OF PROGRM BUDGET REQUESTS 3. NUMBER OF PROGRAM MEMORANDA 4. NUMBER OF VARIANCE REPORTS REV 5. NO. OF EXPEND PLANS & ALLOTMENT 6. NUMBER OF REFERRALS PROCESSED 7. NO. OF LEGISLATIVE PROPOSALS REV 8. NO. BILLS PASSED BY LEGISLATURE F 9. NO. OF REORGANIZATN PROPOSALS IS		231 1871 11 250 3200 1600 250 260	231 1871 11 270 3719 1680 57 258	+	0   0   0   20   519   80   193   2   8	0  0  0  8  16  5  77  1	230 1000 0 230 3200 1600 250 260	200 900 0 250 3700 1700 250 250	-   -   +   +   +   +	30   100   0   20   500   100   0   10	6				

PROGRAM TITLE: DEPARTMENTAL ADMINISTRATION & BUDGET DIV

11 01 03 05 BUF 101

#### **PART I - EXPENDITURES AND POSITIONS**

#### FY 2006-07

The variance in expenditures and positions in FY 07 are due primarily to 3.00 vacancies located in the Administrative and Research Office (ARO) and 3.00 vacancies in the Budget, Program, Planning and Management Division (BPPMD) and the net effects of collective bargaining allocations and lower than anticipated expenditures for attorney, witness fees, and health benefits premiums.

#### FY 2007-08

Expenditures and positions, of the 1st quarter variance in positions, 4.00 vacancies are in the ARO and 4.00 are in the BPPMD programs. The variance in the 1st quarter expenditures is due to a combination of: 1) vacant positions; and 2) unpredictable nature of expenditures for attorney, and witness fees. Recruitment efforts are underway and on-going to fill all vacant positions by the fiscal year end, and funds are anticipated to be expended as planned.

### **PART II - MEASURES OF EFFECTIVENESS**

Item 3. Percentage variance in the fixed cost/entitlements expenditures versus the annual allotment was lower than projected. Variance in FY 2007 is attributed primarily to more favorable premium rates negotiated by the Hawaii Employer Union Trust Fund.

### **PART III - PROGRAM TARGET GROUPS**

No variances.

### **PART IV - PROGRAM ACTIVITIES**

Items 1, 2, 5, 7, 8, 9 and 10. Variances in the number of department program plans reviewed and processed, the number of program budget requests reviewed and processed, the number of expenditure plans and allotment requests processed, the number of legislative proposals reviewed for the Governor, the number of bills passed by the Legislature reviewed for the Governor, the number of reorganization proposals reviewed and processed, and the number of CIP allotment requests reviewed and processed reflect the unpredictability of the variables for these program activities.

**VARIANCE REPORT** 

**REPORT V61** 11/29/07

PROGRAM TITLE:

**VOTING RIGHTS AND ELECTIONS** 

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110104

	FISCAL	YEAR 2006-	-07		1	THREE MON	NTHS ENDED 09	9-30-	.07		NINE MC	NTHS ENDING	06-30-0	)8	
DART I. EVENINITURES & ROCITIONS	BUDGETED	ACTUAL	± 0	CHANGE	%	BUDGETED	ACTUAL	ı	± CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> CH	IANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)													     	   	
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	8.00 14,418	7.00 4,422	-	1.00 9,996		23.00 866	7.00 380	•	- 16.00   - 486	70   56	23.00 9,998	23.00 10,524	  - +   +	0.00   526	0 5
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	8.00 14,418	7.00 4,422	  -  -	1.00 9,996		23.00 866	7.00 380	- !	- 16.00   - 486	70   56	23.00 9,998	23.00 10,524	+   +	0.00   526	0 5
					L	FISC	CAL YEAR 2006-	-07			FIS	CAL YEAR 2007	<b>7-08</b>		
					I	PLANNED	ACTUAL	1	+ CHANGE	%	PLANNED			ANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. 85% DISCLOSURE RPT SUBMIT BY CANI 2. # OF DISCLOSURE REPORTS REVIEWEE 3. # ELIG PERSONS REGIS AS % TOTAL EL 4. # REG VOTERS WHO VOTE AS % OF RE	O .IG TO VOTE					4000 3600 74 60	41000 2295 74 53	İ	+ 37000   - 1305   + 0	925   36   0   12	1200 1080 76 0	460 2800 76 0	   -   +   +	740   1720   0   0	62 159 0

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

CAMPAIGN SPENDING COMMISSION

PROGRAM-ID:

AGS-871

PROGRAM STRUCTURE NO: 11010401

	FISCAL	YEAR 2006-	07		1	THREE MON	NTHS ENDED 09-	30-0	7	l	NINE MO	NTHS ENDING	06-30	-08	
	BUDGETED	ACTUAL	I ± C	HANGE	%	BUDGETED	ACTUAL	l ±	CHANGE	%	BUDGETED	ESTIMATED	<u> +</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			     												
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	5.00 4,463	5.00 808	+   -	0.00 3,655	,	5.00 210	5.00 166	   +   -	0.00 44	0   21	5.00 632	5.00 688	+	0.00 56	   0    9
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	5.00 4,463	5.00 808	   +   -	0.00 3,655		5.00 210	5.00 166	+	0.00 44	0	5.00 632	5.00 688	+	0.00 56	
						FISC	CAL YEAR 2006-0	7		-	FIS	CAL YEAR 2007	-08		
DART II MEAGURES OF FEFFORD WILLIAM					Ţ	PLANNED	ACTUAL	<u>  ±</u>	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. WORK PRODUCT ALIGNED W/5-YEAR S'  2. 85% DISCLOSURE RPT SUBMIT BY CANI  3. # OF DISCLOSURE REPORTS REVIEWED  4. EDUCATE CAND & NONCAND COMM RE  5. INVESTIGATIONS CONDUCTED ON POTI  6. ENFORCEMENT ACTION TAKEN  7. PUBLIC FINANCING PROVIDED  8. WEB-BASED FILING SYSTEMS IN PLACE  PART III: PROGRAM TARGET GROUP	D & NONCAND CO ) CAMPAIGN LAWS ENTIAL VIOLATION					85 4000 3600 10000 10 10 100000	0 4100 2295 2500 34 27 122649	-   +   -   +   +   +   +	100 1305 7500 24 17	100   3   36   75   240   170   23   0	80 1200 1080 2000 15 10 20000	100 460 2800 2500 15 10 20000 2	+ + + + + +	20 740 1720 500 0 0	25     25     62     159     25     0     0
CANDIDATES     ELECTED OFFICIALS     VOTERS AND POTENTIAL VOTERS						400 150 300000	400 141 348988	   +   -   +	0 9 48988	0   6   16	300 150 0	300   141   0	+ - +	0 9 0	   0    6
PART IV: PROGRAM ACTIVITY  1. DEVELOPMENT OF A 5-YEAR STRATEGI 2. # OF REPORTS FILED, & REVIEWED 3. # OF WEBSITE "HITS" 4. # CAND & NONCAND COMM CLASSES & 5. # OF ADVISORY OPINIONS RENDERED 6. # OF CONCILIATION AGREEMENTS 7. # OF FINES IMPOSED 8. # OF \$2 HAWAII INCOME TAX CHECK-OF 9. COMPLETION OF NONCAND & CAND WE 10. # INDIVIDUALS TRAINED IN WEB-BASED	PRESENTATIONS FS B-BASED FILING S					0 4000 200000 25 8 15 500 120000 1	1 2295 488989 18 12 27 626 110203 1 120	+ - + - + - + - + +	1 1705 288989 7 4 12 126 9797 0 80	0   43   144   28   50   80   25   8   0   40	0 1500 50000 25 10 15 100 120000 1	0 2800 500000 32 10 15 400 100000 1	+ + + + + + - + -	0 1300 450000 7 0 0 300 20000 0	17    0

PROGRAM TITLE: CAMPAIGN SPENDING COMMISSION

11 01 04 01 AGS 871

### **PART I - EXPENDITURES AND POSITIONS**

Variances between the budgeted and actual expenditures in FY 07 and FY08 are attributable to lower than allocated disbursals for matching funds.

#### **PART II - MEASURES OF EFFECTIVENESS**

The variance for Item 1 in fiscal year 2006-07 is due to the fact there was no five-year strategic plan to align our work product with, plan was completed in May 2007 and published in July 2007. Thus, work product will be aligned with the strategic plan for fiscal year 2007-08.

The variance for Item 2 for fiscal year 2007-08 increased because of increased enforcement for late reports.

The variance for Item 3 is due to a three-year backlog in review of disclosure reports, to which there was no overall count of actual reports in the backlog. Estimate was made of the backlog based on roughly how many candidates there were, actual reports reviewed completed by contract investigator, who did an actual count.

The variance for Item 4 for fiscal year 2006-07, estimate provided by former director, current director reported actual number based on attendees of classes provided, telephone calls for interpretation of the law and education on various campaign issues.

The variance for Items 5 and 6 for fiscal year 2006-07 is due in part to it being an election, there are more inquires and complaints regarding candidate disclosure reports.

The variance for Item 7 for fiscal year 2006-07 is due to a increase in the number of candidates that applied for and received public financing, which is probably due to public financing classes provided for candidates.

#### **PART III - PROGRAM TARGET GROUPS**

The variance for Item 3 for fiscal year 2006-07 is because no one knows how many people will vote until an election occurs. Estimate was based on previous election years, and the actual number of voter information is received from the Office of Elections.

#### **PART IV - PROGRAM ACTIVITIES**

The variance for Item 2 for fiscal year 2006-07 is due to an estimate on how many candidates may file for office, and thereafter report. For fiscal year 2007-08, the numbers decline because candidates file at different times during the election year and later they file

fewer reports.

The variance for item 3 for fiscal year 2006-07 is due to advertisements placed about our website, both on the radio and newspapers and continual reinforcement to use our website in training classes, newsletters, and public presentations. Estimates for fiscal year 2007-08 continue to increase as we continue to advertise and educate our customers on use of the website for their information needs

The variance for Item 4 for fiscal year 2006-07 is due to demand on staff time in other areas such as follow-ups on the reports review backlog. For fiscal year 2007-08 estimates is based on increased classes for the web-based candidate filing system and the soon to be completed web-based noncandidate filing system.

The variance for Item 5 for fiscal year 2006-07 is due to the staff's desire to answer questions for as many people as possible by doing more advisory opinions rather than just individual letters.

The variance for Items 6 and 7 for fiscal year 2006-07 is due to increased enforcement in the areas of excess contributions and late reports. Also, in an election year, more inquires and complaints regarding candidate disclosure reports are filed.

The variance for item 10 for fiscal year 2006-07 is due to candidates learning the new filing system by using the on-line web-based user manual instead of attending scheduled training session.

OFFICE OF ELECTIONS

PROGRAM-ID:

AGS-879

PROGRAM STRUCTURE NO: 11010402

	FISCAL	YEAR 2006-	07	ļ		THREE MON	THS ENDED 09	-30-07	l l		NINE MO	06-30-08			
	BUDGETED	ACTUAL	± (	CHANGE	%	BUDGETED	ACTUAL	± C	HANGE	%	BUDGETED	ESTIMATED	± CHA	NGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 							     	     					   	`
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	3.00 9,955	2.00 3,614	  -  -	1.00   6,341	•	18.00 656	2.00 214	   -   -	16.00 [ 442	89   67	18.00 9,366	18.00 9,836	   +   +	0.00   470	0 5
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	3.00 9,955	2.00 3,614	   -   -	1.00   6,341		18.00 656	2.00 214	   -   -	16.00   442	89   67	18.00 9,366	18.00 9,836	+   +	0.00   470	0 5
						FISC	CAL YEAR 2006-	07		1	FIS	CAL YEAR 2007	-08		
					Ī	PLANNED	ACTUAL	<u>+</u> Cl	HANGE	%	PLANNED	ESTIMATED	<u>+</u> CHA	NGE	%
PART II: MEASURES OF EFFECTIVENESS  1. # ELIG PERSONS REGIS AS % TOTAL E						74	74	+	0	0	76	76	+	0	0
<ol> <li># REG VOTERS WHO VOTE AS % OF RE</li> <li>% OF MANUAL AUDIT PRECNTS MATCH</li> </ol>					- [	60 100	53 100	-	/   0	12   0	U	0	<b>+</b> .	0   0	0   0
4. % POLL BOOK AUDIT PRECNTS MATCH					-	100	100	) +	0 1	01	. 0	0	+	0 1	0
5. # COMPLAINTS & CHALLENGES TO ELE					· i	3	0	i -	3	100	. 0	0	+	0	0
6. # COMPLAINTS FILED & RESLVD AS %	TOT COMPL RECD				İ	100	100	<b>+</b>	0	0	100	100	+	0	0
PART III: PROGRAM TARGET GROUP  1. RESIDENTS ELIGIBLE TO VOTE (THOUS	SANDS)					848	848	+	0	0	848	848	+	   0	0
PART IV: PROGRAM ACTIVITY		-			1			1	<u>:</u>	1		,	<u> </u>	1	
1. PRVD VTR REGIS SVCS TO QUAL CITIZ	ENS (000'S)				i	650	663	+	13	2	650	650	+	0	0
2. PROVIDE VOTER EDUCATION SERVICE					į	650	663	j +	13 j	2	650	650	+	o j	. 0
<ol><li>PROVIDE VOTER ORIENTATION TO NTE</li></ol>	RLZD CITS (000'S)					0	0	+	0 [	0	0	0	+	0 ]	0

### PROGRAM TITLE: OFFICE OF ELECTIONS

11 01 04 02 AGS 879

### **PART I - EXPENDITURES AND POSITIONS**

FY 07 - Positions - Variance represents one vacant position. Unable to fill due to lack of applicants.

FY 08 - 1st Qtr. - Positions - Variance represents delay in the conversion of 15 exempt positions to civil service that was approved by the 2007 Legislature.

FY 07 - Expenditures - Variance represents overestimated cost for the direct electronic voting and vote counting system.

FY 08 - 1st Qtr. - Expenditures - Variance represents overestimated other current cost due to error reported in the Multi-Year Program and Financial Plan and Executive Budget for 2007-2009. The amounts between cost categories other current expenses and personal services were incorrectly stated and will be corrected via transfer of funds.

### **PART II - MEASURES OF EFFECTIVENESS**

FY 07 - Item 2 - Variance represents overestimation in voter turnout.

FY 07 - Item 5 - In the 2006 Elections there were no formal complaints and challenges to the election system.

FY 08 - Items 2-5 - There are no measures of effectiveness because this is a non-election year.

### **PART III - PROGRAM TARGET GROUPS**

No significant variances.

#### **PART IV - PROGRAM ACTIVITIES**

No significant variances.

FISCAL MANAGEMENT

PROGRAM-ID:

PROGRAM STRUCTURE NO: 1102

<u> </u>	FISCAL	YEAR 2006-	∙07	l		THREE MO	NTHS ENDED 09	9-30-0	7		NINE MO	NTHS ENDING	06-30-08	
	BUDGETED	ACTUAL	± C	HANGE	%	BUDGETED	ACTUAL	±	CHANGE	%	BUDGETED	ESTIMATED	+ CHANG	E   %
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			 	     										
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	438.50 590,341	380.00 578,919	  -  -	58.50   11,422		470.50 7,591	395.00 6,929	-	75.50 662	   16    9	470.50 29,556	470.50 31,025	   + 0.0   + 1,46	
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	438.50 590,341	380.00 578,919	   -   -	58.50   11,422		470.50 7,591	395.00 6,929	   -  -	75.50 662	   16    9	470.50 29,556	470.50 31,025	+ 0.0   + 1,46	
						FISC	CAL YEAR 2006-	-07			FIS	CAL YEAR 2007	-08	
						PLANNED	ACTUAL	<u> </u>	CHANGE	%	PLANNED	ESTIMATED	± CHANG	Ξ   %
PART II: MEASURES OF EFFECTIVENESS  1. AV ANNUAL RATE OF RETURN ON INVE  2. AV LENGTH OF TIME BETWEEN AUDITS  3. AV DAYS TO ISSUE REFUND FOR NOW	-DEPARTMENT AL				     	3.52 0 78	4.39 0 NO DATA	+	0.87   0   78	25   0   100	3 0 78	4.87   0   NO DATA	   + 1.8   +	   67   62   0   0   8   100

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

REVENUE COLLECTION

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110201

	FISCAL	YEAR 2006-	07			THREE MO	NTHS ENDED 0	9-3	0-07		NINE MO	NTHS ENDING	06-30-08	}	
	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL		+ CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> CH/	NGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     	  -   	     						-			·	     
OPERATING COSTS				;											
POSITIONS	372.50	320.00	-	52.50	14	404.50	337.00	- 1	- 67.50	17	404.50	404.50	+	0.00	0
EXPENDITURES (\$1000's)	22,288	22,185	-	103	0 ]	4,847	4,679	I	- 168	3	20,959	21,795	+	836	4
TOTAL COSTS					-			П			:				
POSITIONS	372.50	320.00	-	52.50	14	404.50	337.00	- 1	- 67.50	17	404.50	404.50	+	0.00	0
EXPENDITURES (\$1000's)	22,288	22,185	-	103	0	4,847	4,679	- 1	- 168	3	20,959	21,795	+	836	4
					L	FIS	CAL YEAR 2006	6-07			FIS	CAL YEAR 2007	-08		
					Ī	PLANNED	ACTUAL	-	± CHANGE	%	PLANNED	ESTIMATED	± CHA	NGE	1 %
PART II: MEASURES OF EFFECTIVENESS					Ī			1							
<ol> <li>% AUDITS RESULTING IN ADJUSTMENT</li> </ol>	S				- 1	85	90		+ 5	6	85	85	+	0	0
<ol><li>PERCENT OF DELINQUENT TAXES COL</li></ol>	LECTED					. 31	NO DATA		- 31	100	31	NO DATA	-	31	100
<ol><li>AV DAYS TO ISSUE REFUND FOR NONV</li></ol>	VORKLISTED RETI	RNS			1	78	NO DATA	- 1	- 78	100	78	NO DATA	-	78	100

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: PROGRAM-ID:

TAXATION TAX-100

PROGRAM STRUCTURE NO: 11020101

8. NUMBER OF TAX LIENS FILED

9. NUMBER OF LEVIES PROCESSED

10. NUMBER OF TAX LAW CHANGES

REPORT V61 11/29/07

	FISCAL	YEAR 2006-	07	Ī	-	THREE MON	ITHS ENDED 09	-30-07	NINE MONTHS ENDING 06-30-08						
	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%	
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			     	   								     		     	
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	195.50   8,385	164.00 8,604	   -   +	31.50   219	16   3	195.50 1,851	166.00 1,844	- 29.50   - 7	15   0	195.50 7,507	195.50 7,820	   +   +	0.00 313		
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	195.50   8,385	164.00 8,604	   -   +	31.50   219	•	195.50 1,851	166.00 1,844	- 29.50   - 7	15   0	195.50 7,507	195.50 7,820	   +   +	0.00 313	   0   4	
					L		AL YEAR 2006-0				CAL YEAR 2007				
PART II: MEASURES OF EFFECTIVENESS					Ļ	PLANNED	ACTUAL	1 ± CHANGE	<u>%  </u>	PLANNED	ESTIMATED	<u>+</u> CI	HANGE	%	
<ol> <li>AVE BUSINESS DAYS TO DEPOSIT CH</li> <li>% NON-WORKLISTED REFUNDS COMF</li> <li>AVERAGE CALL ANSWER RATE</li> <li>AVE CAL DAYS TO RESPOND TO PAPF</li> <li>% OF RETURNS AUDITED AS % OF RE</li> <li>% OF RETURNS AUDITED RESULTING</li> <li>% INCR/DECR IN TOTAL DELINQUENT</li> <li>% INC/DEC ELECTRONIC FILINGS OVE</li> <li>PERCENT ERROR IN FORECASTING G</li> </ol>	PLETED IN 45 BUS D WELEC CORRESPNI TURNS FILED IN ADJUSTMENTS TAXES OUTSTANDI R PRIOR FISCAL YF	NG R				75 56 56 16 0.4 85 19 5	17 61 63 15 .1 90 0.8 21	- 58	77   9   13   6   75   6   96   320   17	55 83 61 18 0.4 85 10 7	15 .1 85	-   +   -   -   -   +   +   +	38 0 19 3 0.3 0 8	0 31 17 75 0 0 10	
PART III: PROGRAM TARGET GROUP  1. NUMBER OF TAXPAYERS FILING RETU  2. NUMBER OF CALLERS REQUESTING F  3. NO. OF PAPER & ELECTRONIC CORRE  4. NO. OF ACTIVE BUSINESS LICENSES I  5. TOTAL DELINQUENT TAXES OUTSTAN	ERSONAL ASSISTA SPONDENCE RECE DURING FISCAL YEA	IVED AR			       	1133000 335000 80000 517119 350	1115219 297499 26256 522851 344	- 17781   - 37501   - 53744   + 5732   - 6	2  11  67  1  2	1145000 340000 85000 517119 360	1130000 300000 40000 517000 350	-   -   -   -	15000 40000 45000 119 10	1   12   53   0   3	
PART IV: PROGRAM ACTIVITY  1. NUMBER OF TAX RETURNS FILED  2. NO. TELEPHONE CALLS SERVICED BY  3. NO. OF PAPER & ELECTRONIC CORRE  4. NUMBER OF RETURNS AUDITED  5. NUMBER OF ASSESSMENTS MADE  6. TOTAL AMOUNT OF COLLECTION MALE  7. AMOUNT OF DELINQUENT TAXES COL	SPONDENCE RECE	IVED				666000 215000 80000 0.1 6500 65	667597 162634 26256 0.1 12764 37 203	+ 1597     - 52366     - 53744     + 0     + 6264     - 28     + 25	0   24   67   0   96   43   14	672000 218000 82000 0.1 6500 65 188	672000 180000 40000 0.1 12800 30 188	+   -   -   +   +	0 38000 42000 0 6300 35	17   51   0   97   54	

5000

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4675

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5000

3000

60

5000 | +

+

4000

20 |

0 |

1000 | 33 |

40 | 67 |

į o

899 | 18 |

41 | 68 |

1675 | 56

**PROGRAM TITLE: TAXATION** 

11 02 01 01 TAX 100

### **PART I - EXPENDITURES AND POSITIONS**

#### FY 2007:

The variance is due to employee turnover. FY07 data includes positions and funding previously budgeted under the TAX 102 and TAX 103 programs, which were consolidated under TAX 100 beginning in FY08.

#### **PART II - MEASURES OF EFFECTIVENESS**

- Item 1: The variance is due to additional temporary staff as a result of the County Surcharge Project that provided the ability to re-prioritize the processing of remittance and non-remittance returns. In addition, the ITIMS Imaging System (IIS) technology provided 3 to 6 times increased processing efficiencies.
- Item 3: The variance is due to additional temporary staff in the Taxpayer Services Telephone Unit (e.g., call center) as a result of the County Surcharge Project.
- Item 5: The variance is due to a change in reporting methodology. The number of returns audited now represents the number of audit cases completed.
- Item 7: The variance increase is due to the under estimation of the economy and the ability of the taxpayer to pay their liabilities timely.
- Item 8: The variance is due to the Form N-15 (non-resident form) being accepted for the full year for the first time in the JELF program.
- Item 9: The variance is due to the accuracy of the model assumptions and projections for key indicators.

#### **PART III - PROGRAM TARGET GROUPS**

- Item 2: The variance is due to a substantial County Surcharge educational effort made by the Department that resulted in a decrease in the total call volume as it related to the County Surcharge as originally projected, coupled with increased staffing level in the call center.
- Item 3: The variance is due to taxpayers being able to reach a customer representative over the telephone.

#### **PART IV - PROGRAM ACTIVITIES**

Item 2: Please refer to Part III, Item 2 above.

- Item 3: Please refer to Part III, Item 3 above.
- Item 5: Even though both Office and Field Audit staff are relatively new and are still undergoing training they were able, through our limited scope theory of conducting audits, to increase their productivity.
- Item 6: The variance is due to taxpayers' disagreeing with our assessments and filing appeals.
- Item 7: The variance is due to the timeliness of the ITIMS Collection System (ICS), which focuses on current delinquency billings and the current economic climate of the state.
- Items 8 & 9: The variance is due to the ICS system, which has enhanced our ability to file liens and to pursue taxpayers and levy their accounts on a timely basis.
- Item 10: The variance is due to increasing complexity of the tax law.

TAX SERVICES AND PROCESSING

PROGRAM-ID:

TAX-105 PROGRAM STRUCTURE NO: 11020103

	FISCAL	YEAR 2006-	07	1		THREE MO	NTHS ENDED (	9-3	0-07	NINE MONTHS ENDING 06-30-08					
	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	Ī	+ CHANGE	%	BUDGETED	ESTIMATED	± CHA	NGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)				 	     								   		   
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   110.00   6,070	102.00 6,449	  -  +	8.00   379	7   6	138.00 1,515	115.00 1,390		- 23.00   - 125	   17    8	138.00 6,760	138.00 7,104	++	0.00   344	   (
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	110.00 6,070	102.00 6,449	   -   +	8.00   379	7   6	138.00 1,515	115.00 1,390		- 23.00 - 125	17   8	138.00 6,760	138.00 7,104	+	0.00   344	
					L	FIS	CAL YEAR 2006	6-07			FIS	CAL YEAR 2007	'-08		
					Ī	PLANNED	ACTUAL	Ī	± CHANGE	%	PLANNED	ESTIMATED	± CHA	NGE	%
PART II: MEASURES OF EFFECTIVENESS  1. EXEC PGM STRUCTURE CHANGES NO	T APPROVED BY LI	EG.			Ī	NO DATA	NO DATA	1	+ 0	0	NO DATA	NO DATA	+	0	

PROGRAM TITLE: TAX SERVICES AND PROCESSING

11 02 01 03 TAX 105

#### **PART I - EXPENDITURES AND POSITIONS**

Position and expenditure variance for the first quarter of FY08 is due to the planned delay in hiring of 10 positions. Funding for these positions was included in the first quarter allocation.

## **PART II - MEASURES OF EFFECTIVENESS**

Because the Executive's proposed FB 07-09 Program Structure was not approved, no measures of effectiveness are available for this program.

### **PART III - PROGRAM TARGET GROUPS**

Because the Executive's proposed FB 07-09 Program Structure was not approved, no program target groups are available for this program.

### **PART IV - PROGRAM ACTIVITIES**

Because the Executive's proposed FB 07-09 Program Structure was not approved, no program activities are available for this program.

STATE OF HAWAII

**VARIANCE REPORT** 

REPORT V61 11/29/07

PROGRAM TITLE:

SUPPORTING SERVICES - REVENUE COLLECTIONS

PROGRAM-ID:

TAX-107

PROGRAM STRUCTURE NO: 11020104

UDGETED	ACTUAL	± '	CHANGE	%   	BUDGETED	ACTUAL	<u>+</u> (	CHANGE	%   	BUDGETED	ESTIMATED	<u>+</u> Cł	IANGE	%
	*						     							
							i İ		   ]				!	1
		-		!!										ž.
							1		i				l i	i
							1							i
67.00	54.00	-	13.00	19	71.00	56.00	-	15.00	21	71.00	71.00	+	0.00	(
7,833	7,132	] -	701	9	1,481	1,445	l -	36	2	6,692	6,871	+	179	3
67.00	54.00	i -	13.00	i 19 i	71.00	56.00	i -	15.00	21	71.00	71.00	+	0.00 i	i (
7,833	7,132	i -	701	j 9 j	1,481	1,445	i -	36	2	6,692	6,871	+	179	
	67.00	67.00 54.00	67.00 54.00 -	67.00 54.00 - 13.00	67.00 54.00 - 13.00   19	67.00 54.00 - 13.00 19 71.00	67.00 54.00   - 13.00   19   71.00 56.00	67.00 54.00   - 13.00   19   71.00 56.00   -	67.00 54.00 - 13.00 19 71.00 56.00 - 15.00	67.00 54.00   - 13.00   19   71.00 56.00   - 15.00   21	67.00 54.00 - 13.00 19 71.00 56.00 - 15.00 21 71.00	67.00 54.00 - 13.00 19 71.00 56.00 - 15.00 21 71.00 71.00	67.00 54.00   - 13.00   19   71.00 56.00   - 15.00   21   71.00 71.00   +	67.00 54.00   - 13.00   19   71.00 56.00   - 15.00   21   71.00 71.00   + 0.00

·	FISO	<u>SAL YEAR 200</u>	6-07		FISC	SAL YEAR 2007-08		
	PLANNED	ACTUAL	<u>+</u> CHA	NGE   %	PLANNED	ESTIMATED   ± C	HANGE   %	0
PART II: MEASURES OF EFFECTIVENESS				J J		i	1	-
EXEC PGM STRUCTURE CHANGES NOT APPROVED BY LEG.	NO DATA	NO DATA	+	0   0	NO DATA	NO DATA   +	0	0

PROGRAM TITLE: SUPPORTING SERVICES - REVENUE COLLECTIONS

11 02 01 04 TAX 107

### **PART I - EXPENDITURES AND POSITIONS**

FY 2007:

The variance is due to employee turnover.

### **PART II - MEASURES OF EFFECTIVENESS**

Because the Executive's proposed FB 07-09 Program Structure was not approved, no measures of effectiveness are available for this program.

### PART III - PROGRAM TARGET GROUPS

Because the Executive's proposed FB 07-09 Program Structure was not approved, no program target groups are available for this program.

### **PART IV - PROGRAM ACTIVITIES**

Because the Executive's proposed FB 07-09 Program Structure was not approved, no program activities are available for this program.

FISCAL PROCEDURES AND CONTROL

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110202

	FISCAL	YEAR 2006-	07	1		THREE MO	NTHS ENDED 0	9-30-0	)7		NINE MO	NTHS ENDING	06-30-08	
PART I: EXPENDITURES & POSITIONS	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	1 ±	- CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	E   %
RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			   	   	. !					<b> </b>   <u> </u>   ]			  - 	! ! !
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	48.00 3,133	42.00 2,838	  -  -	6.00   295	13   9	48.00 862	42.00 786	-	70	13   9	48.00 2,296	48.00   2,465	   + 0.00   + 169	•
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	48.00 3,133	42.00 2,838	  -  -	6.00   295		48.00 862	42.00 786	-	0.00	13   9	48.00 2,296	48.00 2,465	+ 0.00   + 169	•
					. L	FIS	CAL YEAR 2006	-07			FIS	CAL YEAR 2007	-08	
BART II. MEAGUREO OF FEFFOTII (FNEOC					1	PLANNED	ACTUAL	<u>  ±</u>	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CHANGE	=   %
PART II: MEASURES OF EFFECTIVENESS  1. AV IN-HSE TIME PROCESS PAYMENTS 2. AVE LNGTH TIME BTW AUDITS.BY AGNO	•			5	NO DATA NO DATA	-	5	100   100	5 6	NO DATA   NO DATA		 5   100 6   100		

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

STATEWIDE ACCOUNTING SERVICES

PROGRAM-ID:

AGS-101 PROGRAM STRUCTURE NO: 11020201

	1	FISCAL	YEAR 2006-	07		l	THREE MON	ITHS ENDED 09	9-30-07		1	NINE MO	NTHS ENDING	06-30-	80	
	Τ	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	<u>+</u> (	HANGE	%	BUDGETED	ESTIMATED	<u>+</u> Cl	HANGE	%
PART I: EXPENDITURES & POSITIONS	П															$\Box$
RESEARCH & DEVELOPMENT COSTS	ı								.		i 1			[	i	1
POSITIONS	1								1						ř	1
EXPENDITURES (\$1,000's)	1					1 1			1					1	ľ	ı
PERATING COSTS															ľ	1
POSITIONS	i	7.00	5.00	j -	2.00	29	7.00	5.00	i -	2.00	29	7.00	7.00	+	0.00	i
EXPENDITURES (\$1000's)	İ	728	468	ĺ -	260	36	140	92	j -	48	j 34 j	422	483	i +	61	į 1
TOTAL COSTS	Г						•									
POSITIONS	İ	7.00	5.00	i -	2.00	29	7.00	5.00	i -	2.00	29	7.00	7.00	i +	0.00	i
EXPENDITURES (\$1000's)	İ	728	468	į	260	36	140	92	i -	48	I 34 İ	422	483	i +	61 i	•

		FIS	CAL YEAR 2006	3-07		FIS	CAL YEAR 2007	-08		
	i de la companya de la companya de la companya de la companya de la companya de la companya de la companya de	PLANNED	ACTUAL	±0	CHANGE   %	PLANNED	<b>ESTIMATED</b>	+ CH	HANGE	%
PART	II: MEASURES OF EFFECTIVENESS									
1.	% PROJECTS COMPLETED FOR NEW SYSTEMS/ENHANCEMENTS	90	57	-	33   37	90	75	-	15	17
2.	% PROJECTS COMPLETED FOR ACCOUNTING MANUALS/FORMS	90	65	-	25   28	90	80	-	10	11
3.	AV IN-HOUSE TIME TO PROCESS PAYMENTS TO VENDORS	5	NO DATA	-	5   100	5	NO DATA	-	5	100
4.	PERCENTAGE OF LATE PAYMENTS	9	NO DATA	-	9   100	8	NO DATA	-	8	100
5.	% OF PAYMENT VOUCHERS PROCESSED WITH NO ERRORS	95	NO DATA	-	95   100	95	NO DATA	_	95	100
6.	AV TIME TO ISSUANCE OF CAFR - GOAL 6 MONTHS	6	NO DATA	-	6   100	6	NO DATA	-	6	100
<b>′7</b> .	AV TIME TO ISSUANCE OF QUARTERLY FINANCIAL REPORTS	4	NO DATA	.   -	4   100	4	NO DATA	-	4	100 J
8.	AV TIME TO POST ALLOTMENT DOCUMENTS	4	NO DATA	-	4   100	4	NO DATA	-	4	100
PART	III: PROGRAM TARGET GROUP			1		1			1	i
1.	NO. OF REQUESTS TO DEV NEW SYSTEMS/MODIFY EXISTING	8	7	į -	1 j 13	j 8	8	+	0	o į.
2.	NO. REQUESTS NEW/CHANGES TO ACCOUNTING MANUALS/FORM	15	17	+	2   13	15	13	-	2	13 j
3.	NUMBER OF PAYMENT VOUCHERS PROCESSED (THOUSANDS)	87	NO DATA	j -	87   100	87	NO DATA	_	87 j	100 j
4.	NO. OF DEPTS/AGENCIES RECEIVING FINANCIAL REPORTS	36	NO DATA	j -	36   100	36	NO DATA	-	36	100
5.	NO. OF FINANCIAL REPORTS DISTRIBUTED TO DEPTS	11	NO DATA	- i -	11   100	11	NO DATA	-	11	100
PART	IV: PROGRAM ACTIVITY			ı	1	1	`			
1.	NO. OF HOURS - DEV OF NEW SYTEMS/MODIFY EXISTING	1800	800	i -	1000   56	1800	1200	_	600 j	33 [
2.	NO. OF HOURS - MAINT/MGMT ACCOUNTING MANUALS/FORMS	2400	2800	į +	400   17	2400	2400	+	o i	oi
3.	NO. OF CONTRACTS EXAMINED	2300	NO DATA	j -	2300   100	2400	NO DATA	_	2400 j	100 j
4.	NO. OF PAYCHECKS ISSUED (N THOUSANDS)	284	NO DATA	i -	284   100	284	NO DATA	_	284	100 j
5.	NO. OF CHECKS (NON-PAYROLL) ISSUED (IN THOUSANDS)	918	NO DATA	j -	918   100	918	NO DATA	-	918	100 j
6.	NO. OF PAYMENTS MADE ELECTRONICALLY (IN THOUSANDS)	200	NO DATA	j -	200   100	203	NO DATA	-	203	100 j
7.	NO. OF ALLOTMENT DOCUMENTS PROCESSED	3600	NO DATA	j -	3600   100	3600	NO DATA	-	3600	

PROGRAM TITLE: STATEWIDE ACCOUNTING SERVICES

11 02 02 01 AGS 101

#### **PART I - EXPENDITURES AND POSITIONS**

For Fiscal Year 2006-2007 and the first quarter of Fiscal Year 2007-2008, the variance in positions is due to the vacant Secretary II and Accountant IV positions.

For Fiscal Year 2006-2007, the variance in expenditures is due to the vacant Secretary II and Accountant IV positions and unexpended funds for hardware and software maintenance.

For the first quarter of Fiscal Year 2007-2008 and the remaining three quarters of Fiscal Year 2007-2008, the variance in expenditures is due to the over allocation of allotments in the first quarter.

#### **PART II - MEASURES OF EFFECTIVENESS**

For Fiscal Year 2006-2007, the variances for measure of effectiveness 1 and 2 are due to the vacant Secretary II and Accountant IV positions and the unanticipated difficulty of the projects.

For Fiscal Year 2007-2008, the variances for measure of effectiveness 1 and 2 are due to the vacant Secretary II and Accountant IV positions.

Because the Executive's proposed FB 07-09 Program Structure was not approved, measure of effectiveness 3 through 8 does not apply to this program as reflected in Act 213, SLH 2007.

#### PART III - PROGRAM TARGET GROUPS

For Fiscal Year 2006-2007, the variances for program target group 1 and 2 are due to the number of requests received and the number projected.

For Fiscal Year 2007-2008, the variance for program target group 2 is due to the number of requests anticipated and the number projected.

Because the Executive's proposed FB 07-09 Program Structure was not approved, program target group 3 through 5 does not apply to this program as reflected in Act 213, SLH 2007.

### **PART IV - PROGRAM ACTIVITIES**

For Fiscal Year 2006-2007, the variances for program activity 1 and 2 are due to the vacant Secretary II and Accountant IV positions and the actual hours expended on each item.

For Fiscal Year 2007-2008, the variance for program activity 1 is due to the vacant Secretary

II and Accountant IV positions.

Because the Executive's proposed FB 07-09 Program Structure was not approved, program activity 3 through 7 does not apply to this program as reflected in Act 213, SLH 2007.

**EXPENDITURE EXAMINATION** 

PROGRAM-ID:

AGS-102 PROGRAM STRUCTURE NO: 11020202

, I	FISCAL	YEAR 2006-	07	I		THREE MO	NTHS ENDED 09	9-30-0	)7		NINE MO	NTHS ENDING	06-30-08		
1	BUDGETED	ACTUAL	± C	HANGE	%	BUDGETED	ACTUAL	±	CHANGE	%	BUDGETED	ESTIMATED	+ CHAN	GE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			     	]     				!						     	
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	18.00 1,053	17.00 1,078	  -  +	1.00   25	6   2	18.00 277	17.00 272	-		6   2	18.00 831	18.00 865	   + 0   +	]   00.   34	0 4
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	18.00 1,053	17.00 1,078	  -  +	1.00   25	6   2	18.00 277	17.00 272	-		6	18.00 831	18.00 865	+ · · 0   +	.00   34	0
					L	FIS	CAL YEAR 2006	-07			FIS	CAL YEAR 2007	-08		
					1	PLANNED	ACTUAL	<u>  +</u>	CHANGE	%	PLANNED	ESTIMATED	± CHAN	GE	%
PART II: MEASURES OF EFFECTIVENESS  1. EXEC PGM STRUCTURE CHANGES NOT	APPROVED BY L	EG.				NO DATA	NO DATA	   +	  - 0	0	NO DATA	NO DATA	+	0   0	0

PROGRAM TITLE: EXPENDITURE EXAMINATION

11 02 02 02 AGS 102

### **PART I - EXPENDITURES AND POSITIONS**

For FY 2006-2007, the variance in positions was due to delay in obtaining an eligibility list of qualified applicants. The program has yet to receive an eligibility list and therefore could not fill the position as of the first quarter of FY 2007-2008. The increase in FY 2006-2007 expenditures is due to collective bargaining increases. The difference for the first quarter of FY 2007-2008 expenditure is attributed to the delay in filling the vacant position.

#### **PART II - MEASURES OF EFFECTIVENESS**

Executive program structure changes not approved by the Legislature. Because the Executive's proposed FB 07-09 program structure was not approved, no measures of effectiveness are available for this program. Data for measures of effectiveness is available upon request.

### **PART III - PROGRAM TARGET GROUPS**

Executive program structure changes not approved by the Legislature. Because the Executive's proposed FB 07-09 program structure was not approved, no program target groups are available for this program. Data for program target groups is available upon request.

### **PART IV - PROGRAM ACTIVITIES**

Executive program structure changes not approved by the Legislature. Because the Executive's proposed FB 07-09 program structure was not approved, no program activities are available for this program. Data for program activities is available upon request.

RECORDING AND REPORTING

PROGRAM-ID:

AGS-103 PROGRAM STRUCTURE NO: 11020203

<u> </u>	FISCAL	YEAR 2006-	07	I		THREE MOI	NTHS ENDED 09	-30-07			NINE MO	NTHS ENDING	06-30	-08	I
	BUDGETED	ACTUAL.	<u>+</u> CF	IANGE	%	BUDGETED	ACTUAL	±0	HANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS								Ţ		Ţ				Ī	
POSITIONS	] 		1	-	- }			l i		į I			 		 
EXPENDITURES (\$1,000's)	i		1		i			i		i			! 	i	
OPERATING COSTS								1		1					
POSITIONS	11.00	9.00	i -	2.00 j	18	11.00	9.00	i -	2.00	18	11.00	11.00	j +	0.00	0
EXPENDITURES (\$1000's)	628	678	+	50	8	270	256	-	14	5	529	565	+	36	7
TOTAL COSTS															
POSITIONS	11.00	9.00	j -	2.00	18	11.00	9.00	j -	2.00	18	11.00	11.00	+	0.00	0
EXPENDITURES (\$1000's)	628	678	+	50	8	270	256	- 1	14	5 [	529	565	+	36	7
						FISC	CAL YEAR 2006-	07		. 1	FIS	CAL YEAR 2007	<b>7-08</b>		
						PLANNED	ACTUAL	± C	HANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE [	%
PART II: MEASURES OF EFFECTIVENESS  1. EXEC PGM STRUCTURE CHANGES NOT	T APPROVED BY LE	EG.			<u> </u> 	NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	   +	0	0

PROGRAM TITLE: RECORDING AND REPORTING

11 02 02 03 AGS 103

#### **PART I - EXPENDITURES AND POSITIONS**

The variance in positions is due to retirements; the positions are currently being recruited. For FY 2006-2007, the expenditure variance is primarily attributed to the cost of actuarial valuations required for the State's financial statements. For FY 2007-2008, the actual variance is due to other expenditures that were delayed to subsequent quarters. The projected variance is primarily due to collective bargaining allocation.

### **PART II - MEASURES OF EFFECTIVENESS**

Executive program structure changes not approved by the legislature. Because the Executive's proposed FB 07-09 program structure was not approved, no measures of effectiveness are available for this program. Data for measures of effectiveness is available upon request.

### **PART III - PROGRAM TARGET GROUPS**

Executive program structure changes not approved by the legislature. Because the Executive's proposed FB 07-09 program structure was not approved, no program target groups are available for this program. Data for program target groups is available upon request.

### **PART IV - PROGRAM ACTIVITIES**

Executive program structure changes not approved by the legislature. Because the Executive's proposed FB 07-09 program structure was not approved, no program activities are available for this program. Data for program activities is available upon request.

INTERNAL POST AUDIT

PROGRAM-ID:

AGS-104

PROGRAM STRUCTURE NO: 11020204

1	FISCAL	YEAR 2006-	07	1		THREE MON	ITHS ENDED 09-	30-07			NINE MO	NTHS ENDING	06-30-08		
	BUDGETED	ACTUAL	<u>+</u> Cl	-IANGE	%	BUDGETED	ACTUAL	± C	HANGE	%	BUDGETED	ESTIMATED	± CHA	IGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)				 	     			1						     	   
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	12.00 724	11.00 614	  -  -	1.00   110		12.00 175	11.00 166	   - ·	1.00 9	   8    5	12.00 514	12.00 552	+ (   +	   0.00   38	   0   7
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	12.00 724	11.00 614	  -  -	1.00   110	8   15	12.00 175	11.00 166	-	1.00 9	   8    5	12.00 514	12.00 552	+ (   +	]   0.00   38	0 7
					L	FISC	AL YEAR 2006-0	)7			FISC	CAL YEAR 2007	-08		
					Ĺ	PLANNED	ACTUAL	<u>+</u> C	HANGE	%	PLANNED	ESTIMATED	<u>+</u> CHAN	IGE	%
PART II: MEASURES OF EFFECTIVENESS  1. NO. OF DEPT AUDITS COMPLETED AS % 2. NO. DEPT NEW AUDIT FINDINGS AS % F 3. NO. DEPT AUDIT FINDINGS RESOLVED A 4. AV LENGTH OF TIME BETWEEN AUDITS 5. NO. NON-DEPT AUDITS COMPLETED AS 6. NO. NON-DEPT NEW AUDIT FINDINGS AS 7. NO. NON-DEPT AUDIT FINDINGS RESOL 8. AV LENGTH OF TIME BETWEEN AUDITS	ROM PRIOR YR'S AS % TOTAL - DEPT AUDITS % PLANNED S % PRIOR YR'S VED AS % TOTAL					100 0 100 0 100 0 100 5	100 61 14 0 100 100 0 5	+   +   -   +   +   -   +	0 61 86 0 0 100 100	0   0   86   0   0   0   100	100 0 100 0 100 0 100 6	100 0 100 0 100 0 100 6	+ + + + + +	   0   0   0   0   0   0   0	0 0
PART III: PROGRAM TARGET GROUP  1. NUMBER OF DEPARTMENTAL AUDITS  2. NUMBER OF NON-DEPARTMENTAL AUD  3. NUMBER OF SPECIAL REQUEST AUDITS					     	32 306 10	19 330 2	   -   +   -	13 24 8	41   8   80	32 306 10		- + +	13   23   0	   41   8   0
PART IV: PROGRAM ACTIVITY  1. FINANCIAL AUDITS 2. COMPLIANCE AUDITS 3. DEPT ANNUAL INTERNAL FINANCIAL ST. 4. ASSIST STATE AGENCIES W/PROCUREN 5. APPROVE ESTAB OF & INCREASE IN PE 6. RESOURCE TO DEPTS ON ACCOUNTING	MENT OF AUDIT SY TTY CASH FUNDS					35 30 4 3 10	42 22 1 16 26	+   -   -   +   +	7 8 3 13 16	20   27   75   433   160   60	35 30 4 3 10	42 22 4 3 10	+ + + + + +	7   8   0   0   0   0	20 27 0 0

PROGRAM TITLE: INTERNAL POST AUDIT

11 02 02 04 AGS 104

#### **PART I - EXPENDITURES AND POSITIONS**

The variance in expenditures in FY 2006-2007 was due to one vacant position. The variance in expenditures in the first quarter of FY 2007-2008 was due to the same vacant position. There is no significant variance anticipated in expenditures for the remaining three quarters in FY 2007-2008.

The variance of one vacant position in FY 2006-2007 was due to a shortage of qualified auditors in the private sector. The private sector employers are recruiting at salary levels much higher than what the State can offer. This reduces the pool of auditors available to be hired by the State. In FY 2005-2006, the program tried to recruit at the apprentice entry level. The quality of the applicants and probationary employees was disappointing and the recruitment effort was discontinued in FY 2005-2006 and FY2006-2007. The vacant position will be filled during the remaining three quarters in FY 2007-2008.

### **PART II - MEASURES OF EFFECTIVENESS**

There was no variance in items 1, 4, 5, and 8 in FY 2006-2007. There was a shortfall in items 2, 3, 6 and 7 in FY 2006-2007. The shortfall was due to a shortage of human resources of State departments to process financial transactions.

No variance is anticipated in items 1, 4, 5 and 8 in FY 2007-2008. The recurrence of a shortfall in items 2, 3, 6 and 7 in FY 2007-2008 may occur if the shortage of human resources of State departments to correct unresolved audit findings continues.

### **PART III - PROGRAM TARGET GROUPS**

The variance in items 1 and 2 in FY 2006-2007 was due to redefining the target group. The variance in item 3 in FY 2006-2007 was due to a decrease in special request audits.

A variance in items 1 and 2 in FY 2007-2008 will occur due to redefining the target group. No variance is anticipated in item 3 in FY 2007-2008.

#### **PART IV - PROGRAM ACTIVITIES**

The increase in item 1 in FY 2006-2007 was due to eight additional audits being scheduled. All eight are neighbor islands audits and were scheduled when travel funds became available due to program savings. Annual audits on the neighbor islands were deferred due to the lack of travel funds. The variance in item 2 in FY 2006-2007 was due to redefining the number of compliance audits. The variance in item 3 in FY 2006-2007 was due to a change in scheduling and were deferred as neighbor island audits moved up in priority. The

variance in item 4 in FY 2006-2007 was due to the departments' audit contracts expiring in FY 2006-2007 and new audit service procurement was required. The variance in item 5 in FY 2006-2007 was due to more State agencies using petty cash to pay for larger cost items or not requiring replenishment of petty cash as often. The variance in item 6 in FY 2006-2007 is based on new accounting standards issued by the Governmental Accounting Standards Board (GASB). During FY 2006-2007, GASB issued two accounting standards that affected only two State agencies.

The variances in items 1 and 2 in FY 2007-2008 will occur as those items were redefined.

No significant variances are anticipated in items 3, 4, 5 and 6 in FY 2007-2008.

FINANCIAL ADMINISTRATION

PROGRAM-ID:

BUF-115 PROGRAM STRUCTURE NO: 110203

	FISCAL	YEAR 2006-	07	I		THREE MO	NTHS ENDED 09-	30-07		1	NINE MO	NTHS ENDING	06-30-	08	
	BUDGETED	ACTUAL	± 0	HANGE	%	BUDGETED	ACTUAL	±0	CHANGE	%	BUDGETED	ESTIMATED	± C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	: 		     · 	     				     			-				1
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	18.00   564,920	18.00 553,896	   +   -	0.00     11,024	0   2	18.00 1,882	16.00 1,464	   -   -	2.00 418	   11    22	18.00 6,301	18.00 6,765	   +   +	0.00 464	•
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	18.00 564,920	18.00 553,896	   +   -	0.00   11,024	0   2	18.00 1,882	16.00 1,464	   -   -	2.00 418	11   22	18.00 6,301	18.00 6,765	+	0.00 464	•
					. ]		CAL YEAR 2006-0					CAL YEAR 2007			
					Ţ	PLANNED	ACTUAL	<u>+</u> C	HANGE	%	PLANNED	ESTIMATED	<u>+</u> Cl	HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. AV ANN RATE OF RETURN ON STATE TI 2. RATE OF INT PD ON STATE BONDS REL 3. % TREASURY TRANSACTNS UNRECON 4. %INCR IN NEW UNCLAIMED PROP HOLE	. TO BOND INDEX( CILED AFTER 30 D DER REPTS FILED		     	3.52 90 8 2	4.39 101 8 0	   +   +   -	0.87 11 0 2	   25    12    0   100	3 90 8 3	4.87 90 8 3	+ + :+ +	1.87 0 0	j o		
<ul><li>5. % INCR IN UNCLAIMED PROPERTY AMO</li><li>6. %INCR IN RETURNS OF UNCLMD PROP</li></ul>					 	1 2	17 0	+   -	16 2	1600   100	1 3	1 3	+	0	
PART III: PROGRAM TARGET GROUP  1. STATE DEPARTMENTS 2. STATE INVESTMENT ACCOUNTS 3. STATE FUND INVESTMENTS (\$ MILLION 4. LOCAL AND MAINLAND FINANCIAL INST 5. UNCLAIMED PROPERTY HOLDERS 6. OWNERS OF UNCLAIMED PROPERTY				       	20 9 1318 11 10200 60000	20 9 1203 12 10299 77471	+   +   -   +   +	0 0 115 1 99 17471	0   0   9   9   1   29	20 9 1374 11 10000 80000	20 9 1214 12 10000 80000	+ - + + +	0 0 160 1 0	0   12   9   0	
PART IV: PROGRAM ACTIVITY  1. NO. OF STATE BOND ISSUES UNDERTA  2. # STATE BOND CALLS AND/OR REDEMF  3. NO. OF STATE BOND ACCOUNTS/HOLDI  4. AMOUNT OF STATE FUNDS MANAGED ( 5. NO. OF STATE AGENCY ACCOUNTS SEI  6. NO. OF UNCLAIMED PROPERTY CLAIMS  7. AMOUNT OF UNCLAIMED PROPERTY CI	PTIONS INITIATED ERS SERVICED IN MILLIONS) RVICED 5 PAID				9 2 68 3907 389 5500 5200	6 2 68 4254 389 6093 4173	-   +   +   +   +	3 0 0 347 0 593 1027	33   0   0   9   0   11   20	8 0 68 4141 389 5419 5225	8 0 68 4006 389 5419 5225	+ + + - + +	0   0   0   135   0   0	0   0   3   0	

PROGRAM TITLE: FINANCIAL ADMINISTRATION

11 02 03 BUF 115

#### **PART I - EXPENDITURES AND POSITIONS**

#### FY 2006-07

The variance in expenditures in FY 07 was primarily attributed to debt service savings resulting from the delay in the 1st half of FY 2007 bond issuance and savings from the series DI Bond issuance and lower than anticipated other current expense program expenditures.

#### FY 2007-08

Expenditure and positions - The 1st quarter variance in positions are due to the vacant (Accountant IV and Secretary IV) positions. The program is working to fill these vacant positions by the fiscal year end. The variance in 1st quarter expenditures is primarily due to lower than anticipated expenditures for bank service fees, payments on judgments and claims by the Unclaimed Properties Trust Fund program, and the vacancies. For the remainder of FY 08, we are anticipating to expend funds as planned.

#### **PART II - MEASURES OF EFFECTIVENESS**

The variance in item 1 for FY 07 and FY 08 reflects the difficulties in forecasting the rate of return on State treasury investments due to the variable nature of the market conditions that affects interest rates.

The variance in item 2 for FY 07 reflects the difficulty in predicting with any certainty the market driven spread between the rates of interest paid on State bonds versus the 20 bond index.

The variance in items 4 and 5 for FY 07 are due to under estimation of the planned figures. The higher number of unclaimed property holder reports filed and increases in the amounts reported are due to the greater awareness of holders regarding their reporting obligation as required by the Sarbanes-Oxley Act of 2002 and outreach efforts by the program.

The variance in item 6 for FY 07 is attributable to an unusually large number of claims that were paid through reciprocal exchange with the state of California during FY06 (3,300 properties totaling \$657,500 paid).

### **PART III - PROGRAM TARGET GROUPS**

The variance in item 3 for FY 08 is attributed to an over estimation of the planned amounts for State fund investments (millions) which reflects the difficult nature of accurately making projections as the amounts are impacted by variables that are often beyond the control of the program.

The variance in item 6 for FY 07 is based on an under estimation of the planned amounts for owners of unclaimed property. Improved performance is attributed in part to increased outreach efforts by the program.

#### **PART IV - PROGRAM ACTIVITIES**

The variance in item 1 for FY 07 is due to three (3) less bond sales being completed than projected. The amount of actual bond sales each year will fluctuate depending upon the funding needs of the issuing departments and private entities that utilize Special Purpose Revenue Bond (SPRB). It is particularly difficult to project with certainty SPRB issuances as we are generally provided with minimum advance notice, generally only 2 to 4 months of notice.

The variance in item 6 is the result of the Unclaimed Property program's outreach initiatives.

The variance in item 7 reflects the variability in the amounts of claims paid in a given fiscal year which can be affected by larger volumes of smaller dollar value claims that are paid by the program during the year.

DEBT SERVICE PAYMENTS

PROGRAM-ID:

BUF-915 PROGRAM STRUCTURE NO: 11020301

	FISCAL	YEAR 2006-	07	Ţ		THREE MON	ITHS ENDED 09	-30-07	I		NINE MC	NTHS ENDING	06-30-08	
	BUDGETED	ACTUAL	<u>+</u> CH	IANGE	%	BUDGETED	ACTUAL	] <u>+</u> (	HAŅGE	%	BUDGETED	ESTIMATED	<u>+</u> CHANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			   	     	     			     	 	     				   
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   0.00   0	0.00	   +   +	0.00     0     0	  0  0	0.00 138 <b>,</b> 488	0.00 138,488	+	0.00   0	0   0	0.00 434,779	0.00 434,779	+ 0.00 + 0	
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	0.00	0.00	   +   +	0.00	0] 0]	0.00 138,488	0.00 138,488	+	0.00   0	0  0	0.00 434,779	0.00 434,779	+ 0.00 + 0	
				-	L	FISC	CAL YEAR 2006-	07		-	FIS	CAL YEAR 2007	-08	
					Ī	PLANNED	ACTUAL	±0	HANGE	%	PLANNED	ESTIMATED	<u>+</u> CHANGE	1 %
PART II: MEASURES OF EFFECTIVENESS  1. NEW PROGRAM ID ESTABLISHED BY L	EGISLATURE.				Ī	0	0	+	]   0	0	0	0	+ 0	0
PART III: PROGRAM TARGET GROUP  1. NEW PROGRAM ID ESTABLISHED BY L	EGISLATURE.					0	0	+	0	 0	0	0	+ 0	   0
PART IV: PROGRAM ACTIVITY  1. NEW PROGRAM ID ESTABLISHED BY L	EGISLATURE.					0	0	   +	0	0	0	0	+ 0	   0

PROGRAM TITLE: DEBT SERVICE PAYMENTS

11 02 03 01 BUF 915

### **PART I - EXPENDITURES AND POSITIONS**

No variances.

### **PART II - MEASURES OF EFFECTIVENESS**

This is a new program ID established by the 2007 Legislature; as such, no measures of effectiveness are available for this program.

### PART III - PROGRAM TARGET GROUPS

This is a new program ID established by the 2007 Legislature; as such, no program target groups are available for this program.

### **PART IV - PROGRAM ACTIVITIES**

This is a new program ID established by the 2007 Legislature; as such, no program activities are available for this program.

GENERAL SERVICES

PROGRAM-ID:

PROGRAM STRUCTURE NO: 1103

	FISCAL	YEAR 2006-	07	- 1		THREE MO	NTHS ENDED 0	9-30	)-07		NINE MO	NTHS ENDING	06-30	9-08	
	BUDGETED	ACTUAL	<u>+</u> CI	HANGE	%	BUDGETED	ACTUAL	1	+ CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> (	CHANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     	 	     			     					]     		
OPERATING COSTS												ļ			
POSITIONS	1,158.50	1,065.00	i -	93.50	8	1,200.00	1,097.00		- 103.00	9	1,200.00	1,197.00 J	-	3.00	0
EXPENDITURES (\$1000's)	689,073	679,643	-	9,430	1	281,516	260,428	- 1	- 21,088	7	862,583	886,766	+	24,183	3
TOTAL COSTS															
POSITIONS	1,158.50	1,065.00	j	93.50	8	1,200.00	1,097.00	i	- 103.00	9	1,200.00	1,197.00	-	3.00	j o
EXPENDITURES (\$1000's)	689,073	679,643	j -	9,430	1 j	281,516	260,428	i	- 21,088	7	862,583	886,766	į +	24,183	j 3
					L	FIS	CAL YEAR 2006	-07			FIS	CAL YEAR 2007	-08		
					- 1.	PLANNED	ACTUAL	-	+ CHANGE	%	PLANNED	ESTIMATED	<u>+</u> C	CHANGE	%
PART II: MEASURES OF EFFECTIVENESS					Γ					1					
<ol> <li>% STATE AGENCIES W/APPROVED RET</li> </ol>	TENTION SCHEDUL	_ES				29	29	1	+ 0	0	30	29	-	1	3
<ol><li>AVE TURNAROUND TIME TO REFER EL</li></ol>	IGIBLES				-	21	NO DATA	ļ	- 21	100	21	NO DATA	-	21	100
<ol><li>% CONTRACT GRIEVANCES SETTLED \</li></ol>	N/O 3RD PARTY AS	SST			Ì	90	83	Ì	- 7	8	90	90	+	0	į o
4. AV PRE-BID CONSTRUCTION EST AS %	OF AV BID PRICE				i	100	82	i	- 18	18 İ	100	100 İ	+	0 1	i o

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

LEGAL SERVICES

PROGRAM-ID:

ATG-100

**REPORT V61** 

11/29/07

	FISCAL	YEAR 2006-	07			THREE MON	NTHS ENDED 09	9-30-07	·		NINE MC	NTHS ENDING	06-30	-08	
	BUDGETED	ACTUAL	<u>+</u> 0	HANGE	%	BUDGETED	ACTUAL	±	CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 							     					     		     
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   302.50   44,384	282.00 32,685	   -   -	20.50   11,699	•	323.00 12,761	286.00 7,790	-	37.00 4,971	   11    39	323.00 38,161	323.00 30,210	   +   -	0.00 7,951	   (   2
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	302.50 44,384	282.00 32,685	   -   -	20.50   11,699	•	323.00 12,761	286.00 7,790	   -   -	37.00 4,971	11   39	323.00 38,161	323.00 30,210	+	0.00 7,951	   (
					L	FISC	CAL YEAR 2006-	-07	٠	1	FIS	CAL YEAR 2007	-08		
						PLANNED	ACTUAL	! <u>+</u> (	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	%
PART II: MEASURES OF EFFECTIVENESS 1. # OF CASES SETTLED, TRIED OR DECID 2. # OF INVESTIGATIONS COMPLETED	DED				[ ]	23820 5100	22243 4866	-	1577 234	7   5	25000 5200	23200 4900	-	1800 300	 
3. #LEGAL OPINIONS & ADVICE ISSUED					ļ	1700	1648	-	52	3	1700	1700	+	0	!
4. #CONTRACTS, RULES REVIEWED AND/ 5. # OF LEGISLATIVE BILLS REVIEWED	OR APPROVED				-	6300 7100	6618 8125	+	318   1025	5   14	6400 7100	6700   7500	+	300 400	
6. \$ AMOUNT OF JUDGMENTS COLLECTED 7. CIV RECOVERIES DIV EFF RATING:COLL		=			İ	31000 10	23232 9.5	-	7768   0.5	25   5	31000 10	28000 10	- +	3000	j 10
PART III: PROGRAM TARGET GROUP  1. EMPLOYEES AND OFFICERS OF STATE	GOVERNMENT					73000	67623	-	5377	7	73000	68000	_	5000	ļ ]

PROGRAM TITLE: LEGAL SERVICES

11 03 01 ATG 100

### **PART I - EXPENDITURES AND POSITIONS**

In FY 2007, there was an expenditure variance of \$11.7 million. As of June 30, 2007, the department had twenty permanent position vacancies, of which three were Deputy Attorneys General, ten professional and seven clerical. As of the end of the first quarter, the department had thirty-seven vacancies, however, nineteen were due to hiring delays imposed by Act 213, SLH 2007 (Budget Bill). Of the remaining eighteen authorized permanent positions that were vacant, five were Deputy Attorneys General, eight Professional and six clerical. We continue to experience turnover in Deputy positions and difficulty finding qualified candidates from the DHRD lists.

### **PART II - MEASURES OF EFFECTIVENESS**

Items 1 - 4: No significant variances.

Item 5: For FY 2007, we experienced a 14% increase over the planned number of legislative bills reviewed, due to increased levels of bills being submitted.

Item 6: The amount of judgments collected for the State was 25% (\$7.7 million) below planned due to the delay of an \$8 million case versus Central Pacific Bank. We expect this to be collected in FY 2008.

#### **PART III - PROGRAM TARGET GROUPS**

No significant variances.

#### **PART IV - PROGRAM ACTIVITIES**

Item 2: The actual hours for legal research and fact gathering were 7% below planned, which is attributable to the shorter time to find and review information using an on-line service versus having to find materials in the library. We expect this trend to continue for FY 2008.

Item 5: The number of hours for matters relating to contracts was 17% over planned for FY 2007 and we expect this trend to continue for FY 2008. The actual number of contracts was only 5% over planned; however, we are experiencing more complex contract issues which are taking longer to resolve.

VARIANCE REPORT
INFORMATION PROCESSING AND COMMUNICATION SERVICES
AGS-131

PROGRAM TITLE: PROGRAM-ID:

AGS-131

	FISCAL	YEAR 2006-	07	I		THREE MON	ITHS ENDED 09	-30-07	1		NINE MO	NTHS ENDING	06-30-	-08	
	BUDGETED	ACTUAL	± C	HANGE	%	BUDGETED	ACTUAL	<u>+</u> CH	ANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	EXPENDITURES & POSITIONS RCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)  TING COSTS POSITIONS 203.00 179.00 - 2 EXPENDITURES (\$1000's) 17,503 18,069 +  TOTAL COSTS POSITIONS 203.00 179.00 - 2 EXPENDITURES (\$1000's) 17,503 18,069 +  EXPENDITURES (\$1000's) 17,503 18,069 +  MEASURES OF EFFECTIVENESS REQUESTS FOR IP SVCS COMPLTD ON SCHED AS % TTL CMP OF PRODUCTION JOBS RUN ON SCHEDULE PRODUCTION JOBS RERUN AS % OF TOTAL PRODUCTION JOB COMPUTER DOWNTIME AS % OF TOTAL OPERATIONAL TIME FIROUBLE CALLS RESOLVED AS % CALLS RECD BY NCU JSER EVALUATION OF QUALITY OF COMMUNICTN SVCS PROGRAM TARGET GROUP STATE USER AGENCIES PROGRAM ACTIVITY COMPUTERS SPPTD AT STATE'S CENTRAL COMP FACILITY							     		     	,		     		       
			•	24.00   566	12]	203.00 5,286	181.00 4,936	-	22.00   350	11   7	203.00 15,740	200.00 16,393	   -   <sub>.</sub> +	3.00 653	•
POSITIONS	24.00   566	•	203.00 5,286	181.00 4,936		22.00   350	11   7	203.00 15,740	200.00 16,393	   -   +	3.00 653				
			L		AL YEAR 2006-					CAL YEAR 2007					
<ol> <li>% OF PRODUCTION JOBS RUN ON SCH</li> <li>PRODUCTION JOBS RERUN AS % OF TO</li> <li>COMPUTER DOWNTIME AS % OF TOTAL</li> <li># TROUBLE CALLS RESOLVED AS % CA</li> <li>USER EVALUATION OF QUALITY OF CO</li> </ol>			82 99 1 1 100 85	82 99 1 1 100 85	<u>+</u> CH   +   +   +   +   +	ANGE   0   0   0   0   0   0	%     0     0     0     0     0	82 99 1 1 100 85	82 99 1 1 100 85	+ C    +   +   +   +   +	0 0 0 0 0 0	           			
PART III: PROGRAM TARGET GROUP  1. STATE USER AGENCIES						21	21	   +	0	0	21	21	   +	0	1
PART IV: PROGRAM ACTIVITY  1. # COMPUTERS SPPTD AT STATE'S CEN  2. NUMBER OF REFERRALS/REQUESTS R  3. NUMBER OF IP APPLICATIONS DEVELO  4. # OF TROUBLE CALLS REC'D BY NETWO  5. # OF REPAIR & MAINTENANCE SERVICE  6. TOTAL NO. OF TELEPHONE STATIONS  7. TOTAL NO. OF VIDEO CONF CTRS ON N		30 60 72 12000 2800 18000	30 65 73 11505 2959 18000	+	0   5   1   495   159   0   0	0   8   1   4   6   0	30 55 72 12000 2750 18000	29 60 73 12000 2800 18000 6	   -   +   +   +	1   5   1   0   50   0	       				

PROGRAM TITLE: INFORMATION PROCESSING AND COMMUNICATION SERVICES

11 03 02 AGS 131

### **PART I - EXPENDITURES AND POSITIONS**

The variance in positions for FY 2006-07 and the first quarter of FY 2007-08 is due to ongoing vacancies. Recruitment of information technology positions has been difficult due to the increased demand for computer specialists in the last several years and the competitive salaries in the private sector. The variance in the actual expenditures in FY 2006-07 is due to collective bargaining that was added to the initial program appropriation. The variance in expenditure in the first quarter of FY 2007-08 reflects the ongoing vacancies and the deferral of costs due to credit transactions or incomplete contractual agreements. The variance in the last three quarters of FY 2007-08 reflects deferred contractual costs that will be incurred later in the fiscal year.

### **PART II - MEASURES OF EFFECTIVENESS**

There are no significant variances in the measures of effectiveness.

#### **PART III - PROGRAM TARGET GROUPS**

There is no variance in the program target group.

### **PART IV - PROGRAM ACTIVITIES**

Item 8. A new microwave site at Kahua Ranch was completed in FY 2007.

There are no other significant variances in the program activities.

ARCHIVES - RECORDS MANAGEMENT

PROGRAM-ID:

AGS-111 PROGRAM STRUCTURE NO: 110303

TOTAL COSTS		FISCAL	YEAR 2006-	07			THREE MON	NTHS ENDED 09-	30-07	- 1		NINE MO	NTHS ENDING	06-30	-08	
RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)  OPERATINE COSTS POSITIONS  18.00 14.00 - 4.00 22 20.00 17.00 - 3.00 15 20.00 20.00 + 0.00 0 EXPENDITURES (\$1,000's)  TOTAL COSTS POSITIONS  18.00 14.00 - 4.00 22 20.00 17.00 - 3.00 15 20.00 20.00 + 0.00 0 0 EXPENDITURES (\$1,000's)  POSITIONS  18.00 14.00 - 4.00 122 20.00 17.00 - 3.00 15 20.00 20.00 + 0.00 0 0 0 0 0 0 0 0 0 0 0 0 0 0	DADT I EVENTUETO A DOCUMENTO	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	+ CHAN	GE	%	BUDGETED	ESTIMATED	± C	HANGE	%
POSITIONS   18.00   14.00   - 4.00   22   20.00   17.00   - 3.00   15   20.00   20.00   + 0.00   00   EXPENDITURES (\$1000'S)   781   822   + 41   5   267   178   - 89   33   803   919   + 116   14  TOTAL COSTS  POSITIONS   18.00   14.00   - 4.00   22   20.00   17.00   - 3.00   15   20.00   20.00   + 0.00   10   EXPENDITURES (\$1000'S)   781   822   + 41   5   267   178   - 89   33   803   919   + 116   14  FURTH II: MEASURES OF EFFECTIVENESS   FIRE OF THE ORDER OF THE O	RESEARCH & DEVELOPMENT COSTS POSITIONS	 		] ]   		.			     	1						
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POSITIONS   18.00   14.00   - 4.00   22   20.00   17.00   - 3.00   15   20.00   20.00   + 0.00   0	EXPENDITURES (\$1000's)			•					•	•						
PART II: MEASURES OF EFFECTIVENESS   PLANNED   ACTUAL   ± CHANGE   %   PLANNED   ± CHANGE   * CHANGE		18.00	14.00	-	4.00	22	20.00	17.00	   - 3.	) 00	15	20.00	20.00	+	0.00	   0
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PART II: MEASURES OF EFFECTIVENESS  1. % OF STATE AGROCYSUBDIV WIAPPROVED RETEN SCHDLS 2. % OF STATE AGROCYSUBDIV WIAPPROVED RETEN SCHDLS 2. % OF STORAGE CAPACITY FILLED AT RECORDS CENTER 3. % REC DISPOSED AT REC CIT % TOT REC ELIG FOR DEST 4. % AT-RISK HOLD APPROPRIATELY TREATED/HOUSED/REFOR 2. 2 2 1 + 0 0 0 30 80 80 + 0 0 0 5. % OF HOLDINGS DESCRIBED IN ONLINE CATALOG 6. % OF HOLDINGS DESCRIBED IN FINDING AIDS 7. % OF CUSTOMER REQ SVCD IN A TIMELY/ACCURATE MANNER 9. 95 95 + 0 0 0 95 95 + 0 0 0 7. % OF CUSTOMER REQ SVCD IN A TIMELY/ACCURATE MANNER 9. 95 95 + 0 0 0 717 717 + 0 0 0 717 717 + 0 0 0 8. # ARTHFACTS ON LOAN TO HIST SITES & MUSEUMS 7. 717 717 + 0 0 0 717 717 + 0 0 0 7. # OF STATE AGENCIES AND THEIR SUBDIVISIONS (BRANCH 1000 1000 1000 1 + 0 0 0 1000 1000 1 + 0 0 2. # OF CUSTOMERS/STAKEHOLDERS (SERVICED) 11000 11000 11000 1 + 4 44 44 44 11000 11000 1 + 0 0 2. # OF ECCORDS IN ARCHIVES (CUBIC FEET) 1500 7297 + 1997 138 5300 5300 1 + 0 0 3. # OF REC AT STATE REC CIT RELIG FOR DISPOS DUR FY 5. # ONLINE USERS ACCESSING ARCHIVES CATALOGSWESSITE 50260 51196 + 946 2 51000 51000 1 + 0 0 6. # PUBLICATIONS/DOCUMENTARIES USING ARCHIVES MATER 20 2 23 + 3 15 30 20 - 10 33 3. RECORDS SERRIES SCHEDULE/REVISED 20 23 + 3 15 30 20 - 10 33 3. RECORDS SERRIES SCHEDULE/REVISED 20 2 23 + 3 15 30 20 - 10 33 3. RECORDS SERRIES SCHEDULE/REVISED 20 2 23 + 3 15 30 20 - 10 33 3. RECORDS SERRIES SCHEDULE/REVISED 21 2 4 4 5 0 0 0 24 24 + 0 0 0 22 NUMBER OF RECORDS SERRIES CHEDULE/REVISED 22 2 2 3 + 3 15 30 20 - 10 33 3. RECORDS BERRIEVED BY RECORDS CENTER (CUBIC FEET) 4500 43557 - 1443 3 45000 45000 1 + 0 0 4. RECORDS BERRIEVED BY RECORDS CENTER (CUBIC FEET) 4500 43557 - 1443 1 52 24 24 6 6 3500 3500 1 + 0 0 5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS) 22 2 2 2 5 5 5 6 4 1 22400 22400 1 + 0 0 5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS) 22 2 2 2 3 5 6 5 6 4 6 5 6 30 3500 1 + 0 0 0 5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS) 23 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2						Ţ										
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PART III: PROGRAM TARGET GROUP  1. # OF STATE AGENCIES AND THEIR SUBDIVISIONS (BRANCH   1000   1000   + 0   0   1000   1000   + 0   0   0   0   0   0   0   0			ININER			l					•					
1. # OF STATE AGENCIES AND THEIR SUBDIVISIONS (BRANCH 1000 1000   + 0   0   1000 1000   + 0   0   0   2   # OF CUSTOMERS/STAKEHOLDERS (SERVICED)   11000 11494   + 494   4   11000 11000   + 0   0   0   0   0   0   0   0	PART III: PROGRAM TARGET GROUP					i			<u>.                                    </u>	<del>.</del>	<u>'</u>					<u></u>
2. # OF CUSTOMERS/STAKEHOLDERS (SERVICED)		DIVISIONS (BRAN	CH			i	1000	1000	+	οί	0	1000	1000	+	0 !	i oi
4. # OF REC AT STATE REC CTR ELIG FOR DISPOS DUR FY 5300 7297   + 1997   38   5300   5300   + 0   0   5. #ONLINE USERS ACCESSING ARCHIVES CATALOG/WEBSITE   50250 51196   + 946   2   51000 51000   + 0   0   6. #PUBLICATIONS/DOCUMENTARIES USING ARCHIVES MATER   24   24   + 0   0   24   24   + 0   0    PART IV: PROGRAM ACTIVITY						i	11000	11494	;   + 4	94 j	4	11000	11000	+		i oi
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6. # PUBLICATIONS/DOCUMENTARIES USING ARCHIVES MATER  24 24						. [										0
PART IV: PROGRAM ACTIVITY  1. NUMBER OF RECORDS STORED (CUBIC FEET)  2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED  3. RECORDS RETRIEVED BY RECORDS CENTER  4. RECORDS DISPOSED BY RECORDS CENTER (CUBIC FEET)  4. RECORDS DISPOSED BY RECORDS CENTER (CUBIC FEET)  5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)  6. MAKE AT-RISK HOLD ACCESS THRU PRESERVATION TREAT  7. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG  8. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS  9. COLLECT/PRES PERM/HIST REC OF STATE GOV  1. NUMBER OF RECORDS STORED									•	•						
1. NUMBER OF RECORDS STORED (CUBIC FEET)       45000       43557       - 1443       3       45000       45000       + 0       0         2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED       20       23       + 3       15       30       20       - 10       33         3. RECORDS RETRIEVED BY RECORDS CENTER       3500       3724       + 224       6       3500       3500       + 0       0         4. RECORDS DISPOSED BY RECORDS CENTER (CUBIC FEET)       4700       5429       + 729       16       4700       4700       + 0       0         5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)       22400       23252       + 852       4       22400       22400       + 0       0         6. MAKE AT-RISK HOLD ACCESS THRU PRESERVATION TREAT       15000       16824       + 1824       12       15000       15000       + 0       0         7. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG       600       496       - 104       17       600       250       - 350       58         8. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS       150       24       - 126       84       150       100       - 50       33         9. COLLECT/PRES PERM/HIST REC OF STATE GOV       100       112       + 12       12		THO AROTH LO WA	ILIX			1	24	24		<u> </u>	<u> </u>		24			
2. NUMBER OF RECORDS SERIES SCHEDULED/REVISED  20 23   + 3   15   30 20   - 10   33 3. RECORDS RETRIEVED BY RECORDS CENTER  3500 3724   + 224   6   3500 3500   + 0   0 4. RECORDS DISPOSED BY RECORDS CENTER (CUBIC FEET)  5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)  6. MAKE AT-RISK HOLD ACCESS THRU PRESERVATION TREAT  7. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG  8. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS  9. COLLECT/PRES PERM/HIST REC OF STATE GOV  100 112   + 12   12   100 100   + 0   0 100 100   + 0   0 100 100 100   + 0   0 100 100 100   + 0   0 100 100   + 0   0 100 100 100 100   + 0   0 100 100 100   + 0   0 100 100 100   + 0   0 100 100 100   + 0   0 100 100 100 100   + 0   0 100 100 100   + 0   0 100 100 100   + 0   0 100 100 100 100   + 0   0 100 100 100 100 100   + 0   0 100 100 100 100 100 100   + 0   0 100 100 100 100 100 100 100 100 100 1		CEEET)					45000	12557	l . I 14.	13 I	3	45000	45000	_	,	
3. RECORDS RETRIEVED BY RECORDS CENTER						!		The state of the s	•		,				- 1	
4. RECORDS DISPOSED BY RECORDS CENTER (CUBIC FEET)       4700       5429       + 729       16       4700       4700       + 0       0         5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)       22400       23252       + 852       4       22400       22400       + 0       0         6. MAKE AT-RISK HOLD ACCESS THRU PRESERVATION TREAT       15000       16824       + 1824       12       15000       15000       + 0       0         7. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG       600       496       - 104       17       600       250       - 350       58         8. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS       150       24       - 126       84       150       100       - 50       33         9. COLLECT/PRES PERM/HIST REC OF STATE GOV       100       112       + 12       12       100       100       + 0       0						ŀ										0 0
5. SVC CUSTOMERS AT HIST REC BR (# OF RETRIEVALS)   22400   23252   + 852   4   22400   22400   + 0   0   0   6. MAKE AT-RISK HOLD ACCESS THRU PRESERVATION TREAT   15000   16824   + 1824   12   15000   15000   + 0   0   0   7. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG   600   496   - 104   17   600   250   - 350   58   8. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS   150   24   - 126   84   150   100   - 50   33   9. COLLECT/PRES PERM/HIST REC OF STATE GOV   100   112   + 12   12   100   100   + 0   0	4. RECORDS DISPOSED BY RECORDS CE	NTER (CUBIC FEE	Γ)			i			•	•						0
7. PROVIDE ACCESS TO HOLD INFO THRU ONLINE CATALOG   600 496   - 104   17   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   58   600 250   - 350   - 350   - 350   - 350   - 350   - 350   - 350   - 350   - 350						į	22400	23252	+ 8	2	4	22400	22400	+	o i	j oj
8. PROVIDE ACCESS TO REC THRU DESC FINDING AIDS   150 24   - 126   84   150 100   - 50   33   9. COLLECT/PRES PERM/HIST REC OF STATE GOV   100 112   + 12   12   100 100   + 0   0						-										
9. COLLECT/PRES PERM/HIST REC OF STATE GOV   100   112   + 12   12   100   100   + 0   0			3			į			•		•					58
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PROGRAM TITLE: ARCHIVES - RECORDS MANAGEMENT

11 03 03 AGS 111

#### PART I - EXPENDITURES AND POSITIONS

For FY 2006-2007, vacancies were as follows: an Archivist IV position for six months due to retirement, an Archivist III position for 5-1/2 months, a Clerk-Typist II position for 7-1/2 months, and a Clerk-Typist II for one year, which accounts for the variance in the position count. Emergency hires filled the two vacant Clerk-Typist II and one Archivist III position in the first quarter of FY 2007-2008, the vacant Archivist IV position was filled internally, and an Archivist III position became vacant due to a promotion. Variances in expenditures in fiscal year 2006-2007 are the result of vacancies. Variances for the first quarter of fiscal year 2007-2008 are due to vacancies, one quarter budget shortfall for two new positions, and collective bargaining. Anticipate minimal variance for the remaining three quarters of fiscal year 2007-2008.

### **PART II - MEASURES OF EFFECTIVENESS**

There are no significant variances for FY 2006-2007 and none are anticipated for FY 2007-2008.

#### **PART III - PROGRAM TARGET GROUPS**

The variance in FY 2006-2007 for item #3 results from a new inventory of the collections being conducted that resulted in a more accurate count of the collections. The variance in FY 2007-2008 for item #3 reflects the new measure for collections in (cubic feet) that was conducted in FY 2006-2007. The variance in item #4 results from changes in law requiring more records to be shredded, which is more expensive and time-consuming method resulting in fewer records eligible to be destroyed, being destroyed, a trend which will continue in FY 2007-2008.

#### **PART IV - PROGRAM ACTIVITIES**

Despite a retirement and part-time vacancy due to illness, with the help of temporary assignment of two archivists from Historical Records Branch to Records Management Branch, item #2 (number of records scheduled) for FY 2006-2007 was exceeded by 15%. In FY 2007-2008, we anticipate a variance in item #2 due to continued illness of an archivist and a clerical staff, a new archivist in training, and the necessity of professional staff performing increased warehouse duties.

The variance in item #4 for FY 2006-2007 indicates 5429 cubic feet or 16% more records were disposed than estimated with the help of temporary assigned archivists and no variance is anticipated for FY 2007-2008.

The variance in FY 2006-2007 for item #6 reflects increased output of scanning by

emergency staff knowledgeable about the scanning process.

The variance for FY 2006-2007 in item #7 is due to vacant archivist positions. For FY 2007-2008, we have adjusted our estimates for item #7 to reflect archivist vacancies and fewer published materials being deposited in the Archives.

The variance for FY 2006-2007 in item #8 is due to vacant archivist positions and the emphasis on staff on our digital collections project. We have adjusted our estimates for item #8 in FY 2007-2008 to reflect continued emphasis by staff on making collections available through our digital collections project, rather than finding aids.

The slight variance for FY 2006-2007 in item #9 is due to more records being transferred than anticipated. No variance is expected in FY 2007-2008.

The variance in item #10 for FY 2006-2007 is due to delays in archives digital collections website being launched. For FY 2007-2008, we have adjusted our estimates for #10 to reflect the website being launched and records uploaded.

WIRELESS ENHANCED 911 BOARD

PROGRAM-ID:

AGS-891

PROGRAM STRUCTURE NO: 110304

	FISCAL	YEAR 2006-	07			THREE MON	NTHS ENDED 09	-30-07	1	NINE MONTHS ENDING 06-30-08							
	BUDGETED	ACTUAL	] <u>+</u> C	HANGE	<b>%</b>	BUDGETED	ACTUAL	j ± Ci	HANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%		
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     					1					       .				
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	0.00 6,500	0.00 1,530	   +   -	0.00   4,970		0.00 2,250	0.00 0	   +   -	0.00 2,250	0   100	0.00 6,750	0.00 9,000	   +   +	0.00   2,250			
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	0.00 6,500	0.00 1,530	   +   -	0.00   4,970		0.00 2,250	0.00	   +   -	0.00 2,250	0   100	0.00 6,750	0.00	   +   +	0.00   2,250	•		
							CAL YEAR 2006-0	07			FIS	CAL YEAR 2007	7-08				
					1	PLANNED	ACTUAL	<u>+</u> CH	HANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	%		
PART II: MEASURES OF EFFECTIVENESS  1. % PUB SAFETY ANSWERING PTS THT ARE PH II COMPLIANT 2. % WIRELSS SERV PROVIDERS COMPLIANT W/ LEAST 1 PSAP 3. # WSPS THAT ARE PHASE II COMPLIANT WITH ALL PSAPS 4. EST % CELL PH USERS WWIRELESS ENHANCED 911 PHII						12.5 75 0 5	83 100 0 50	   +   +   +	70.5   25   0   45	564   33   0   900	95 95 95 95	100 100 100 100	   +   +   +	5   5   5   5	•		
PART III: PROGRAM TARGET GROUP  1. PUBLIC SAFETY ANSWERING POINTS - 2. WIRELESS SERVICE PROVIDERS - NUM						7 7	7 7	   +   +	0 I 0 I	 0  0	7 <sup>.</sup> 7	7 7	   +   +	   0   0			
PART IV: PROGRAM ACTIVITY  1. TOTAL \$ AMT OF SURCHARGE COLLECTIONS IN FISCAL YR  2. TOTAL \$ AMT DISBURSED TO PSAPS IN THE FISCAL YEAR  3. TOTAL \$ AMT DISBURSED TO WSPS IN THE FISCAL YEAR  4. TOTAL \$ AMT DISBURSED TO BOARD ADMIN MATTERS IN FY						7040000 1645000 591000 526000	7250974 1058057 90224 566123	- 5   - 5	  10974    86943    00776    40123	3   36   85   8	7190000 1500000 684000 325000	7200000 3828000 807000 325000	   +   + 2   +	10000   10000   2328000   123000   0	i 18		

PROGRAM TITLE: WIRELESS ENHANCED 911 BOARD

11 03 04 AGS 891

### **PART I - EXPENDITURES AND POSITIONS**

Expenditures for FY07 were higher as compared to last year, but still less than projected. Actual expenditures for the first quarter of FY08 was \$656,000 but the out of state treasury journal voucher to record this transaction was submitted after the deadline. The Public Safety Answering Points (PSAPs) have not been forwarding their expenditures for reimbursement on a regular basis. We anticipate a rush near year end for their recurring costs.

We anticipate that during the next three quarters of FY08, the expenditures will be closer to the budgeted amount due to the planned expenditures of the PSAPs for Pictometry Aerial Photography, Program Manager contracts, and their recurring maintenance costs.

### **PART II - MEASURES OF EFFECTIVENESS**

Measures of effectiveness were developed for this program for FY07 and FY08 and were exceeded in nearly every category. This trend is expected to continue for the remainder of FY08 to 100% across the board.

#### **PART III - PROGRAM TARGET GROUPS**

Program Target Groups were developed for this program for FY07 and FY08 and are expected to remain constant through this biennium.

### **PART IV - PROGRAM ACTIVITIES**

Program Activities were developed for this program for FY07 and FY08, and item numbers 1 and 4 were relatively close to the planned amounts. Item numbers 2 and 3, the amounts disbursed to the PSAPs and the Wireless Service Providers (WSPs) were less than planned. The PSAPs have not submitted recurring claims for reimbursement at a pace that was expected. We anticipate a rush near year-end for their claims for the year. The WSPs all unexpectedly decided to self recover rather than seek reimbursements from the fund. However, in FY08 we anticipate they will seek reimbursement for expanded coverage to rural areas (a planned initiative of the Board for FY08 and beyond).

PERSONNEL SERVICES

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110305

	FISCA	L YEAR 2006	-07		l	THREE MO	NTHS ENDED	09-30-	07	l	NINE MO	NTHS ENDING	06-30-08	
	BUDGETED	ACTUAL	± 0	CHANGE	%	BUDGETED	ACTUAL	1	+ CHANGE	%	BUDGETED	ESTIMATED	+ CHANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			     	,										1
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	112.00 21,752		  -  -	7.00 6,664		112.00 3,246	107.00 3,246	   	- 5.00 + 0	4   0	112.00 19,188	112.00 19,445	   + 0.00   + 257	•
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	112.00 21,752		  -  -	7.00 6,664		112.00 3,246	107.00 3,246	1	- 5.00 + 0	   4    0	112.00 19,188	112.00 19,445	+ 0.00   + 257	•
					L	FIS	CAL YEAR 200	6-07		I	FIS	CAL YEAR 2007	'-08	
					<u>_</u>	PLANNED	ACTUAL	1.	<u>+</u> CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. NO MEASURES HAVE BEEN DEVELOP	ED FOR THIS PRO	OGRAM			Ī	NO DATA	NO DATA	1	+ 0	  0	NO DATA	NO DATA	   + C	   0

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

**REPORT V61** 11/29/07

PROGRAM TITLE:

WORKFORCE ATTR, SELECT, CLASS & EFFECT

PROGRAM-ID:

HRD-102

PROGRAM STRUCTURE NO: 11030501

	FISCAL	YEAR 2006-	07	1		THREE MON	ITHS ENDED 09-	30-07	1	NINE MONTHS ENDING 06-30-08						
PART I: EXPENDITURES & POSITIONS	BUDGETED	ACTUAL	<u>+</u> CH	IANGE	%	BUDGETED	ACTUAL	<u>+</u> CHANG	≣ %	BUDGETED	ESTIMATED	[ <u>+</u> C	HANGE	%		
RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     	     	     			   		·		     	]			
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	99.00 20,412	94.00 13,658	  -  -	5.00   6,754	5   33	99.00 2,940	94.00 2,940	- 5.00   + 0			99.00 18,206	+	0.00   230	   0   1		
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	99.00   20,412	94.00 13,658	   -   -	5.00   6,754		99.00 2,940	94.00 2,940	- 5.00   + 0			99.00 18,206	+   +	0.00   230	) (   1		
					L		CAL YEAR 2006-0				CAL YEAR 2007	'-08				
DART II. MEACHDEC OF FEFEATIVENESS					<u> </u>	PLANNED	ACTUAL	<u> +</u> CHANGI	%	PLANNED	ESTIMATED	<u>+</u> CI	HANGE !	%		
PART II: MEASURES OF EFFECTIVENESS 1. % CERTIF ISSUD W/IN 5 CALNDR DAYS 2. % CERTIF ISSUD W/IN 95 CALNDR DAYS		75 30	59 68	   - 16   + 38	127	75 30	75 50	   +   +	0   20	   0   67						
<ol> <li>% OF SELECTION ACTIONS TAKEN CHA</li> <li>% OF CLASSIF ACTNS FOR FILLED PSN</li> <li>% OF CLASSF ACTNS FOR NEW &amp; VAC</li> </ol>		1 95 95	1 92 80	+ 0   - 3   - 15	3	95 95	1 95 90	+   +   -	0   0   5	0   0   5						
6. % CLASSIFICATION ACTIONS TAKEN CH 7. EMPLOYEES TRAINED AS A % OF TOTA		1 20	0 34	- 13	100	1 20	1 28	-   +   +	0	j o						
8. % CONTRACT GRIEVANCES SETTLED V 9. # GRIEV PER 1,000 EMPLYEES IN BU'S V 10. RATIO OF OPEN CLAIMS CLOSED DURI		90 25 1	83 23 1.6	- 7   - 2   + 0.6	8	90 25 1	90 25 1	+   +	0   0   0	0						
PART III: PROGRAM TARGET GROUP  1. VACANCIES TO BE FILLED BY ELIGBLS 2. NUMBER OF CIVIL SERVICE POSITIONS 3. NUMBER OF NEW CIVIL SERVICE POSITIONS 4. EMPLOYEES IN THE CENTRALIZED MAN 5. NUMBER OF CIVIL SERVICE CLASSES 6. CIVIL SERVICE EMPLOYEES 7. EXEMPT SERVICE EMPLOYEES 8. MIDDLE MANAGEMENT EMPLOYEES 9. FIRST-LINE SUPERVISORY EMPLOYEES 10. NON-MANAGEMENT EMPLOYEES	& NON-COMP ACT ; ; rions nagement groui	NS				2000 24500 500 17902 1700 15472 1930 362 1385 15655	1128 20839 278 17387 1579 15000 1887 358 1354 15175	- 872   - 872   - 3661   - 222   - 515   - 121   - 472   - 43   - 4   - 31   - 480		2000 25000 750 17627 1725 15197 1930	1500 21000 400 17387 1585 15000 1887 358 1354	+ + + -	500   4000   350   240   140   197   43   8   54   302			
PART IV: PROGRAM ACTIVITY  1. NO. APPLICANTS RECRUITD OR LOCAT  2. NO. APPLICATS EXAMIND (TOTL EXAMI)  3. # QUAL APPS REFRRD FOR PLACEMEN  4. NUMBER OF POSITION CLASSIFICATION  5. NUMBER OF CLASSIFICATION SPECIFIC  6. NO. OF EXEMPT POSITION REQUESTS A  7. PRICE/REPRICE DETERMINATIONS (NO. OF A  8. AUDIT, PERSONNEL ACTIONS (NO. OF A  10. TRANSING PROCRAMS CONDUCTED AND	NED BY ALL MEAN T(ELIGBLS REFER N ACTIONS TAKEN CATIONS COMPLET ANALYZED/REVIEV ACTIONS REVIEWE	S) RED) FED VED VED ED)				21000 12000 30000 2500 165 360 150 81640	23372 6832 31882 1980 210 2087 114 87928	+ 2372   - 5168   + 1882   - 520   + 45   + 1727   - 36	43     6     21     27     480     24	23000 12000 30000 2750 165 360 150 68600	23000 12000 30000 2500 165 1000 150 83000	+ + + + +	   0     0     250     640     0     14400	0 0 0 9 0 178 0 21		
<ol> <li>TRAINING PROGRAMS CONDUCTED (NUMBER OF FORMAL GRIEVANCES REV</li> </ol>		RAMS)				400 500	410 404	+ 10   - 96		350 450	400 450	+	50   0	1		

PROGRAM TITLE: WORKFORCE ATTR, SELECT, CLASS & EFFECT

11 03 05 01 HRD 102

#### **PART I - EXPENDITURES AND POSITIONS**

The variance in FY 2007 is due to fewer workers compensation and unemployment benefit claims for employees in federal funded positions.

The variance in FY 2008 is due to collective bargaining augmentation.

#### PART II - MEASURES OF EFFECTIVENESS

- Item 1. The percent of certificates issued within 5 calendar days where list of eligibles exist was lower than planned. The variance is primarily due to the additional time needed to: (a) consolidate and certify lists of eligibles from both the PeopleSoft system and NeoGov system during the transition phase, and (b) train staff in the new recruitment software.
- Item 2. The higher than planned percent of certificates issued within 95 calendar days where list of eligibles do not exist is likely due to the new NeoGov software environment, which allows for a shorter turnaround time to announce jobs, easier on-line application services, and improved tracking of recruitments.
- Item 5. The variance in the percent of classification actions for new and vacant positions completed in 3 months is due to increased workload and turnover of experienced personnel staff.
- Item 6. No classification appeal was filed in FY 2007.
- Item 7. The variance is due to a significant increase in the number of safety-related classes (e.g. Drug and Alcohol Testing training, Violence in the Workplace) and Office Staff Support classes offered to meet the departments' needs, and new classes presented by special request (e.g. Identity Theft).
- Item 10. The variance is attributed to ongoing efforts to arrange for employees to return to work at the earliest possible time even if it's only light duty work which accommodates any restrictions that the employee might have.

#### **PART III - PROGRAM TARGET GROUPS**

- Item 1. The variance is due, in part, to an overestimated planned figure and recruitment difficulties.
- Item 2. The variance is due to Act 51/SLH 2004, which removed the Department of Education's civil service positions from our jurisdiction.

Item 3. The variance may be due to fewer new civil service positions authorized and established in the supplemental year; and Act 51/SLH 2004, which removed the Department of Education's civil service positions from our jurisdiction.

#### **PART IV - PROGRAM ACTIVITIES**

- Item 2. The variance in the number of applicants examined is attributed to several factors: (a) Hawaii's sustained low unemployment rate; (b) competition with other public, private, and non-profit employers for the same limited pools of applicants; and (c) increased number of applicants who fail to report to written and other assembled examinations.
- Item 4. The variance is due, in part, to an overestimated planned figure and a slowdown in civil service position actions for new and vacant positions.
- Item 5. The variance in the number of classification specifications completed is attributable to an increase in the number of selective certification requirement requests as well as the number of class specification that have been amended.
- Item 6. The variance is attributed to initiatives taken to improve the review of exempt position requests.
- Item 7. The variance is due to the difficulty in projecting the number of new classes that will be established by the other jurisdictions.
- Item 10. The decrease in the number of formal grievances reviewed is due to the diversion of staff's time to assist in the intensive negotiations for the 2007-2009 collective bargaining agreements. It is anticipated that the number of grievances reviewed will increase in FY 2008 since the peak period for the next round of negotiations will occur in FY 2009.

## **VARIANCE REPORT**

**REPORT V61** 11/29/07

PROGRAM TITLE:

SUPPORTING SERVICES - HUMAN RESOURCES DEV

PROGRAM-ID:

HRD-191

PROGRAM STRUCTURE NO: 11030502

1	FISCAL	YEAR 2006-	07	I		THREE MONTHS ENDED 09-30-07					NINE MONTHS ENDING 06-30-08				
	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	±0	CHANGE	%	BUDGETED	ESTIMATED	± CHA	NGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			     	     	     		·	     						i .]. .]. .]	-
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	13.00 1,340	11.00 1,430	  -  +	2.00   90		13.00 306	13.00 306	   +   +	0.00	   0    0	13.00 1,212	13.00   1,239	++	   0.00   27	0 2
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	13.00 1,340	11.00 1,430	  -  +	2.00   90	•	13.00 306	13.00 306	+	0.00	0	13.00 1,212	13.00   1,239	++	0.00   27	0
		FISC	CAL YEAR 2006-	07			FISCAL YEAR 2007-								
					L	PLANNED	ACTUAL	<u> </u>	CHANGE	%	PLANNED	ESTIMATED	± CHAI	NGE [	%
PART II: MEASURES OF EFFECTIVENESS 1. EXEC PGM STRUCTURE CHANGES NOT.	APPROVED BY LE	EG.				NO DATA	NO DATA	   +	0	0	NO DATA	I NO DATA	+	 0	0

PROGRAM TITLE: SUPPORTING SERVICES - HUMAN RESOURCES DEV

11 03 05 02 HRD 191

### **PART I - EXPENDITURES AND POSITIONS**

The variance in FY 2007 is due to employee turnover.

The variance in FY 2008 is due to collective bargaining augmentation.

### **PART II - MEASURES OF EFFECTIVENESS**

Because the Executive's proposed FB 07-09 Program Structure was not approved, no measures of effectiveness are available for this program.

### **PART III - PROGRAM TARGET GROUPS**

Because the Executive's proposed FB 07-09 Program Structure was not approved, no program target groups are available for this program.

### **PART IV - PROGRAM ACTIVITIES**

Because the Executive's proposed FB 07-09 Program Structure was not approved, no program activities are available for this program.

**VARIANCE REPORT** 

**REPORT V61** 11/29/07

PROGRAM TITLE:

EMPLOYEE FRINGE BENEFIT ADMINISTRATION

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110306

<u> </u>	FISCAL	YEAR 2006-	∙07	1	THREE MON	NTHS ENDED 0	9-30-07	l	06-30-08			
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS	BUDGETED	ACTUAL	<u>+</u> CHANG     	E  %	BUDGETED	ACTUAL	<u>+</u> CHANGE	%           	BUDGETED	ESTIMATED	<u>+</u> CHANGE	%     
EXPENDITURES (\$1,000's)  DPERATING COSTS  POSITIONS	101.00	87.00	    - 14.00	      14	109.00	97.00		       11	109.00	109.00	     + 0.00	 
EXPENDITURES (\$1000's)	512,298	535,351	+ 23,050		233,872	230,606	- 12.00   - 3,266	1 1	710,789	730,189	+ 19,400	 
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	101.00 512,298	87.00 535,351	- 14.00  + 23,050		109.00 233,872	97.00 230,606	   - 12.00   - 3,266	   11    1	109.00 710,789	109.00 730,189	   + 0.00   + 19,400	   
				FISC	-07	I FISCAL YEAR 2007-08						
				<u>L</u>	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	± CHANGE	%
ART II: MEASURES OF EFFECTIVENESS  1. AV TIME TO PROC INIT CHECK TO TERMNTG EMPLYS (WKS)				<u> </u>	3	4	1	33	3	3	l + 0	 

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

EMPLOYEES' RETIREMENT SYSTEM

PROGRAM-ID:

BUF-141 PROGRAM STRUCTURE NO: 11030601

	FISCAL	YEAR 2006-	07	ŀ		THREE MON	ITHS ENDED 09	-30-07	7	1	NINE MO	06-30-08			
	BUDGETED	ACTUAL	<u>+</u> 0	HANGE	%	BUDGETED	ACTUAL	±	CHANGE	%	BUDGETED	ESTIMATED	± CI	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			1	     	]					     					     
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	75.00 507,832	66.00 531,243	  -  +	9.00   23,411		83.00 2,756	76.00 2,694	   -   -	7.00 62	   8    2	83.00 8,269	83.00 8,331	   +   +	0.00 62	   (   1
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	75.00 507,832	66.00 531,243	  -  +	9.00   23,411		83.00 2,756	76.00 2,694	   "   -	7.00 62	8    2	83.00 8,269	83.00 8,331	+   +	0.00 62	   0   1
	1	FISCAL YEAR 2006-07					FIS	'-08							
					Ī	PLANNED	ACTUAL	l ±	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> Cł	HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. AV TIME TO PROC INIT CHECK TO TERM 2. % INITIAL MTHLY PENSION PROC W/IN 1 3. ANNUALIZED RETURN ON INVESTMENT	I MTH AFTR RETIF	₹ ′			     	3 100 10	4 99 11.7	   +   -   +	1 1 1.7	   33    1    17	3 100 10	3 100 14	+++++	0 0 4	   0   40
PART III: PROGRAM TARGET GROUP  1. ACTIVE MEMBERS 2. RETIRED MEMBERS 3. INACTIVE VESTED MEMBERS					     	65200 35500 5400	65251 35324 5554	   +   -   +	51 176 154	   0    0	65700 36700 5600	65700 36700 5600	+++++++++++++++++++++++++++++++++++++++	0 0 0	
PART IV: PROGRAM ACTIVITY  1. ANNUAL NUMBER OF NEW MEMBERS 2. ANNUAL NUMBER OF MEMBERS COUNS 3. ANNUAL NUMBER OF RETIREMENT BEN		5000 NO DATA 6000	4899 2243 3344	   -   +	101 2243 2656	   2    0	5000 4000 6000	5000 4000 6000	+ + +	0 0 0	•				
4. ANNUAL NUMBER OF NEW RETIREES 5. ANNUAL RETIREMNT BENEFIT PAYMNT AMOUNTS (MILLIONS)							1820 761	+	120 761	7	1800 750	1800 780	+ +	0   30	j 0   4
<ol> <li>ANNUAL NUMBER OF DECEASED MEMB</li> <li>ANNUAL NUMBER OF REFUND PAYMEN</li> <li>ASSETS (BILLIONS OF DOLLARS)</li> </ol>						1600 500 10.6	885 470 11.4	-	715 30 0.8	45   6   8	1600 900 11	1600   900   12	+ + +	0   0   1	0   0
9. ANNUAL NET INVESTMENT INCOME (MIL 10. ANNUAL RETURN ON INVESTMENTS		800 10	1676 10.9	+	876 0.9	110	800 10	900	+	100	13   13				

PROGRAM TITLE: EMPLOYEES' RETIREMENT SYSTEM

11 03 06 01 BUF 141

#### **PART I - EXPENDITURES AND POSITIONS**

Positions: FY 07 and FY 08 reflect 9.00 and 7.00 vacant positions respectively that are pending personnel actions. The program is working to fill these vacant positions by the fiscal year end.

Expenditures: FY 07 and FY 08 variances in expenditures are primarily due to the inclusion of collective bargaining augmentation funds to provide for the employer Pension Accumulation contribution and Social Security requirements and vacant positions.

### **PART II - MEASURES OF EFFECTIVENESS**

(Item 1) Average Time to Process Initial Check to Terminating Employees (Weeks): (FY 07) Diversion of resources for the implementation of several multi-year projects to improve ERS' customer service, including the Hybrid Plan and new Pension Management Information System, adversely impacted the ability to service the membership in the short-term. Running multiple systems has also caused a doubling of the workload for processing the employer work reports and processing refund applications.

(Item 3) Annualized Return on Investments over Past 5 Years (FY 07 and FY 08): The out performance in investment returns is the result of solid earnings in all asset classes including the continued strength of equity markets.

#### **PART III - PROGRAM TARGET GROUPS**

There are no significant variances.

#### **PART IV - PROGRAM ACTIVITIES**

(Item 2) Annual number of members counseled and (Item 5) Annual retirement benefit payment amounts (millions). These reflect new activity measures that were added for the FB07-09 Budget. FY 07 planned data was unavailable when these two (2) new measures were added. Actual data for the two (2) activity measures has subsequently been collected and is being reported for FY07.

(Item 3) Number of Retirement Benefit Computations (FY 07): With the multi-year projects undertaken, ERS has limited resources for certain areas of operations and is providing estimates for people close to retirement. ERS is encouraging other members to use the benefit calculators available on the ERS website.

(Item 6) Number of Deceased Members Claims (FY 07): Forecasting the number of decedents in any given year is difficult to determine.

(Item 9) Annual Net Investment Income (FY07 and FY08): Increases are due to continued overall strength of investment assets and returns, mainly equities and real estate holdings.

HAWAII EMPLOYER-UNION TRUST FUND

PROGRAM-ID:

BUF-143 PROGRAM STRUCTURE NO: 11030603

	FISCAL	YEAR 2006-	07			THREE MON	NTHS ENDED 09	NINE MONTHS ENDING 06-30-08							
	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	<u>+</u> CHA	NGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)				٠	     			     					   		   
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	26.00   4,466	21.00 4,108	  -  -	5.00   358	19   8	26.00 627	21.00 509	•	5.00 118	19   19   19	26.00 11,054		   +   +	0.00 177	
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	26.00 4,466	21.00 4,108	  -  -	5.00   358		26.00 627	21.00 509	•	5.00   118	19   19	26.00 11,054	26.00 11,231	+ +	0.00 177	
					L	FISC PLANNED	CAL YEAR 2006-0	)7				CAL YEAR 2007	'-08		
DADT II. MEAGUREO OF FEFEOTIVENESS	EARLIDES OF EFFECTIVENESS							<u> </u>	NGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. % DOCUMENTS IMAGED BY END 1ST W 2. AV NO. DAYS REQUIRED TO PROCESS 3. PERCENTAGE OF ABANDONED CALLS 4. PERCENTAGE OF REFUNDS PROCESS 5. % OF SHORTAGE CONDITIONS CLEARI 6. % PARTICIPANTS ATTENDING INFO SE 7. % OF TIME COMPUTER SYSTEM IS AVA 8. % COBRA FORM/NOTICES SENT W/IN F 9. % ELIG RETIREES/SPOUSES ENROLLD 10. NO. OF MINOR & MAJOR HIPAA VIOLAT		95 14 5 70 70 20 98 99 95 3	97 15.3 33.6 75 50 13.6 99 98 98.5	+ 2   +   -   -   +	2   1.3   28.6   5   20   6.4   1   1   3.5	2   9   572   7   29   32   1   4   67	95 14 5 70 70 20 98 99 95 3	10 75	+ + + + + + + -	0 0 5 5 15 0 0 0	0    100    7    21    0    0				
PART III: PROGRAM TARGET GROUP  1. TOTAL EMPLOYEES - (ACTIVES) FULL-1  2. TOTAL EMPLOYEES - RETIRED  3. TOTAL DEPENDENT BENEFICIARIES  4. MEDICARE PREMIUM REIMBURSEMEN  5. PERSONNEL AND FINANCE OFFICERS		53400 37400 75600 36800 500	53106 36858 74677 36215 500	-   -	294   542   923   585   0	1   1   1   2   0	53900 37900 76600 37900 500	53700 37600 75700 37200 500	- - - +	200 300 900 700 0	1    1    2				
PART IV: PROGRAM ACTIVITY  1. NEW ENROLLMENTS (ADDITIONS)  2. TERMINATIONS (DELETIONS, CANCELLATIONS)  3. ENRLLMNT DATA CHGS (INS PLAN, NAME, ADDRESS, ETC.)  4. COBRA ENROLLMENTS  5. OUTREACH/EDUC BENEFIT BRIEFING SESSIONS CONDUCTED							6686 6860 22023 2605 162	+ 1	   214   460   723   295   8	15   27   8   10   5	8400 5900 21300 3000 120	20000 2850	- + - - +	1700   1100   1300   150	19    6    5

PROGRAM TITLE: HAWAII EMPLOYER-UNION TRUST FUND

11 03 06 03 BUF 143

## **PART I - EXPENDITURES AND POSITIONS**

#### FY 2006-07

The variance in expenditures and positions in FY 07 are due primarily to five (5) vacant positions. Recruitment is pending position re-descriptions and review of operational requirements.

#### FY 2007-08

Expenditure and positions - The 1st quarter variance in positions are due to five (5) vacant positions. One position was filled in November 2007 and the other positions are expected to be filled by fiscal year end. The variance in expenditures is due to the delay in encumbrance of office lease rent and delay in payment of office repair and maintenance. For the remainder of FY 08, we are anticipating to expend funds as planned.

## **PART II - MEASURES OF EFFECTIVENESS**

Item 3. The variance in FY07 for % of abandoned calls is due to a shortage in staff, changing to a new Medicare Part D prescription drug plan effective January 1, 2007 for approximately 29,000 retirees, and the EUTF open enrollment where new plans and carriers were offered to active employees and retirees. The higher estimate for FY08 is due to high volume of calls from open enrollment issues during the 1st quarter of FY08.

Item 5. The variance in FY07 and FY 08 for % of shortage conditions cleared within 60 days is due to system driven lags in the recordation of health benefit plan(s) cancellations due to non payment.

Item 6. The variance in FY 2007 reflects the unpredictability of variables that could affect attendance of informational sessions. The program will continue to pursue best means of getting information out to its membership.

Item 10. In FY07, there was only one (1) HIPAA violation during the year compared to an estimate of 3. This is due to quarterly HIPAA training sessions that were provided to the staff.

# **PART III - PROGRAM TARGET GROUPS**

There are no significant variances in this group.

### **PART IV - PROGRAM ACTIVITIES**

Item 1. New enrollments - the lower actuals for FY07 are due to the unpredictability of the variables which determines this program activity.

Item 2. Terminations - the higher actual for FY07 is due to inclusion of deaths in the actual count. The planned figure did not include deaths.

Item 4. COBRA enrollments - the lower actuals for FY07 are due to the unpredictability of the variables which determines this program activity.

PROGRAM TITLE: PROGRAM-ID:

RETIREMENT BENEFITS PAYMENTS

BUF-941

PROGRAM STRUCTURE NO: 11030604

	FISCAL	YEAR 2006-	07		THREE MON	NTHS ENDED 09	-30-07		NINE MC	NTHS ENDING	06-30-08	
	BUDGETED	ACTUAL	<u>+</u> CHANGE	% <u> </u>	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 			     			 					1
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   		 		0.00 133,386	0.00 137,097	   + 0.00   + 3,711	   0    3	0.00 400,157	0.00 413,619	+ 0.00 + 13,462	•
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	 		] 	1	0.00 133,386	0.00 137,097	+ 0.00   + 3,711	0	0.00 400,157	0.00 413,619	+ 0.00 + 13,462	•
				L	FISC	CAL YEAR 2006-	07	1	FIS	CAL YEAR 2007	-08	
				Ī	PLANNED	ACTUAL	+ CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CHANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. NEW PROGRAM ID ESTABLISHED BY L	EGISLATURE.				0	0	+ 0	   0	0	0	+ 0	   0
PART III: PROGRAM TARGET GROUP  1. NEW PROGRAM ID ESTABLISHED BY LI	EGISLATURE.			1	0	0	+ 0	0	0	0	+ 0	] 0
PART IV: PROGRAM ACTIVITY  1. NEW PROGRAM ID ESTABLISHED BY L	EGISLATURE.				0	0	+ 0		0	0	+ 0	[ [ 0

# PROGRAM TITLE: RETIREMENT BENEFITS PAYMENTS

11 03 06 04 BUF 941

## **PART I - EXPENDITURES AND POSITIONS**

The variance in FY 08 1st quarter expenditures for Social Security/Medicare payments are due to monthly variations in the gross payroll amounts.

# **PART II - MEASURES OF EFFECTIVENESS**

This is a new program ID established by the 2007 Legislature; as such, no measures of effectiveness are available for this program.

## **PART III - PROGRAM TARGET GROUPS**

This is a new program ID established by the 2007 Legislature; as such, no program target groups are available for this program.

# **PART IV - PROGRAM ACTIVITIES**

This is a new program ID established by the 2007 Legislature; as such, no program activities are available for this program.

**REPORT V61** 

11/29/07

PROGRAM TITLE:

HEALTH PREMIUM PAYMENTS

PROGRAM-ID:

BUF-943 PROGRAM STRUCTURE NO: 11030605

	FISCAL	YEAR 2006-	07		THREE MON	THS ENDED 09	-30-07	1		NINE MO	NTHS ENDING	06-30-08	I
	BUDGETED	ACTUAL	<u>  +</u> CHANGE	%	BUDGETED	ACTUAL	<u>+</u> CH	ANGE	%	BUDGETED	ESTIMATED	± CHANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		 	1				1	     			 	
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	 		 	   	0.00 97,103	0.00 90,306	+   -	0.00   6,797	0  7	0.00 291,309	0.00 297,008	+ 0.00 + 5,699	
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)					0.00 97,103	0.00 90,306	+	0.00   6,797	0   7	0.00 291,309	0.00 297,008	+ 0.00 + 5,699	
					FISC	CAL YEAR 2006-	07		I	FIS	CAL YEAR 2007	'-08	
				Ī	PLANNED	ACTUAL	<u>+</u> CH/	ANGE	%	PLANNED	ESTIMATED	± CHANGE	1%
PART II: MEASURES OF EFFECTIVENESS  1. NEW PROGRAM ID ESTABLISHED BY LE	EGISLATURE.			Γ 	0	0	+	0	0	0	0	+ 0	  0
PART III: PROGRAM TARGET GROUP  1. NEW PROGRAM ID ESTABLISHED BY LE	EGISLATURE.			- 1	0	0	+	0	0	0	0	· · 0	   0
PART IV: PROGRAM ACTIVITY  1. NEW PROGRAM ID ESTABLISHED BY LE	EGISLATURE.			1	0	0	+	0	0	0	0	+ 0	.l l

PROGRAM TITLE: HEALTH PREMIUM PAYMENTS

11 03 06 05 BUF 943

# **PART I - EXPENDITURES AND POSITIONS**

FY 2007-08

The variance in 1st quarter expenditures for health premium payments are due to monthly fluctuations in enrollments and lower than projected premium rates.

# **PART II - MEASURES OF EFFECTIVENESS**

This is a new program ID established by the 2007 Legislature; as such, no measures of effectiveness are available for this program.

## **PART III - PROGRAM TARGET GROUPS**

This is a new program ID established by the 2007 Legislature; as such, no program target groups are available for this program.

## **PART IV - PROGRAM ACTIVITIES**

This is a new program ID established by the 2007 Legislature; as such, no program activities are available for this program.

PROGRAM TITLE: PROGRAM-ID:

PROPERTY MANAGEMENT

PROGRAM STRUCTURE NO: 110307

I	FISCAL	YEAR 2006-	-07			THREE MOI	NTHS ENDED	09-30-07	7	l	NINE MO	NTHS ENDING	06-30-0	08	
_ <u></u>	BUDGETED	ACTUAL	<u>±</u> C	HANGE	%	BUDGETED	ACTUAL	l ±	CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> CH	IANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)				     										   	 
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	76.00 49,268	67.00 43,341	  -  -	9.00   5,927	12   12   12	77.00 13,808	69.00 5,491	-	8.00 8,317	   10    60	77.00 42,117	77.00 50,575	   +   +	0.00 [ 8,458 ]	] [ 0 [ 20
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	76.00 49,268	67.00 43,341	  -  -	9.00   5,927		77.00 13,808	69.00 5,491	-	8.00 8,317	10     60	77.00 42,117	77.00 50,575	++	0.00 8,458	0   20
					L		CAL YEAR 2000					CAL YEAR 2007			
PART II: MEASURES OF EFFECTIVENESS					<u> </u> 	PLANNED	ACTUAL	<u>  ±</u>	CHANGE	%	PLANNED	ESTIMATED	<u> +</u> CH	IANGE	<u> %</u>
1. NO MEASURES HAVE BEEN DEVELOPED	FOR THIS PROG	SRAM			i	NO DATA	NO DATA	+	0	0	NO DATA	NO DATA	+	0	; ;

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

PROGRAM TITLE: PUBLIC LANDS MANAGEMENT

PROGRAM-ID:

LNR-101

PROGRAM STRUCTURE NO: 11030701

<u> </u>	FISCAL	YEAR 2006-	-07	i		THREE MON	ITHS ENDED 09-	-30-07		l .	NINE MO	NTHS ENDING	06 <b>-</b> 30-	-08	
	BUDGETED	ACTUAL	<u>+</u> Cl	IANGE	%	BUDGETED	ACTUAL	·± 0	HANGE	%	BUDGETED	ESTIMATED	± C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)		·		1     											     
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	51.00 10,686	44.00 9,049	  -  -	7.00   1,637		51.00 2,929	45.00 1,039	  -  -	6.00 1,890	   12    65	51.00 8,756	51.00 10,744	+	0.00 1,988	•
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	51.00 10,686	44.00 9,049	  -  -	7.00   1,637		51.00 2,929	45.00 1,039	-	6.00 1,890	12    65	51.00 8,756	51.00 10,744	++	0.00 1,988	•
					L	FISC	AL YEAR 2006-0	)7			FISC	CAL YEAR 2007	-08		
						PLANNED	ACTUAL	±0	HANGE	%	PLANNED	ESTIMATED	<u>+</u> Cl	HANGE	%
4. \$ AMOUNT OF GEOTHERMAL ROYALTIE	ERMIT (THOUSANE % OF TOTAL ACCN S COLLECTED (00			210 70 5 500 13500	155 107 4 1831 16252	-   +   -   +	55 37 1 1331 2752	26   26   20   266   20	210 70 5 500 13500	5 1900	- + +	50 38 0 1400	54 0 280		
PART III: PROGRAM TARGET GROUP  1. NO. ACRES SET ASIDE BY EXEC ORDEF  2. DOLLAR AMOUNT OF REVENUES TRANS	<ol> <li>NO. OF DELINQUENT ACCOUNTS AS A % OF TOTAL ACCOUNTS</li> <li>\$ AMOUNT OF GEOTHERMAL ROYALTIES COLLECTED (000S)</li> <li>AMOUNT OF TOTAL REVENUES GENERATED (THOUSANDS)</li> </ol>									20   49   203   48	760 1914 322	390	+ - + -	370 3886 152	   49   203
PART IV: PROGRAM ACTIVITY  1. NUMBER OF SALES IN FEE  2. NUMBER OF GENERAL LEASES SOLD  3. NUMBER OF REVOCABLE PERMITS ISSI  4. NUMBER OF EXECUTIVE ORDERS ISSU  5. NO. ACQUISITIONS OF NON-PUBLIC LAN  6. NUMBER OF INSPECTIONS OF PUBLIC L		1	10 20 20 30 5 1500	7 23 10 42 1 199	-   +   -   +	3 3 10 12 4 1301	30   15   50   40   80   87	10 20 20 30 5	10 20 10 45 2 200	+ + - +	0 0 10 15 3 1300	0   50   50			
NUMBER OF EASEMENTS GRANTED     DOLLAR AMOUNT DELINQUENT RECEIV		DS)				15 15 150	1 38	-	14 112	93	150 15 150	5   38	- -	10 112	67   67   75

PROGRAM TITLE: PUBLIC LANDS MANAGEMENT

11 03 07 01 LNR 101

### PART I - EXPENDITURES AND POSITIONS

1) Six (6) vacancies due to delays in the recruitment process and difficulty in finding qualified applicants because the private sector offers higher salaries. 2) Expenditures were below ceiling amounts.

### **PART II - MEASURES OF EFFECTIVENESS**

1) Acres on lease decreased due to expiring leases. Tenants were put on month-to-month revocable permits. 2) Acres on permit has increased. 4) Geothermal royalties increased due to tenants investment in upgrades at the facility. 5) Revenues overall increased due to rental re-openings done in a timely manner and revocable permits are reviewed annually.

## **PART III - PROGRAM TARGET GROUPS**

 Acres set aside by executive orders reflect current information. Staff has completed data collection into SLIMS (land inventory).
 Revenues to the Office of Hawaiian Affairs increased because rental re-openings are done in a timely manner and revocable permits are reviewed annually.
 Revenues to the Department of Hawaiian Home Lands will be stabilizing due to the type of accounts - agriculture (former sugar cane lands) leases and water permits.

### **PART IV - PROGRAM ACTIVITIES**

1) Sales in fee has declined due to lengthy processing time through the County consolidation process. 2) General leases has increased slightly due to sunset date (6/30/2007) for the pier leases. 3) Overestimated revocable permits to be issued. 4) Executive orders issued increased due to staff has been aggressively processing documents. 5) The acquisition of non-public lands declined due to complexity of land issues. Requires more analysis. 6) Substantial decrease in inspections due to staff time spent more on resolving complaints (illegal surf schools, camping, tree falling, etc.) on unencumbered lands. Departure of key personnel has resulted in loss of 'institutional knowledge'. Staff vacancies has impacted priorities. 7) Easements declined and should be stabilizing. Staff had been aggressively processing documents. 8) Delinquency has stabilized and is manageable. Delinquent accounts are quickly sent to Department collection agency.

**REPORT V61** 11/29/07

PROGRAM TITLE:

STATE RISK MANAGEMENT & INSURANCE ADMIN

PROGRAM-ID:

AGS-203

PROGRAM STRUCTURE NO: 11030702

	FISCAL	YEAR 2006-	07			THREE MON	ITHS ENDED 09-	30-07			NINE MO	NTHS ENDING	06-30	<b>-08</b>	
	BUDGETED	ACTUAL	<u>+</u> 0	HANGE	%	BUDGETED	ACTUAL	±0	CHANGE	%	BUDGETED	ESTIMATED	±0	HANGE	%
PART 1: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     					   					     		 
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	4.00   20,375	4.00 16,271	   +   -	0.00 4,104		4.00 5,320	4.00 354	   +   -	0.00 4,966	0	4.00 20,612	4.00 25,586	   +   +	0.00 4,974	
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	4.00 20,375	4.00 16,271	   +   -	0.00 4,104		4.00 5,320	4.00 354	   +   -	0.00 4,966	0	4.00 20,612	4.00 25,586	+   +	0.00 4,974	
					L		AL YEAR 2006-0				FIS	CAL YEAR 2007	'-08		
					L	PLANNED	ACTUAL	<u>  +</u> (	CHANGE	%	PLANNED	ESTIMATED	<u> </u>	CHANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. NO. INSUR POLICIES PROCURED BEFO  2. AV LENGTH OF TIME TO PROCESS PRO  3. AV LENGTH OF TIME TO RECOVER INS	OP LOSS CLAIM RE	Q			   	3 30 90	3 10 75	   +   -   -	0 20 15	0   67   17	3 30 90	3 20 90	   +   -   +	0 10 0	33
<ol> <li>AV LENGTH OF TIME TO PROCESS LIAB</li> <li>AV TIME TO PROCESS LIABLITY LOSS F</li> </ol>		IS			į	90 90	52 58	-	38 32	42 j 36 j	90 90	90 90	+	0 0	
6. AV LENGTH OF TIME TO PROCESS AUT					i	90	54	i -	36	40	90		+	0	•
PART III: PROGRAM TARGET GROUP  1. TOTAL NO. OF STATEWIDE INSURANCE 2. TOTAL NO. OF PROPERTY LOSS CLAIM		JRED				3 100	3 100	   +   +	0	0	3 100	3 100	+	0	   0   0
TOTAL LIABILITY CLAIMS PROCESSED     TOTAL NO. OF LIABILITY POTHOLE CLA					į	500	498	ļ -	2	οj	500	500	+	0	j o
4. TOTAL NO. OF LIABILITY POTHOLE CLA 5. TOTAL NUMBER OF AUTOMOBILE LOSS		SED			i i	400 370	316 458	-	84   88	21   24	400 370	400   370	+	0	0
6. NUMBER OF STATE OFFICIALS AND EM					į	47400	47400	+	0	οį	47400	47400	+	o j	j o
<ol> <li>FAIR MARKET VALUE OF STATE BLDGS</li> <li>NUMBER OF STATE VEHICLES</li> </ol>	CONTENTS (\$ MIL	-L)			l	1200 4800	1300 4998	+   +	100   198	8   4	1350 4800	1350   4800	+	0	0
PART IV: PROGRAM ACTIVITY								<u> </u>		- 1					
<ol> <li>TOTAL NUMBER OF STATEWIDE INSUR</li> </ol>						3	3	+	0	0	3	3	+	0	0
<ol> <li>TOTAL NUMBER OF PROPERTY LOSS OF A TOTAL NUMBER OF CRIME LOSS CLAIM</li> </ol>						350 1	267 0	-   -	83   1	24   100	100 2	100   2	+	0	[ 0 ] 0
4. TOTAL NUMBER OF LIABILITY CLAIMS F	RECEIVED				i	900	677	-	223	25	900	900	+	0	
5. TOTAL NUMBER OF AUTOMOBILE CLAI					ļ	370	374	+	4	1	350	350	+	0	
<ol> <li>NUMBER OF RISK ASSESSMENT REPO</li> <li>NUMBER OF BUILDING INSPECTION RE</li> </ol>						12 12	8 14	-   +	4   2	33   17	12 12	8   12	- +	4   0	•
8. NO. OF TRAINING SESSIONS PROVIDED	TO STATE DEPTS	3			1	3	4	+	1	33	3	4	+	1	•
<ol><li>NUMBER OF STATEMENTS OF SELF-IN:</li></ol>	SURANCE ISSUED				ĺ	400	451	+	51	13 j	400	400	+	0	

PROGRAM TITLE: STATE RISK MANAGEMENT & INSURANCE ADMIN

11 03 07 02 AGS 203

### **PART I - EXPENDITURES AND POSITIONS**

The variance in FY 2006-07 expenditures results from not expending funds to reimburse departments for property losses that were expected, such as the Kalaheo Elementary School, UH-Lab School fires and the October 15, 2006 earthquake. A variance for FY 08, 1st quarter resulted since payment of the insurance premiums will not be paid until 2nd quarter. A variance is expected for FY 2007-08 is due to expected payments for property losses resulting from the October 15, 2006 earthquake and two large fire losses, UH-Edmundson Hall and Nanakuli High School.

### **PART II - MEASURES OF EFFECTIVENESS**

Item 1, the number of insurance policies procured in FY 2006-07, had no variance. None is expected in FY 2007-08. The average length of time to process property loss claim payments, Item 2, in FY 2006-07 was less than expected because fewer requests were made and they were being processed weekly. A variance is also expected in FY 2007-08. Item 3, the time to recover insurance proceeds was less than expected in FY 2006-07 because departments provided documentation timely. No variance is expected in FY 2007-08. Items 4, 5,& 6, regarding the time to process liability, pothole and auto claims was less than expected due to fewer claims being received. No variance is expected in FY 2007-08 for these items.

### **PART III - PROGRAM TARGET GROUPS**

No variance in Item 1 in FY 2006-07 occurred. None is expected in FY 2007-08. Items 2 & 3, number of property losses and liability claims processed, had no significant variances in FY 2006-07. None is expected in FY 2007-08. The number of pothole claims processed, Item 4, had a variance in FY 2006-07 of less than expected since fewer claims were received. Less rain and road paving caused the reduced amount of claims. The number of auto claims processed was greater than expected in FY 2006-07 as a result of fewer total number of claims being received. No variance is expected in FY 2007-08. No significant variances were noted in FY 2006-07 for Items 6,7 & 8. None are expected for FY 2007-08.

# **PART IV - PROGRAM ACTIVITIES**

Item 1, the number of statewide insurance policies, had no variance for FY 2006-07. None is expected for FY 2007-08. The number of property losses received in FY 2006-07 was due to more claims being reported as a result of the October 15, 2006 earthquake. Item 3 had a variance in FY 2006-07 since no claims were reported. No variance is expected for FY 2007-08. Item 4, the number of liability claims received was less than expected in FY 2006-07. There were no noted trends in the reduction of claims. No variance is expected in FY 2007-08. Item 5 had no significant variance in FY 2006-07, for the number of auto claims

received. No variance is expected in FY 2007-08. The number of risk assessments, Item 6, was less than expected in FY 2006-07 because fewer requests were received from the departments. A similar variance is expected in FY 2007-08. Item 7, the number of building inspection reports issued in FY 2006-07 was greater than expected because there were more requests made by the departments. No variance is expected in FY 2007-08. Item 8, the number of training sessions provided in FY 2006-07, was greater than expected. A similar variance for FY 2007-08 is expected since we plan on conducting one training session per quarter. Item 9, the number of statements of self-insurance issued was greater in FY 2006-07 than expected because departments requested more for use of non-State facilities. No variance is expected in FY 2007-08.

LAND SURVEY

PROGRAM-ID:

AGS-211

PROGRAM STRUCTURE NO: 11030703

	FISCAL	YEAR 2006-	07	· 1		THREE MON	ITHS ENDED 09	30-07	ı	NINE MC	NTHS ENDING	06-30-	08	
	BUDGETED	ACTUAL	<u>+</u> CI	HANGE	%	BUDGETED	ACTUAL	+ CHANG	E  %	BUDGETED	ESTIMATED	<u>+</u> Cl	IANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)					1					 		     	       	
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   17.00   1,106	15.00 888	  -  -	2.00   218	•	17.00 295	15.00 213	   - 2.0   - 8	•	•	17.00 960	   +   +	0.00     0.00     108	
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	17.00 1,106	15.00 888	  -  -	2.00   218	•	17.00 295	15.00 213	- 2.0   - 8	•	•	17.00 960	   +   +	0.00   108	0 13
					1	FISC	CAL YEAR 2006-	)7		L FIS	CAL YEAR 2007	<sup>7</sup> -08		
					Ţ	PLANNED	ACTUAL	+ CHANG	E   %	PLANNED	ESTIMATED	<u>+</u> CI	IANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. AV NO. OF DAYS TO COMPLETE A FIELD 2. COMPLETED DESCRIPTION OF LANDS A 3. AVE NO. OF DAYS TO PROCESS LC & F 4. AV NO. OF DAYS TO PRODUCE A DESCRIPTION OF DAYS TO PROCESS SHOREL	AS % OF REQUEST P MAPS RIPTION OF LANDS	S	N.		       	15 80 15 15 40	24 100 24 22 42	+ 2    +     +	60   60 0   25 0   60 7   47 2   5	80   15   15	15 80 15 15 40	   +   +   +   +	0   0   0   0   0	0
PART III: PROGRAM TARGET GROUP  1. NO. REQUESTS FOR FIELD SURVEY - S'  2. NO. REQUESTS FOR DESCRIPTIONS - S  3. OWNERS OF LD CT & OTHER LANDS(TT  4. OWNERS OF BEACHFRONT PROPRTY(T	TATE-OWNED LAN L NO. MAPS RECD	IDS )			       	25 110 250 140	9 110 217 144	   - 10   + 1   - 33	ojo	110 250	12 120 250 140	   -   +   +	13   10   0   0	52 9 0
PART IV: PROGRAM ACTIVITY  1. NO. OF REQUESTS FOR FIELD SURVEY  2. NO OF REQUESTS FOR DESCRIPTION O  3. NO. OF LAND AND FILE PLAN MAPS COI  4. NO. OF SHORELINE CERTIFICATIONS C	OF LANDS COMPLE MPLETED	TED				12 80 250 140	9 127 . 217 144	+ 4		80 250	11 100 250 140	   -   +   +	1   20   0   0	8 25 0

PROGRAM TITLE: LAND SURVEY

11 03 07 03 AGS 211

# **PART I - EXPENDITURES AND POSITIONS**

For FY 2006-07, the position variance is due to the vacant Land Boundary Surveyor IV and Engineering Aid III positions. The variance for expenditures is due to the vacant positions and only 2 licensed surveyors (5 budgeted) contracted.

The position variance for the first quarter of FY 2007-08 is due to the vacant Land Boundary Surveyor IV and Engineering Aid III positions. The variance for the first quarter expenditures is also due to the vacant positions and no licensed surveyors contracted.

For the last three quarters of FY 2007-08 there is no variance in positions. The variance for expenditures is due to the collective bargaining pay raises.

### **PART II - MEASURES OF EFFECTIVENESS**

For FY 2006-07, the variances for items 1 and 4 are the result of an increase in larger scale and highly complex requests. The variance for item 2 is the result of the assistance of 2 contract surveyors highly experienced in preparing maps and descriptions. The variance for items 3 and 5 are the result of private surveyors delay in submitting revised maps.

For FY 2007-08, there are no variances.

### **PART III - PROGRAM TARGET GROUPS**

For FY 2006-07, the variance for item 1 is the result of a decrease in requests from government agencies. There is no variance for item 2. The variance for item 3 is the result of a decrease in requests from private land owners. The variance for item 4 is considered insignificant.

For FY 2007-08, the variance for item 1 is the result of a decrease in requests from government agencies. The variance for item 2 is the result of an increase in requests from government agencies. There are no variances for items 3 and 4.

### **PART IV - PROGRAM ACTIVITIES**

For FY 2006-07, the variance for item 1 is the result of a decrease in requests from government agencies. The variance for item 2 is the result of the assistance of 2 contract surveyors highly experienced in preparing maps and descriptions. The variance for item 3 is the result of a decrease in requests from private land owners. The variance for item 4 is considered insignificant.

For FY 2007-08, the variance for item 1 is considered insignificant. The variance for item 2

is due to an increase in requests from government agencies. There are no variances for items 3 and 4.

OFFICE LEASING

PROGRAM-ID:

AGS-223

PROGRAM STRUCTURE NO: 11030704

	1	FISCAL	YEAR 2006-	07	ı		THREE MON	ITHS ENDED 09	-30-07	l	NINE MO	NTHS ENDING	06-30	-08	
	ı	BUDGETED	ACTUAL	l ± C	HANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)				1	]	1									[ [
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)		4.00 17,101	4.00 17,133	   +   +	0.00 [ 32 ]	  0  0	5.00 5,264	5.00 3,885	+ 0.00   - 1,379	0	5.00 11,897	5.00   13,285	+	0.00 1,388	   0   12
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)		4.00 17,101	4.00 17,133	   +   +	0.00   32	0   10	5.00 5,264	5.00 3,885	+ 0.00   - 1,379	0    26	5.00 11,897	5.00   13,285	++	0.00 1,388	0   12
						L	FISC	AL YEAR 2006-	07		FIS	CAL YEAR 2007	-08		
						<u> </u>	PLANNED	ACTUAL	± CHANGE	%	PLANNED	ESTIMATED	<u>+</u> C	HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. # OF LEASING SVCS REQUESTS PROC 2. AV NO. OF DAYS FROM REQUEST TO 3. # LEASE PAYMTS TO VENDORS COMP	EXE	CUTED LEASE				     	98 240 1956	98 240 1960	+ 0 + 0 + 4	0    0    0	98 240 1956	98   240   1990	+ + +	0 0 34	
PART III: PROGRAM TARGET GROUP  1. TOTAL NUMBER OF STATE DEPARTM  2. NUMBER OF EMPLOYEES	ENT	S AND AGENCIE	ES .			1	16 5000	16 5000	   + 0   + 0	   0    0	16 5000	16   5150	+	0 150	
PART IV: PROGRAM ACTIVITY  1. NO. OF REQUESTS FOR OFFICE LEAS  2. NO. OF OFFICE LEASES CONSUMMAT  3. NO. OF OFFICE LEASE PAYMENTS CO	ED					     	36 35 1956	31 52 1960	   - 5   + 17   + 4	   14    49	40 35 1956	40   35   1990	++++	0 0 34	   0    0

PROGRAM TITLE: OFFICE LEASING

11 03 07 04 AGS 223

# **PART I - EXPENDITURES AND POSITIONS**

The \$32,366 difference in actual expenditures for FY 2006-07 is due to collective bargaining, and overtime expenses for two (2) Leasing Specialist positions.

Actual expenditures for the 1st quarter of FY 2007-08 was less than budgeted because \$1,375,000 of lease reimbursements budgeted for the 1st quarter in the special fund account should have been allotted to the 4th quarter instead. The variance in expenditures for the remaining three quarters of fiscal year 2007-08 is due to collective bargaining increases.

## **PART II - MEASURES OF EFFECTIVENESS**

For FY 2006-07, there was no significant difference between the planned and actual number of lease payments to vendors by the payment due date.

The number of lease payments completed to vendors by the payment due date, is expected to exceed the planned estimate for FY 2007-08 by 34. This is due to the anticipated increases in new office leases to be completed late in the fiscal year.

### **PART III - PROGRAM TARGET GROUPS**

The increase of approximately 150 more employees occupying lease space in FY 2007-08 is due to the completion of at least ten (10) new leases anticipated during the fiscal year.

### **PART IV - PROGRAM ACTIVITIES**

The actual number of requests for offices leases for FY 2006-07 was 5 less than projected. This represents a 13.8% difference between planned and actual, but is not considered significant.

There were 17 more leases completed for FY 2006-07 than planned. This resulted primarily from more output by the Leasing Specialist due to authorized overtime. Additionally, they also completed nine (9) other documents reflecting changes of ownership for properties we lease.

The estimated number of office lease payments completed for FY 2007-08 is conservatively estimated at 34 more than planned, due to an increase of at least ten (10) new leases being completed during this period.

STATE OF HAWAII

PROGRAM TITLE: FACILITIES CONSTRUCTION AND MAINTENANCE

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110308

	FISCAL	YEAR 2006-	07			THREE MON	ITHS ENDED 09	3-30-0	7		NINE MO	NTHS ENDING	06-30-0	8	
	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	1 :	CHANGE	%	BUDGETED	ESTIMATED	± CH	ANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	-		     	     	1 1 1			     	     	     			<del> </del> 	 	     
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	241.00 24,690	232.00 22,518	  -  -	9.00   2,172	4   9	250.00 7,047	242.00 5,551	-	8.00   1,496	3   21	250.00 20,169	250.00 21,073	   +   +	0.00 [ 904 [	0  - 4
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	241.00 24,690	232.00 22,518	  -  -	9.00   2,172	4   9	250.00 7,047	242.00 5,551	-	8.00   1,496	3   21	250.00 20,169	250.00 21,073	+ +	0.00   904	0   4
					Ĺ	FISC	AL YEAR 2006-	-07			FIS	CAL YEAR 2007	<b>7-08</b>		
					Ī	PLANNED	ACTUAL	<u>+</u>	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CH/	ANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. AV PRE-BID CONSTRUCTION EST AS %	AV ACTUAL BID P	RC			Ī	100	82	-	18	18	100	100	+	0	0
<ol><li>AV VAR BTW EST CMPL DATE &amp; ACTUAL</li></ol>					- 1	3	3	+	0	0	3	3	+	0	0
3. AV COST CHANGE ORDERS AS % AV AC					- 1	1	10	+	9	900	3	3	+	0	0
4. BLDG OCCUPANT'S EVALUATION OF CU					· [	80	80	+	• !	0	80	80	+	0	0
5. % PROGRAM PROJS COMPELETD W/IN					ļ	100	100	+	• !	0	100	100	+	0	0
6. % EMERG REPRS & ALTRTNS REQST RE	ESP TO W/IN 48 H	RS			l	100	100	+	0	0	100	100	+	0	0

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

PUBLIC WORKS- PLANNING DESIGN & CONSTRUCTION

PROGRAM TITLE: PROGRAM-ID:

AGS-221

PROGRAM STRUCTURE NO: 11030801

	FISCAL	YEAR 2006-	07	ı		THREE MON	NTHS ENDED 09-	30-07	-		NINE MO	NTHS ENDING	06-30-	08	
	BUDGETED	ACTUAL	± C	HANGE	%	BUDGETED	ACTUAL	± CH/	ANGE	%	BUDGETED	ESTIMATED	<u>+</u> CI	IANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     	i     	     										
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	15.00   5,013	15.00 2,295	   +   -	0.00   2,718	0   54	16.00 1,486	16.00 555	   +   -	0.00   931	   0    63	16.00 4,056	16.00 4,096	+ +	0.00   40	0
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	15.00   5,013	15.00 2,295	   +   -	0.00   2,718		16.00 1,486	16.00 555	   +   -	0.00   931	0   63	16.00 4,056	16.00 4,096	+	0.00   40	1
					1	FISC	CAL YEAR 2006-0	7			FIS	CAL YEAR 2007	-08		
					Ī	PLANNED	ACTUAL	<u>+</u> CHA	ANGE	%	PLANNED	ESTIMATED	<u>+</u> CH	IANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. AV VARIANCE BETWEEN EST & ACTUA  2. AV PRE-BID CONSTRUCTION EST AS %  3. AV VAR BTWN EST & ACTUAL CONSTR  4. AV COST CHANGE ORDERS AS % AV A  5. FOR TTL CIP REQUIRED, % OF FUNDS	OF AV BID PRICE COMPLETIN DATE CTUAL CONST CO	S ST			       	3 100 3 1 100	.5 82 3 10 86	   -	2.5   18   0   9   14	83   18   0   900   14	3 100 3 3 100	3   100   3   3   100	+ + + + +	0   0   0   0   0	(
PART III: PROGRAM TARGET GROUP  1. CAPITAL IMPROV APPROPRIATIONS (IN  2. PUBLIC BUILDINGS, REPAIRS & ALTER					 	917 3	917 1.72	   +   -	0   1.28	0   43	1000	1170   .95	+	   170   2.05	17 68
PART IV: PROGRAM ACTIVITY  1. TOTAL COSTS OF FAC OR PROJECT UP  2. PROJ UNDER CONSTRUCTION DURING	. , , ,	,				500 300	387 230	   -   -	113   70	23   23	500 300	262   300	- +	238   0	48

## PROGRAM TITLE: PUBLIC WORKS-PLANNING DESIGN & CONSTRUCTION

11 03 08 01 AGS 221

## **PART I - EXPENDITURES AND POSITIONS**

The variance in expenditures for FY 2006-07 is due to total actual revolving fund expenditures for supplies, services and equipment for CIP projects and vacation and sick leave taken by CIP-funded staff that was significantly lower than the budgeted expenditure ceiling. No variance was experienced for general funds.

For the first quarter of FY 2007-08, the variance is attributed to a required allotment of onefourth of annual operating funds appropriations which exceeded actual program need, and a one-time general fund project appropriation, half of which was allotted and less than half of which was claimed in the first quarter. For the remaining three quarters ending 6/30/08, the variance is due to general-funded collective bargaining allocation which is not included in the program's appropriation.

### **PART II - MEASURES OF EFFECTIVENESS**

The variance for Item 1 for FY 2006-07 indicates program efficiency in compressing bid opening time on the average of .5 months, or 15 days from the estimated bid opening date instead of the projected 3 months or 90 days.

The variance for Item 2 for FY 2006-07 illustrates a continuing construction economy favoring the construction industry. Construction estimates were established as long as two to three years prior to bid opening, and estimates amounted to only 82% of actual average bid prices received.

The variance in Item 4 for FY 2006-07 reflects an increase in the average cost of construction change orders from the planned 1% of construction costs, to an actual amount of 10% during this period, due to unforeseen conditions uncovered during progress of construction and increased government requirements.

For Item 5, the variance in FY 2006-07 consists of 11 CIP projects for which DAGS requested funding to the 2007 Legislature and includes 7 grants-in-aid projects added-on to the department's budget. Of the original request of \$53.7 million, DAGS received \$44.5 million for 8 projects, and \$1.6 million in grants-in-aid projects, for a total CIP appropriation of \$46.1 million, resulting in an 86% request to actual percentage.

### PART III - PROGRAM TARGET GROUPS

A variance for Item 1 for FY 2007-08 for Capital Improvement Program appropriations is estimated based on the amount appropriated to DAGS as expending agency in Acts 169 and 213, SLH 2007.

Item 2 variances for both years are due to lower actual funds received in FY 2006-07 and anticipated for repairs and alterations of public buildings projects FY 2007-08 transferred to the program by the Central Services Division.

### **PART IV - PROGRAM ACTIVITIES**

The variances in Item 1 and 2 for FY 2006-07 and FY 2007-08 are the result of an overestimation of actual costs of projects under design and under construction during each year. There is no variance anticipated for Item 2 in FY 2007-08.

CENTRAL SERVICES - CUSTODIAL SERVICES

PROGRAM-ID:

AGS-231

PROGRAM STRUCTURE NO: 11030802

	FISCAL	YEAR 2006-	07	I		THREE MON	ITHS ENDED 09	30-07			NINE MO	NTHS ENDING	06-30-0	08	
	BUDGETED	ACTUAL	<u>+</u> CH	lANGE	%	BUDGETED	ACTUAL	±	CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> CH	IANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     	     				     		       				     	
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   158.50   15,295	155.50 15,655	   -   +	3.00   360	2  2  2	158.50 4,169	157.50 3,858	-	1.00   311	1   7	158.50 12,333	158.50 12,842	   +   +	0.00   509	0
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	158.50   15,295	155.50 15,655	  -  +	3.00   360	2	158.50 4,169	157.50 3,858	   -   -	1.00 311	1   7	158.50 12,333	158.50 12,842	+	0.00	0
					Ī	FISC	AL YEAR 2006-	)7		1	FIS	CAL YEAR 2007	'-08		
					Γ	PLANNED	ACTUAL		CHANGE	%	PLANNED	ESTIMATED		IANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. 4 INTERNAL SVC INSPECTIONS/QTR & A  2. BLDG OCCUPANT'S EVALUATION OF CU					   	80 80	80 80	   +   +	0 [ 0 ]	  0  0	80 80	80 80	+	0   0	C
PART III: PROGRAM TARGET GROUP  1. TOTAL ASSIGNED BUILDINGS					1	78	78	   +	0	0	78	78	+	0	C
PART IV: PROGRAM ACTIVITY  1. TOTAL NUMBER OF WORK STATIONS (.  2. NUMBER OF SQUARE FEET SERVICED						132 2.7	132 2.7	   +   +	0   0	0	132 2.7	132 2.7	+	0	C

PROGRAM TITLE: CENTRAL SERVICES - CUSTODIAL SERVICES

11 03 08 02 AGS 231

### **PART I - EXPENDITURES AND POSITIONS**

The variance in expenditures for Fiscal Year 2006-07 is due to collective bargaining allotments. The variance in the First Quarter for Fiscal Year 2007-08 is due to reimbursements received that will be used for utility expenses over the next nine months. This coupled with collective bargaining increases is responsible for the variance in the remaining three quarters of Fiscal Year 2007-08.

A variance of 3 positions for Fiscal Year 2006-07 is due to normal attrition. For the 1st Quarter of Fiscal Year 2007-08 a variance of one position is due to normal attrition. For the rest of FY 2007-08, based on health and safety requirements the program plans to fill all vacant positions by the end of this current fiscal year.

# **PART II - MEASURES OF EFFECTIVENESS**

Based on the results of an annual customer satisfaction survey and internal inspections, there are no variances in the measures of effectiveness.

# **PART III - PROGRAM TARGET GROUPS**

Based on the results of an annual customer satisfaction survey and internal inspections, there is no variance in the program target group.

## **PART IV - PROGRAM ACTIVITIES**

There are no variances in program activities.

CENTRAL SERVICES - GROUNDS MAINTENANCE

PROGRAM-ID:

AGS-232

PROGRAM STRUCTURE NO: 11030803

	FISCAL	YEAR 2006-	07	1	-	THREE MON	ITHS ENDED 09	9-30-07	I	NINE MC	NTHS ENDING	06-30-0	)8	
	BUDGETED	ACTUAL	± CI	HANGE	%	BUDGETED	ACTUAL	+ CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> CH	IANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)				1	     			 						
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	38.50 1,818	35.50 1,888	  -   +	3.00 [ 70 [		38.50 596	35.50 516	- 3.00   - 80	   8    13	38.50 1,390	38.50 1,515	   +   +	0.00   125	   0   9
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	38.50   1,818	35.50 1,888	   -   +	3.00   70		38.50 596	35.50 516	- 3.00   - 80	   8    13	38.50 1,390	38.50 1,515	+	0.00 125	•
					L	FISC	AL YEAR 2006	-07		FIS	CAL YEAR 2007	-08		
					L	PLANNED	ACTUAL	<u>+</u> CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CH	HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. EVALUATIONS FROM GROUNDS SURVE 2. ANNUAL FACILITY ASSESSMENT SCOR		CCUPNTS			1	85 85	85 85	   + 0   + 0	   0    0	85 90	85 85	+	0   5	0
PART III: PROGRAM TARGET GROUP  1. TOTAL NUMBER OF FACILITIES					 	119	119	+ 0	   0	119	119	+	0	   0
PART IV: PROGRAM ACTIVITY  1. NUMBER OF GROUNDSKEEPING POSIT  2. TOTAL ACREAGE SERVICED  3. NUMBER OF REFUSE COLLECTION SITE			,		     	34 106.3 28	34 106.3 28	   + 0   + 0	   0    0	36 106.3 28	36   106.3   28	+ + + +	0   0   0	, -,

# PROGRAM TITLE: CENTRAL SERVICES - GROUNDS MAINTENANCE

11 03 08 03 AGS 232

## **PART I - EXPENDITURES AND POSITIONS**

The variance in expenditures for Fiscal Year 2006-07 is due to collective bargaining allotments. The variance in the First Quarter for Fiscal Year 2007-08 is due to three personnel vacancies, and the delay in purchasing various operating supplies. The variance for the remaining three quarters for Fiscal Year 2007-08 will primarily be due to collective bargaining increases and purchasing various operating supplies delayed in the First Quarter.

A variance of 3 positions for Fiscal Year 2006-07 is due to normal attrition. For the First Quarter of Fiscal Year 2007-08, the three positions are in the recruitment process. For the remaining nine months of Fiscal Year 2007-08 the program plans to fill all of its vacant positions at the end of this current fiscal year.

# **PART II - MEASURES OF EFFECTIVENESS**

There are no variances in the measures of effectiveness.

## **PART III - PROGRAM TARGET GROUPS**

There is no variance in the program target group.

# **PART IV - PROGRAM ACTIVITIES**

There are no variances in program activities.

CENTRAL SERVICES - BUILDING REPAIRS & ALT

PROGRAM TITLE: PROGRAM-ID:

AGS-233

PROGRAM STRUCTURE NO: 11030804

	FISCAL	YEAR 2006-	07	- 1		THREE MON	NTHS ENDED 09	-30-07	' I		NINE MO	NTHS ENDING	06-30-	08	
	BUDGETED	ACTUAL	<u>+</u> C	HANGE	% [	BUDGETED	ACTUAL	l ±	CHANGE	%	BUDGETED	ESTIMATED	± CI	HANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			     					     							     
OPERATING COSTS			ļ					ļ							
POSITIONS EXPENDITURES (\$1000's)	29.00	26.00 2,680	-   +	3.00   116		37.00 796	33.00 622	-	4.00   174	11    22	37.00 2,390	37.00 2,620	+	0.00   230	•
TOTAL COSTS							·····	$\top$		Ī					
POSITIONS EXPENDITURES (\$1000's)	29.00 2,564	26.00 2,680	-   +	3.00   116	•	37.00 796	33.00 622	-	4.00   174	11   22	37.00 2,390	37.00 2,620	+   +	0.00 230	0 10
			•	•	1	FISC	CAL YEAR 2006-	07		· · · · · ·	<u>.</u>	CAL YEAR 2007	'-08		
					Ī	PLANNED	ACTUAL		CHANGE	%	PLANNED			HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. % OF PROGRAM PROJECTS COMPLET  2. % EMERGENCY REP & ALTERATNS RE						100 100	100 100	+	0	0	100 100	100 100	+	0   0	   C
<ol> <li>% OF SATISFACTORY SURVEY EVALUATION</li> <li>% OF SATISFACTORY SURVEY EVAL OF SATISFACTORY SATISFACTORY SATISFACTORY SURVEY EVAL OF SATISFACTORY SATISFACTORY SURVEY EVAL OF SATISFACTORY SURVEY EVAL OF SATISFACTORY SURVEY EVAL OF SATISFACTORY SURVEY EVAL OF SATISFAC</li></ol>					į I	90 90	90 90	+   +	0 j	0 j 0 j	90 90	90 90	+ +	0	j o
PART III: PROGRAM TARGET GROUP  1. TOTAL NUMBER OF ASSIGNED STATE	BUILDINGS				I	164	164	+	0	0	164	164	+	0	0
PART IV: PROGRAM ACTIVITY  1. TTL NO. OF NORMAL REPAIRS & ALTEI		·s				3250	3139	-	111	3	3300	3200	-	100	   3
2. TOTAL NUMBER OF EMERGENCY PRO	JECTS					1000	942	-	58	6	1000	1000	+	0	į o

PROGRAM TITLE: CENTRAL SERVICES - BUILDING REPAIRS & ALT

11 03 08 04 AGS 233

## **PART I - EXPENDITURES AND POSITIONS**

The variance in expenditures for Fiscal Year 2006-07 is primarily due to collective bargaining allotments. The variance in the First Quarter for Fiscal Year 2007-08 is due to a delay in staff contracts being bid out. The variance for the remaining three quarters for Fiscal Year 2007-08 will primarily be due to collective bargaining increases and the bid out of staff contracts from the First Quarter.

A variance of 3 positions for Fiscal Year 2006-07 is due to normal attrition. For the First Quarter of Fiscal Year 2007-08, four positions are vacant and all four are in the recruitment process. For the remaining nine months of Fiscal Year 2007-08 the program plans to fill all of its vacant positions.

## **PART II - MEASURES OF EFFECTIVENESS**

There are no variances in the measures of effectiveness.

# **PART III - PROGRAM TARGET GROUPS**

There is no variance in the program target group.

## **PART IV - PROGRAM ACTIVITIES**

There are no significant variances in program activities.

STATE OF HAWAII

PROGRAM TITLE:

PROCUREMENT, INVENTORY & SURPLUS PROP MGT

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110309

	1	FISCAL	YEAR 2006-	07	- 1		THREE MON	ITHS ENDED 09	-30-0	07	l	NINE MO	NTHS ENDING	06-30-0	8	
	ī	BUDGETED	ACTUAL	± 0	HANGE	%	BUDGETED	ACTUAL	Τ:	+ CHANGE	%	BUDGETED	ESTIMATED	± CH.	ANGE	%
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)				1	     											     
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   	26.00 2,827	24.00 2,210	-   -	2.00   617	8   22	27.00 906	23.00 781	-	405	   15    14	27.00 2,118	27.00 2,292	+ +	0.00   174	•
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	   	26.00 2,827	24.00 2,210	  -  -	2.00   617	•	27.00 906	23.00 781	-	405	15    14	27.00 2,118	27.00 2,292	+	0.00   174	] ! !
						L	FISC	CAL YEAR 2006-	07			FIS	CAL YEAR 2007	-08		
							PLANNED	ACTUAL	1 ±	+ CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CH/	ANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. PRICE LIST PROCRMNT DIFF BTWN AV  2. SVC PROCUREMNT DIFF BTWN AWAR		• • • • • • • • • • • • • • • • • • • •	,			1	3200 2900	3000 1900	-	4000	6    6	3000 2900	3000 1900	+	0	     3

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

STATE PROCUREMENT

PROGRAM-ID: AGS-240
PROGRAM STRUCTURE NO: 11030901

PROGRAM STRUCTURE NO: 11030901														
<u></u>	FISCAL	YEAR 2006-	07			THREE MON	ITHS ENDED 09-	30-07	l	NINE MO	6 06-30-08			
-	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	± CHANGE	%	BUDGETED	ESTIMATED	± C	HANGE	%
PART I: EXPENDITURES & POSITIONS   1   RESEARCH & DEVELOPMENT COSTS   POSITIONS   EXPENDITURES (\$1,000's)					     			     			,	     		       
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	21.00 1,100	19.00 1,175	  -   +	2.00   75		22.00 320	18.00 275	   - 4.00   - 45	   18     14	22.00 961	22.00 1,048	   +   +	0.00   87	   0   9
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	21.00 1,100	19.00 1,175	  -  +	2.00   75	10   7	22.00 320	18.00 275	- 4.00   - 45	18   14	22.00 961	22.00 1,048	+   +	0.00 87	0
					L	FISC	AL YEAR 2006-0	7	1	FIS	CAL YEAR 2007	'-08		
								<u>+</u> CHANGE	%	PLANNED	ESTIMATED		HANGE	%
PART II: MEASURES OF EFFECTIVENESS  1. SVC PROCUREMNT DIFF BTWN AWARDED & COMPUTED(\$1000)  2. GOODS PROCURMNT DIFF BTWN AWARDED & COMPUTD(\$1000)  3. PRICE LIST PROCRMNT DIFF BTWN AWRD & COMPUT(\$1000)  4. PROPERTY TRANSFERRED BETWEEN AGENCIES (\$1000)  5. VALUE OF PROPERTY ADDED TO THE INVENTORY (\$1000)  6. MOVING 3-YEAR AV OF ERRORS IN INVENTORY REPORTING  7. % OF PERSONNEL COMPLETED CORE PROCUREMENT TRAINING  8. % OF CONTRACT AWARDS COMPLIANT W/ PROCUREMENT CODE  9. PERCENTAGE OF PROCUREMENT AUDITS COMPLETED  10. % OF PROCUREMENT AUDIT FINDINGS ADDRESSED						2900 400 3200 4800 650000 0 100 100 0	1900 500 3000 4495 1194519 0 100 99 0	- 1000   + 100   - 200   - 305   + 544519   + 0   + 0   - 1   + 0	34   25   6   84   0   0   1   0	2900 400 3000 4800 650000 0 100 100 0	1900 400 3000 4800 650000 0 100 99 0	- + + + + + + +	1000   0   0   0   0   0   1   0	34   0   0   0   0   0   0   0   0   0
PART III: PROGRAM TARGET GROUP  1. AGENCIES USING SPO TO PREPARE CO 2. JURISDICTIONS SERVICED VIA COOP P 3. STATEWIDE INVENTORY ACCOUNTS 4. NO. AGENCIES ISSUING HLTH & HUMN S		12 20 1048 45	12 20 1049 31	   + 0   + 0   + 1   - 14	0  0  0  31	10 20 1045 35	1049	+ + +	0   0   0   4   5	0   0   0   14				
PART IV: PROGRAM ACTIVITY  1. NUMBER OF AWARDS FOR PRICE LISTS  2. NUMBER OF AWARDS FOR PROCUREMENT OF SERVICES  3. NO. OF AWARDS FOR PROCUREMENT OF GOODS  4. NUMBER OF ITEMS TRANSFERRED BETWEEN AGENCIES  5. NO. OF INVENTORY TRANSACTIONS AUDITED & PROCESSED  6. NO. OF COMP/RESTRICT HLTH & HMN SVC SOLICITATIONS							73 75 47 2102 43000 129	- 19   - 15   - 3   - 98   - 5000   - 41	21   17   6   4   10   24	80 90 50 2200 48000 140	75 75 47 2200 43000 130	- - - + -	5   15   3   0   5000	6    17    6    0    10

PROGRAM TITLE: STATE PROCUREMENT

11 03 09 01 AGS 240

## **PART I - EXPENDITURES AND POSITIONS**

No significant variances for expenditures for FY 07 and the last nine months of FY 08. For the first quarter of FY 08, variance attributed primarily to position vacancies. Positions variances for FY 07 and the first quarter of FY 08 due to personnel transferring to other agencies and retirements.

### **PART II - MEASURES OF EFFECTIVENESS**

Items 1 and 2 reflected the general reduction over the last few years of procurements being done for the agencies. Impacting factors include rise of the small purchase ceiling to \$50,000, initiation of the Hawaii Electronics Procurement System, greater emphasis on training of agency and vendor personnel, and lack of personnel resources. The downward trend was anticipated in the planned measure for Item 2 by lowering it by 55% from FY 06 to FY 07. The actual was higher than the planned but was consistent with the overall downward trending of these measures. Similar results are expected in FY 08.

The value of property added to the inventory in item 5 was 84% higher than forecasted for FY 07 due to the continual addition of infrastructure assets by the departments that were complying with new accounting standards. No significant variance expected for FY 08.

No significant variances for items 3, 4, 6, 7, 8, 9, and 10 for FY 07 and FY 08.

### **PART III - PROGRAM TARGET GROUPS**

For item 4, the variance in FY 07 is attributable to more centralizing by departments of their procurements. This trend is expected to continue in FY 08.

No significant variances for items 1, 2 and 3 for FY 07 and FY 08.

### **PART IV - PROGRAM ACTIVITIES**

The variances for items 1, 2 and 3 for FY 07 and FY 08 reflect the continued downward trend from previous fiscal years with agencies performing more of their own procurements for non-complex contracts.

For item 5, fewer items were audited and processed than forecasted for FY 07, probably due to smaller number of new equipment purchases and higher dollar threshold used in defining equipment assets. Similar results are expected in FY 08.

Lower number of solicitations for Item 6 in FY 07 attributable to procurements in earlier years covering multiple fiscal years, thereby necessitating fewer procurements in FY 07. For

FY 08, the number of solicitations should remain fairly static.

No significant variances for Item 4 for FY 07 and FY 08.

SURPLUS PROPERTY MANAGEMENT

PROGRAM-ID:

AGS-244 PROGRAM STRUCTURE NO: 11030902

	FISCAL	YEAR 2006-	07			THREE MON	ITHS ENDED 09	-30-07		NINE MONTHS ENDING 06-30-08								
	BUDGETED	ACTUAL	<u>+</u> CI	IANGE	%	BUDGETED	ACTUAL	l ±	CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> Cl	ANGE	%			
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     										 		   			
OPERATING COSTS															ĺ			
POSITIONS EXPENDITURES (\$1000's)	5.00 1 1,727	5.00 1,035	+   -	0.00 692		5.00 586	5.00 506	+	0.00 80	0    14	5.00 1.157	5.00   1,244	+   +	0.00 [ 87 ]	0 1 8			
TOTAL COSTS	1,121	1,000	<u> </u>	002	1 70 1		300	+-		1 171	1,137	1,244		07				
POSITIONS	l 5.00	5.00	   +	0.00	I I	5.00	5.00	   +	0.00	! ! ! 0!	5.00	5.00	   +	i 0.00 i	l I 0			
EXPENDITURES (\$1000's)	1,727		i -	692		586	506	-	80	14	1,157	1,244	+	87	8			
	1	FISC	AL YEAR 2006-0	07			FIS	CAL YEAR 2007	'-08									
					Ţ	PLANNED	ACTUAL	<u>+</u> (	CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CH	HANGE	%			
PART II: MEASURES OF EFFECTIVENESS  1. SURPLUS PROPERTY TRANSFERRED T	O DONEES (\$1000	`				4800	5183	+	383		4000	4800		ا				
RATIO SVS FEE OVER PROPERTY TRAN					1	3.7	4.8	+	303 1.1	8    30	4800 6.0	4800   6.0	+	0   0	0			
3. ACTUAL DONEES AS % OF ELIGIBLE DO					i	84	84	+	0	0	84	84	+	0	ő			
PART III: PROGRAM TARGET GROUP					1			1		1	•			i				
<ol> <li>NON-PROFIT TAX-EXMPT EDUC &amp; PUBL</li> </ol>					. i	410	400	j -	10	2	410	410	+	οj	0			
2. PUBLIC AGENCY THAT SERVES OR PRO					ļ	24	24	+	0	0	24	24 [	+	0	0			
3. 8(A) BUSINESS DEV/SMALL DISADVANT.	AGED BUSINESSE	.5				310	299	<u> </u>	- 11	4	350	350	+	0	0			
PART IV: PROGRAM ACTIVITY	ITEMO)				- 1	4000	550	1	4044		4000							
<ol> <li>FED PERSONAL PROP RECEIVED (LINE</li> <li>FED PROP DONATED (LINE ITEMS)</li> </ol>	II EWIS)				1	1600 2800	559 2154	-	1041 646	65     23	1600 3000	600   2160	-	1000   840	63 28			
3. ACQ OF STATE PROP FOR UTIL/SALE (L	INE ITEMS)				i	65	33	-	32	23	185	2160 j 55 l	-	130	70			
4. DIST OF STATE PROP FOR REUTIL (LINI	E ITEMS)				i	145	63	i -	82	57	160	105	-	55	34			
5. STATE PROP DISP OF BY PUBLIC SALE	(LINE ITEMS)				ĺ	0	0	+	0	0	30	o j	-	30	100			

PROGRAM TITLE: SURPLUS PROPERTY MANAGEMENT

11 03 09 02 AGS 244

### **PART I - EXPENDITURES AND POSITIONS**

There was a significant variance for expenditures for FY 07. Expenditures were less than planned due to reduced availability of Federal vehicles. Expenditures for Federal property were less than anticipated in the first quarter of FY 08 for the same reason but are expected to be higher in the last three quarters with significantly higher purchases of vehicles forecasted.

## **PART II - MEASURES OF EFFECTIVENESS**

For item 1 for FY 07, the dollar value of property transferred to donees increased by approximately 9% from FY 06. The number of higher valued property received from the Federal government was greater than anticipated. This result for FY 07 is believed to be an aberration and a lower dollar value of transferred property is expected for FY 08.

The distribution of higher valued property also contributed to a lower ratio for Item 2 for FY 07. A higher ratio of 6% is expected for FY 08.

No significant variances for item 3 for FY 07 and FY 08.

### **PART III - PROGRAM TARGET GROUPS**

No significant variances for items 1, 2 and 3 for FY 07 and FY 08.

### **PART IV - PROGRAM ACTIVITIES**

For items 1 and 2 for FY 07, less line items were received from the Federal Government and subsequently less items were available for transfer to donees. Similar results are expected for FY 08.

For items 3 and 4, less line items were received from State agencies and similarly less items were distributed to donees. The small number of items received for reutilization can be attributed to the success of the Excess State Property List and the efforts of personnel assigned to the Inventory Management Branch of the State Procurement Office. Similar results are expected in FY 08.

No significant variance for item 5 in FY 07. The historical trend of no public sales of State property is expected to continue in FY 08.

PROGRAM-ID:

PROGRAM STRUCTURE NO: 110310

AUTOMOTIVE MANAGEMENT

	FISCAL	YEAR 2006-	1	THREE MOI	NTHS ENDED	9-30	-07	NINE MONTHS ENDING 06-30-08							
	BUDGETED	ACTUAL	± CHANG	E  %	BUDGETED	ACTUAL	Ţ	+ CHANGE	%	BUDGETED	ESTIMATED	+ CHANGE	%		
PART I: EXPENDITURES & POSITIONS   RESEARCH & DEVELOPMENT COSTS   POSITIONS   EXPENDITURES (\$1,000's)			     				     						     		
DPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	39.00 5,612	36.00 5,004	•	  0  8   11  8	39.00 1,450	37.00 1,271	-	- 2.00   - 179	   5    12	39.00 4,302	39.00   4,527	+ 0.00 + 225	•		
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	39.00 5,612	36.00 5,004	•	0   8   8   11	39.00 1,450	37.00 1,271		- 2.00 - 179	5   12	39.00 4,302	39.00   4,527	+ 0.00 + 225	•		
				1	FISC	CAL YEAR 2006	6-07		i	FIS	CAL YEAR 2007	-08			
				Ī	PLANNED	ACTUAL		<u>+</u> CHANGE	%	PLANNED	ESTIMATED	<u>+</u> CHANGE	%		
PART II: MEASURES OF EFFECTIVENESS  1. AVERAGE OPERATING COST PER VEHIC  2. PERCENTAGE UTILIZATION OF PARKING				]   	105 101	66 98		- 39 - 3	37   37	90 105	89   100	- 1 - 5	   		

Intermediate Level Program
No Narrative
(See Lowest Level Programs for Explanation of Variances)

AUTOMOTIVE MANAGEMENT - MOTOR POOL

PROGRAM-ID:

AGS-251

PROGRAM STRUCTURE NO: 11031001

	FISCAL	YEAR 2006-	07	1		THREE MON	ITHS ENDED 0	9-3	0-07	NINE MONTHS ENDING 06-30-08								
PART I: EXPENDITURES & POSITIONS	BUDGETED	ACTUAL	<u>+</u> C	HANGE	%	BUDGETED	ACTUAL	1	± CHANGE	%	BUDGETED	ESTIMATED	<u>+</u> C	HANGE	%			
RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)	 		     	! !	1			1										
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	   12.50   2,311	12.50 1,936	   +   -	0.00   375		12.50 616	12.50 506	-	+ 0.00   - 110	0   18	12.50 1,801	12.50 1,934	   +   +	0.00 133	   0   7			
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	12.50   2,311	12.50 1,936	+   -	0.00   375		12.50 616	12.50 506	]	+ 0.00   - 110	0   18	12.50 1,801	12.50 1,934	+	0.00 133	0			
					L	FISC	CAL YEAR 2006	-07		ı	FIS	CAL YEAR 2007	-08					
					Ī	PLANNED	ACTUAL	1	<u>+</u> CHANGE	%	PLANNED	ESTIMATED	± Cl	HANGE	%			
PART II: MEASURES OF EFFECTIVENESS  1. AVERAGE OPERATING COST PER VEHI  2. TOTAL FLEET MILEAGE PER YEAR	CLE MILE	×				105 22	66 22		- 39   + 0	37   0	90 22	89 22	-	1	   1   0			
3. PERCENTAGE OF REVENUES OVER EX 4. PROG MOTOR POOL ASSIST DEPTS IN 5. KEEP EA RENT AGENCY VEH COST BEI	PLAN, BUD FOR VI				İ	120 39	117 39 0	į	- 3   + 0   + 0	3 j 0 j 0 i	96 21 0	117 21	+	21 0	22			
PART III: PROGRAM TARGET GROUP  1. STATE AGENCIES UTILIZING MOTOR PO					<u> </u>   	21	21	[	+ 0	0	21	21	+	0   0   0	0   0			
PART IV: PROGRAM ACTIVITY  1. MOTOR POOL FLEET RENTAL REVENUE 2. OTHER NON-MOTOR POOL VEHICLE SE		3				1959 317	2020 325		+ 61   + 8	3  3	1980 185	2020 324	+	40   139	2 75			

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - MOTOR POOL

11 03 10 01 AGS 251

## **PART I - EXPENDITURES AND POSITIONS**

In both fiscal years, there is no variance in the number of filled positions. In Fiscal Year 2006-07, the variance in program expenditures was a result of savings from the "M" account. In the first quarter of Fiscal Year 2007-08, the variance is due to budgeting for the purchase of vehicles but not expending. The program plans to make major purchases of vehicles in the last three quarters of the fiscal year.

## **PART II - MEASURES OF EFFECTIVENESS**

In Fiscal Year 2006-07, the variance in item 1 is due to overestimating the average operating cost per vehicle mile. In Fiscal Year 2007-08, the variance in item 1 is considered insignificant. For both fiscal years, there is no variance in item 2. The variance in item 3 for Fiscal Year 2006-07, is considered insignificant. In Fiscal Year 2007-08, the variance in item 3 is due to underestimating the planned percentage of revenue over expenditures. For both fiscal years there are no variances in items 4 and 5.

## PART III - PROGRAM TARGET GROUPS

There is no variance in item 1 for both fiscal years.

## **PART IV - PROGRAM ACTIVITIES**

For both fiscal years, the variance in item 1 is considered insignificant. In Fiscal Year 2006-07, the variance in item 2 is considered insignificant. In Fiscal Year 2007-08, the variance in item 2 is due to underestimating the planned amount for other non-motor pool vehicle service revenues and will be increased at the next opportunity to make changes.

# **VARIANCE REPORT**

**REPORT V61** 11/29/07

PROGRAM TITLE:

AUTOMOTIVE MANAGEMENT - PARKING CONTROL

PROGRAM-ID:

AGS-252 PROGRAM STRUCTURE NO: 11031002

FISCAL YEAR 2006-07 THREE MONTHS ENDED 09-30-07 **NINE MONTHS ENDING 06-30-08** ACTUAL | + CHANGE| % | BUDGETED BUDGETED ACTUAL | + CHANGE | % | BUDGETED ESTIMATED | + CHANGE | % **PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS** EXPENDITURES (\$1,000's) **OPERATING COSTS POSITIONS** 26.50 23.50 3.00 | 11 | 26.50 24.50 2.00 81 26.50 26.50 0.00 I 0 | **EXPENDITURES (\$1000's)** 3,301 3,068 233 | 7 | 834 765 69 8 2,501 2,593 92 4 **TOTAL COSTS POSITIONS** 26.50 23.50 | -3.00 | 11 | 26.50 24.50 2.00 8| 26.50 26.50 0.00 1 0| EXPENDITURES (\$1000's) 3,301 3,068 | -233 | 7 | 834 765 69 8| 2,501 2,593 | + 92 | 4 |

	FISC	AL YEAR 2006	6-07	FISCAL YEAR 2007-08						
· · · · · · · · · · · · · · · · · · ·	PLANNED	ACTUAL	<u>+</u> CHANGE   %	PLANNED	ESTIMATED	+ CHANGE   %				
PART II: MEASURES OF EFFECTIVENESS  1. PERCENTAGE UTILIZATION OF PARKING SPACES  2. PERCENTAGE OF REVENUES OVER EXPENDITURES	101 115	98 143		105 121	100   110	- 5   5 - 11   9				
PART III: PROGRAM TARGET GROUP  1. STATE OFFCIALS-EMPLOYEE & PUB CONDUCTG BUS W/STATE	8425	8400		8400	8400	+ 0   0				
PART IV: PROGRAM ACTIVITY  1. NO. OF SPACES FOR EMPLOYEES & PUBLIC  2. NO. OF PARKING CITATIONS ISSUED (MONTHLY AVERAGE)  3. EMPLOYEE PARKING & PUBLIC PARKING REVENUES	   6189   965   3482	6189 800 3482		6175 965 3000	6189   965   4000	+ 14   0 + 0   0 + 1000   33				

PROGRAM TITLE: AUTOMOTIVE MANAGEMENT - PARKING CONTROL

11 03 10 02 AGS 252

## **PART I - EXPENDITURES AND POSITIONS**

In Fiscal Year 2006-07, the variance was a result of savings in payroll resulting from vacancies in three Parking & Security Officer positions and savings from Repair & Maintenance projects. The position variance (3.00) is due to vacancies of two (2) Parking & Security Officer I positions and one (1) Parking & Security Officer II positions.

In the first quarter of Fiscal Year 2007-08, the variance in expenditures is a result of budgeting project funds that are to be encumbered in future quarters. The position variance is due to vacancies of two (2) Parking & Security I positions. The program expects to fill both vacancies in Fiscal Year 2007-08.

## **PART II - MEASURES OF EFFECTIVENESS**

In both fiscal years, the variance in item 1 is considered insignificant. In Fiscal Year 2006-07, the variance in item 2 is due to the transfer of \$522,000 to DAGS Public Works not being shown as an expenditure. If the transferred amount was considered an expenditure, then the percentage amount would be considered insignificant. In Fiscal Year 2007-08, the variance in item 2 is considered insignificant.

## **PART III - PROGRAM TARGET GROUPS**

In both fiscal years, the variance is considered insignificant.

### **PART IV - PROGRAM ACTIVITIES**

In both fiscal years, the variance in item 1 is considered insignificant.

In Fiscal Year 2006-07, the variance in item 2 is due to three (3.00) vacant Parking & Security Officer positions. The program expects to fill all Parking & Security Officer positions in Fiscal Year 2007-08.

In Fiscal Year 2006-07, there is no variance in item 3. In Fiscal Year 2007-08, the variance in item 3 is due to increasing the amount charged to contractors for the rental of a parking stall to perform work for state agencies. The amount changed from \$80.00 to \$120.00 per stall/month. The rate increase is effective January 2008.

GENERAL ADMINISTRATIVE SERVICES

PROGRAM-ID: AGS-90 PROGRAM STRUCTURE NO: 110313

AGS-901

	FISCAL	YEAR 2006-	07			THREE MON	THS ENDED 09-	30-07	ı	NINE MONTHS ENDING 06-30-08							
	BUDGETED	ACTUAL	± C	HANGE	%	BUDGETED	ACTUAL	± CHANG	E  %	BUDGETED	ESTIMATED	±C	HANGE	%			
PART I: EXPENDITURES & POSITIONS RESEARCH & DEVELOPMENT COSTS POSITIONS EXPENDITURES (\$1,000's)			     	1	   			] 	     	   	- 7	     		[ [ [			
OPERATING COSTS POSITIONS EXPENDITURES (\$1000's)	40.00 2,228		   -   -	1.00   3	3   0	40.00 623	38.00 578	- 2.00   - 4!			40.00 2,143	   +   +	0.00 277	   0   15			
TOTAL COSTS POSITIONS EXPENDITURES (\$1000's)	   40.00   2,228		   -   -	1.00   3	3 <u> </u> 0	40.00 623	38.00 578	   - 2.00   - 4			40.00 2,143	   +   +	0.00 277	•			
					1		CAL YEAR 2006-0				CAL YEAR 2007						
PART II: MEASURES OF EFFECTIVENESS					ļ	PLANNED	ACTUAL	<u>+</u> CHANG	=   %	PLANNED	ESTIMATED	<u>  + C</u>	HANGE	%			
<ol> <li>% OF LATE (INTEREST) PAYMENTS TO</li> <li>% OF INVOICE PAYMNTS PROCESSED NO</li> <li>AV TIME FOR NON-COMPETITIVE RECR</li> <li>AV TIME FOR DELEGATED CLASSIFICATION</li> <li>NO. OF NON-ROUTINE PERSONNEL CO</li> <li>PERCENTAGE OF DATA PROCESSING FOR PERCENTAGE OF BAF REQUESTS SUBIT</li> <li>% OF LEGISLATIVE REQUESTS SUBMIT</li> </ol>	W/IN 7 WORKING E UITMENT ACTION FION ACTION NSULTATIVE SVCS REQUESTS COMPL IMPROVED EFFICE MITTED BY DUE DA	DAYS S LETED ENCY			           	0.1 95 28 4 240 80 70 100	.006 93 28 5 220 82 67 100	- 0.094   - 2   + 6   + 2   - 26   + 2   - 3	2   0   25   8   3   4   0	95 28 4 240 90 70 100	.1 95 28 5 220 90 70 100	   +   +   +   -   +   +   +	0 0 0 1 20 0 0 0	   0   0   25   8   0   0   0			
PART III: PROGRAM TARGET GROUP  1. NO. OF DIVISIONS, DISTRICT OFFICES & 2. TOTAL NUMBER OF EMPLOYEES (PERM 3. TOTAL NO. OF PAYMENT TRANSACTION 4. NO. OF INTERNAL VACANCY RECRUITM 5. NO. OF DELEGATED CLASSIFICATION A 6. NO. OF DEPARTMENTAL VACANCIES DI 7. TOTAL NO. OF DATA PROCESSING REC 8. NO. OF COMPUTER APPLICATION PROC 9. NO. OF REQUESTS FROM DEPT. OF BUI 10. TOTAL NUMBER OF LEGISLATIVE REQU	MANENT/TEMPORANS PROCESSED (0) MENT ANNOUNCEM CTIONS TAKEN URING THE YEAR MUESTS PROCESS GRAMS ADMINSTE DGET AND FINANC	ARY) 00) MENTS ED RED			             	18 787 30 100 190 170 500 3208 15 40	18 838 32 82 148 162 488 3136 17 36	+ () + 51	6   7   18   22   5   2   2   13	900	19 852 32 90 150 165 475 3258 15 40	+   -   -   -   -   +   +	1   48   2   10   40   5   25   0   0   0   0	5   7   7   10   21   3   5   5   0   0			
PART IV: PROGRAM ACTIVITY  1. NO. OF EMPLOYEES PROVIDING ADMIN 2. NUMBER OF PURCHASING CARDS OUT 3. NUMBER OF PAYROLL REGISTERS HAN 4. AV NO. OF EPARS PROCESSED PER EM 5. NO. OF EPARS PROCESSED 6. NUMBER OF NON-EPAR ACTIONS PROC 7. NO. OF REQUESTS FOR NON-COMPETI' 8. NO. OF REQUESTS FOR DELEGATED CL 9. NO. OF NEW COMPUTER APPLICATION 10. NO. OF ADMIN RULES & REORG REQUE	STANDING IDLED IPLOYEE CESSED TIVE RECRUITMEN LASSIFICATN ACTI SYSTEMS INSTAL	ITS ONS				36 165 8 4 3400 3900 100 165 2	36 155 8 3 3100 5072 86 151 2	+ 0   - 10   + 0   - 1   - 3000   + 1172   - 14   - 14	6    0    25    9    30    14    8	36 165 8 4 3400 3900 100 165 2	36 165 8 3 3200 5000 90 160 2	+ + - + +	0   0   0   1   200   1100   10   5   0				

# PROGRAM TITLE: GENERAL ADMINISTRATIVE SERVICES

11 03 13 AGS 901

## **PART I - EXPENDITURES AND POSITIONS**

There are no significant variances in the number of positions for fiscal year 2006-07 or the first quarter and remaining three quarters of fiscal year 2007-08.

There are no significant variances in expenditures in fiscal year 2006-07 or the first quarter of fiscal year 2007-08. The variance in expenditures for the remaining three quarters of fiscal year 2007-08 is due to collective bargaining increases.

### **PART II - MEASURES OF EFFECTIVENESS**

For item 1, the decrease in the percentage of late interest payments to total payments are due to the timeliness of payments processed by the fiscal office where the actual amount of interest paid is significantly below the projected amount.

The increase in item number 4 for fiscal year 2006-2007 and 2007-2008 more accurately reflects the average time for delegated classification actions.

The remaining items in fiscal year 2006-2007 and 2007-2008 have insignificant or no changes.

## **PART III - PROGRAM TARGET GROUPS**

For items 4 and 5, the differences reflect the reduction in the number of requests received from the programs.

For item 9, there was an increase in the number of requests from the Department of Budget and Finance in fiscal year 2006-2007.

For item 10, there was a decrease in the number of requests from the Legislature in fiscal year 2006-2007.

The remaining items in fiscal year 2006-2007 and 2007-2008 have insignificant or no changes.

#### PART IV - PROGRAM ACTIVITIES

The decrease in item number 4 for fiscal year 2006-2007 and 2007-2008 more accurately reflects the average number of EPARs that are processed per employee.

The increase in item number 6 for fiscal year 2006-2007 and 2007-2008 is due to the inclusion of actions that were not previously counted.

For item 7, the differences reflect the reduction in the number of requests received from the programs.

For item 10, the number of administrative rules and reorganization requests to be reviewed in the fiscal year 2007-08 is expected to exceed the plan amount.

The remaining items in fiscal year 2006-2007 and 2007-2008 have insignificant or no changes.

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